

ARTS & ADMINISTRATION PROGRAM

Summer 2015 Course Offerings & Teaching Schedule

Online June 22 - July 17, 2015	Online July 20 - August 14, 2015
AAD 250 Art & Human Values (35) Greg Gurley	AAD 250 Art & Human Values (35) Scott Huette
AAD 251 Art & Visual Literacy (35) Mike Bukowski	AAD 251 Art & Visual Literacy (35) Greg Gurley
AAD 252 Art & Gender (35) Julie Voelker-Morris	AAD 251 Art & Visual Literacy (35) David Turner
	AAD 252 Art & Gender (35) Elizabeth "Liz" Hoffman
AAD 4/530 YACM (35) Across both sessions—8 weeks Catherine Ballard	
IN-CLASS June 22 - July 17, 2015	IN-CLASS July 20 - August 14, 2015
Art & Visual Literacy (30) David Bretz 10 a.m. to 12:20 p.m. Mon.-Thurs.	AAD 250 Art & Human Values (30) Catherine Ballard 10 a.m. to 12:20 p.m. Mon.-Thurs.
AAD 252 Art & Gender (30) Elizabeth "Betsy" Tanenbaum 2:00 - 4:20 p.m. Mon.-Thurs.	AAD 251 Art & Visual Literacy (30) David Bretz 10 a.m. to 12:20 p.m. Mon.-Thurs.
AAD 250 Art & Human Values (30) Elizabeth "Betsy" Tanenbaum 10 a.m. to 12:20 p.m. Mon.-Thurs.	AAD 312 Arts Management (30) Elizabeth "Betsy" Tanenbaum 10 a.m. to 12:20 p.m. Mon.-Thurs.
AAD 301 Understanding Art & Creative Sector (30) David Bretz 2:00 - 4:20 p.m. Mon.-Thurs.	
SPECIAL WORKSHOPS:	
AAD 4/508 Wrk Mobilizing Local Culture: Portland, Bill Flood June 15 - July 10, Bill Flood (PDX Onsite, June 22 - 27)	
AAD 408 Art of the Athlete, Lisa Abia-Smith	
AAD ??? Arts Ed: Teaching Artist Intensive, Faculty TBD	
INDEPENDENT STUDY COURSES: AAD 604 Internship Kristin Greiger, all summer AAD 4/609 Practicum Sisy Anderson, all summer	
Last revised January 14, 2015	

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Betsy here!

Arts & Administration Program ⁴
Scheduling Preference Worksheet for 2013-2014
FILL OUT ONE SHEET FOR EACH COURSE YOU WILL TEACH

NOTE: The purpose of this form is to provide Maia with information that she will enter into the scheduling system. The information that you provide here will be what appears on DuckWeb when students register for their courses.

Faculty Name _____ *Fall AG →* *times*
FIG → *unavailable*

Course Number _____ Course Title _____

Term course will be taught:

- Fall
- Winter
- Spring

W - Perf Arts Mgmt →
FS? →
S - Cult. Prog. →

SPECIFY 2 OR 3 PREFERRED MEETING TIMES FOR EACH COURSE YOU WILL TEACH

Meeting Days:

- Monday
- Tuesday
- Wednesday
- Thursday
- Special Meeting Format (provide details on the "Meeting Times" section below)
- Online

Meeting Times: (See the Registrar's course scheduling protocol below. Note that 600-level courses do not follow the protocol.)

Who Can Enroll in the Course?

- Majors Only
- Minors Also
- Certificate Students Also
- Open Enrollment
- Instructor Approval Required for _____

Grading Option for Students

- Graded (All core courses must be taken graded)
- Pass/No Pass (Independent study, including research, special problems, practicum, etc. are P/NP)
- Optional (Elective/Concentration course are optional)

Comments and/or special instructions that you would like to appear on DuckWeb (NOTE that DuckWeb may not accommodate all special instructions.)

Course Meeting Times FOR UNDERGRADUATE-LEVEL COURSES, including 4/500-level courses.

Each school and department must distribute course offerings over all five days of the week and over the full class day. Classes must be scheduled proportionally over four of the five time zones described below. While the fifth time zone is optional, it is still part of the teaching day and should be utilized when possible. Classes using department-controlled classrooms are also required to adhere to time zone scheduling.

Faculty scheduling preferences will be taken into account, but cannot be guaranteed. Classroom availability and avoidance of course scheduling conflicts with required, elective, and certificate courses will have first priority. This is a worksheet that will assist administrators in constructing and finalizing the course schedule for the academic year all at once.

Standard class meeting times are divided into five zones (600-level and higher can be scheduled at any time):

<p>Zone 1: 20%</p> <ul style="list-style-type: none"> <input type="checkbox"/> MW 8:00-9:50 <input type="checkbox"/> TR 8:00-9:50 <input type="checkbox"/> WF 8:00-9:50 <input type="checkbox"/> MWF 8:00-8:50 <input type="checkbox"/> MWF 9:00-9:50 <input type="checkbox"/> MTWF 8:00-8:50 <input type="checkbox"/> MTWF 9:00-9:50 	<p>Zone 3: 25%</p> <ul style="list-style-type: none"> <input type="checkbox"/> MW 14:00-15:50 <input type="checkbox"/> TR 14:00-15:50 <input type="checkbox"/> WF 14:00-15:50 <input type="checkbox"/> MWF 14:00-14:50 <input type="checkbox"/> MWF 15:00-15:50 <input type="checkbox"/> MTWR 14:00-14:50 <input type="checkbox"/> MTWR 15:00-15:50 <input type="checkbox"/> MTWF 14:00-14:50 <input type="checkbox"/> MTWF 15:00-15:50 <p>Classes meeting for longer than two hours.</p>
<p>Zone 2: 40%</p> <ul style="list-style-type: none"> <input type="checkbox"/> MW 10:00-11:50 <input type="checkbox"/> TR 10:00-11:50 <input type="checkbox"/> WF 10:00-11:50 <input type="checkbox"/> MWF 10:00-10:50 <input type="checkbox"/> MWF 11:00-11:50 <input type="checkbox"/> MTWF 10:00-10:50 <input type="checkbox"/> MTWF 11:00-11:50 <input type="checkbox"/> MW 12:00-13:50 <input type="checkbox"/> TR 12:00-13:50 <input type="checkbox"/> MWF 12:00-12:50 <input type="checkbox"/> MWF 13:00-13:50 <input type="checkbox"/> MTWF 12:00-12:50 <input type="checkbox"/> MTWF 13:00-13:50 <p>Non-credit discussions or labs may not be scheduled in Zone 2. Tentative ('Q') classes may not be scheduled in Zone 2.</p>	<p>Zone 4: 15%</p> <ul style="list-style-type: none"> <input type="checkbox"/> MW 16:00-17:50 <input type="checkbox"/> TR 16:00-17:50 <input type="checkbox"/> WF 16:00-17:50 <input type="checkbox"/> MWF 16:00-16:50 <input type="checkbox"/> MWF 17:00-17:50 <input type="checkbox"/> MTWF 16:00-16:50 <input type="checkbox"/> MTWF 17:00-17:50 <p>Classes meeting for longer than two hours.</p> <p>Zone 5: optional</p> <ul style="list-style-type: none"> <input type="checkbox"/> MW 18:00-19:50 <input type="checkbox"/> TR 18:00-19:50 <input type="checkbox"/> WF 18:00-19:50 <input type="checkbox"/> MWF 18:00-18:50 <input type="checkbox"/> MWF 19:00-19:50 <input type="checkbox"/> MTWF 18:00-18:50 <input type="checkbox"/> MTWF 19:00-19:50 <p>Classes meeting for longer than two hours.</p>

Two day per week classes that meet for 1 hour and 20 minutes must begin on the first hour of the zone; classes may not begin on the 1/2 hour. The exceptions are Zone 1, where classes are permitted to begin at 8:30 a.m., rather than 8:00 a.m., and Zone 4, where classes may begin at 5:30 p.m. (http://registrar.uoregon.edu/faculty_staff/academic_scheduling/protocols)

Block classes that meet for longer than two hours per session must be scheduled in Zones 3, 4, or 5, or on Fridays. Block classes may not be scheduled during Zones 1 or 2. Departments are permitted to schedule 600-level graduate seminars as block courses across time zones, including Time Zone 2, in their own department-controlled classroom.

Course meeting times may not cross time zones. Discussions or labs must be scheduled outside the Zone 2 time range. The exception is Thursdays or Fridays, when discussions may be scheduled throughout the day. Department controlled spaces may be scheduled anytime including zone 2. This exception does not apply to joint controlled classrooms.