

Libraries Faculty and Officers of Administration (LFOA) Template for Parliamentary Motions and Resolutions

Title of Motion/Resolution: Motion to remove the Grants and Awards Committee from LFOA and re-establish as a general Libraries committee		Type of Motion (check one): Motion <input checked="" type="checkbox"/> Policy Motion Resolution
Name(s) of Mover/Sponsor: Ryan Hildebrand	Date of Notice (Bylaws 6.1): 2/2/2023	Date of First Reading: 2/2/2023
Date of Second Reading:	Date Passed by the LFOA:	Document ID: LFOA 2022/23-02

Section I

1.1 WHEREAS, the UO Libraries Administration has resolved to fund professional development awards for classified staff alongside existing professional development awards for unclassified staff; and

1.2 WHEREAS, the Library Faculty Grants and Awards Committee (a standing committee made up of library faculty and officers of administration) maintains policy and expertise in the promotion and administration of such awards (see: LFOA Bylaws, Sections 7.1; 7.5.1; 7.5.2; 7.5.3); and

1.3 WHEREAS, it is desirable for classified staff to have membership on a committee whose responsibilities include administration of awards to classified staff

Section II

2.1 BE IT HEREBY MOVED that the Library Faculty Grants and Awards Committee be removed from LFOA governance and by-laws and re-established as a general UO Libraries committee, with a membership to include both classified and unclassified staff.

RELATED INFORMATION

The following outline of a reconfigured future Grants and Awards Committee is offered as context for interpreting this motion. Its substance is outside the scope of LFOA approval.

Definition and function

The Grants and Awards Committee (GAC), which shall have the status of a UO Libraries standing committee, shall be charged with awarding grants from:

- The Professional and Organizational Development Fund (PODF)
- Corrigan-Solari Career Faculty Fellowship Fund

Grants made from the PODF are available to classified and unclassified staff. Preference will be given to applicants who did not receive a grant the previous year, and applications in support of activities that further the UO Libraries' organizational needs. For unclassified staff, preference will be given to Assistant Librarians preparing for their six-year review.

Grants from the Corrigan-Solari Career Faculty Fellowship Fund are available to all unclassified staff. These grants are to be made on a fiscal year cycle with applications requested in February and due by mid-March. Announcements of Corrigan Solari Fellowship winners will be made at the May LFOA meeting.

PODF awards shall be made three times each fiscal year, covering opportunities scheduled to occur between July-October, November-February, and March-June. The GAC may set its own timelines for accepting applications for PODF awards.

The GAC has sole discretion to make PODF and Corrigan Solari Fellowship awards. All decisions of the GAC are final and may not be appealed.

The GAC may also coordinate the awarding of other honors and recognitions as determined by the Library Administration.

Membership and Term of Office

The GAC shall consist of three LFOA members and three CSAC members. One of the GAC members shall serve as committee chair. In order to foster free and open discussion during meetings, to uphold the peer-review nature of the GAC awards, and to maintain the Committee's independence, members of the Library Executive Team (the Vice Provost and University Librarian, Assistant/Associate Vice Provost and University Librarians, Executive Assistant to the Vice Provost and University Librarian) shall be restricted from serving on the committee. Classified or unclassified staff, excepting those excluded above, that have been in the employ of the UO Libraries for at least one year shall be eligible to serve on the GAC. The one-year prior service requirement ensures that each member has had an opportunity to develop institutional knowledge and awareness of UO Libraries expectations. The term of office shall be three years beginning on June 1 following the elections. One LFOA member and one CSAC member shall be elected each year. No one shall serve two consecutive three-year terms. Members of the GAC are eligible to receive awards from the Committee. However, a GAC member who is nominated must recuse themselves from discussion of their own case, but may participate in discussion of other nominees' cases. For cases in which a GAC member is a nominator, no special action need be taken.

Reporting

The GAC shall select awardees and the GAC Committee Chair or designee shall make a summary report to the General Membership periodically at meetings or through other reports as deemed appropriate.