



General Extension Division

**BULLETIN**

**Correspondence Study**

**Department of State Wide Services**

**Oregon State System of Higher Education**

CATALOG  
I S S U E

1950-51

**General Extension Division**

**BULLETIN**

Eugene, Oregon

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# Correspondence Study

**CATALOG**  
**1950-51**

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***Department of State-Wide Services***  
***General Extension Division***  
***Oregon State System of Higher Education***  
***Eugene, Oregon***

## ***Oregon State System of Higher Education***

The Oregon State System of Higher Education, as organized in 1932 by the State Board of Higher Education following a federal survey of higher education in Oregon, includes all the state-supported institutions of higher learning. The several institutions are now elements in an articulated system, parts of an integrated whole. The educational program is so organized as to distribute as widely as possible throughout the state the opportunities for general education and to center on a particular campus specialized, technical, and professional curricula closely related to one another.

The institutions of the State System of Higher Education are the University of Oregon at Eugene, Oregon State College at Corvallis, the Oregon College of Education at Monmouth, the Southern Oregon College of Education at Ashland, and the Eastern Oregon College of Education at La Grande. The University of Oregon Medical School and the University of Oregon Dental School are located in Portland.

Each of the five institutions provides the general studies fundamental to a well-rounded education. At the three colleges of education general and professional studies are combined in the teacher-education curriculum; students who do not plan to become elementary-school teachers may devote their time exclusively to lower-division studies in the liberal arts and sciences or (at Southern Oregon and Eastern Oregon colleges of education) to approved lower-division programs in semiprofessional fields.

At the University and the State College two years of unspecialized work in liberal arts and sciences are provided on a parallel basis in the lower division. Major curricula, both liberal and professional, are grouped on either campus in accordance with the distinctive functions of the respective institutions in the unified State System of Higher Education.

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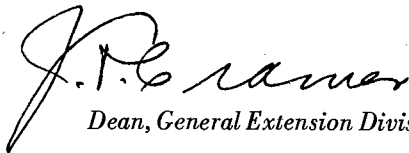
## ***Dean's Message***

Many people are finding it desirable to continue their education beyond their ability to remain enrolled in a campus institution. This book is prepared to help them select courses through the General Extension Division to be done by correspondence or home study. These courses are planned not only for those who need extra hours of college credit but also for high-school students. According to the state superintendent of public instruction, these are the only correspondence credits honored toward high-school graduation. Also, many people find correspondence study a means of personal satisfaction.

Throughout the years, the Office of Correspondence Study of the General Extension Division has grown until there are only seven larger in the United States. People from forty-five of the forty-eight states and from Alaska, Hawaii, the Philippine Islands, the Canal Zone, and Canton Island, as well as residents of Germany, Saudi Arabia, China, and Japan are taking advantage of this service.

The courses are written by professors from the University of Oregon, Oregon State College, and the colleges of education at Monmouth, Ashland, and La Grande. Every attempt is made to keep the offerings in line with the same classes on the campuses.

The Office of Correspondence Study strives to provide students with the same academic respectability that has long been traditional of higher learning in the Oregon State System of Higher Education and invites you to make further inquiry into its services and offerings.

A handwritten signature in cursive script, reading "J. P. Sawyer". The signature is written in dark ink and is positioned above the printed name of the Dean.

*Dean, General Extension Division*

# **General Information**

The Oregon State System of Higher Education makes available a wide range of instruction through correspondence courses to persons who would like to study but who cannot attend an institution of learning. Correspondence courses are designed for those wishing to earn credits toward an academic degree, toward graduation from a teachers' college or from high school, or toward the completion of college entrance requirements, and for those who wish to pursue studies under competent direction, without concern for academic credits or requirements.

A correspondence course provides carefully organized instruction by means of lesson outlines, prepared by members of the faculties of the State System. These outlines take the place of the lectures and class exercises given to students in residence. Using these lesson outlines as guides, the student studies textbooks and reference materials in the courses which he selects, and prepares written papers and reports, which he mails to the General Extension Division for correction and comment by instructors. The corrected reports are returned to the student.

No entrance examinations are required; any person of sufficient maturity and preparation to carry courses successfully may enroll. The General Extension Division reserves the right to advise students and to help them select the courses best suited to their preparation and needs. Students wishing credit must meet regular academic requirements.

## **Specific Advantages of Correspondence Study**

Correspondence study *is not recommended* as a substitute for resident study at an educational institution. Nevertheless, instruction by correspondence has many advantages for those who cannot avail themselves of the opportunities offered by actual presence on a campus. Some of these advantages may be enumerated as follows:

- (1) Work may be done at any time.
- (2) Studying may be done at a time and under conditions of the student's own choosing, without interfering in any way with his breadwinning activities.
- (3) The student is encouraged to do original thinking in the preparation of his lesson reports. Because he does the work alone, for the most part, there is not the temptation to be guided in his thinking by his classmates. This method of study thus develops the student's resourcefulness and independence.
- (4) Progress toward the completion of courses may be as rapid as the ability and application of the student will permit. Thus, the student who grasps ideas quickly is not held back by less brilliant classmates, while, on the other hand, the slower and more methodical student is enabled to set his own rate of study.
- (5) Credits earned in correspondence study may be counted toward a col-

lege or university degree, toward graduation from a college of education, or toward graduation from high school.

(6) Correspondence study is inexpensive, both because the fees are small and because the work can be done at home.

### **Eligibility for Correspondence Study**

Correspondence courses offered by the General Extension Division are intended primarily for residents of the state of Oregon. Special fees are required of nonresident students. (See "Fees," page 14.)

*Correspondence courses and work in residence should not be carried at the same time.* No student is permitted to carry correspondence work while in actual attendance at any college or high school, except by special permission of the institution in which he is a resident student and by consultation with the General Extension Division. All such arrangements must be made through the head of correspondence study in the General Extension Division.

Correspondence students who register for resident work in an educational institution before completing their courses must confer with the General Extension Division to secure an extension of time on the correspondence courses.

*Special rules govern the carrying of work by correspondence during the short vacation periods between terms.* In general, students are not permitted to submit correspondence lessons unless the vacation period is one week or longer. Any resident student desiring to do correspondence work during the Christmas or spring vacations must first consult the General Extension Division in regard to procedure. These regulations apply to students in residence at any educational institution.

### **General Rules Governing Correspondence Study**

**SELECTION AND APPLICATION.** Courses should be selected with care. If taken to meet a requirement, it should be the best course for the purpose. Advice in choosing courses should be secured from the head of correspondence study. An application blank will be found on the last page of this catalog. The student should fill out this application form, giving all the information requested, and return it to the General Extension Division with the fee.

**LESSONS.** If the student's application is accepted, the first lessons are sent to him at once with directions for the preparation of written reports. *Lesson reports should be sent in one at a time as soon as completed, in order that the student may have the benefit of criticisms and suggestions in the preparation of subsequent lessons.*

**CRITICISM OF REPORTS.** Students are asked to accept criticism in the helpful spirit in which it is intended, since it is only in this way that an instructor can guide the student in the correction of his mistakes and lead him to do constructive work. At no time should a student permit himself to pass by portions of lessons that he does not understand. Questions should be asked freely whenever there is any difficulty.

**TIME REQUIRED.** Students working for credit may not complete more than

8 term hours during any period of three months, if they are regularly employed or are housewives who are able to give only spare time to study. Those giving their full time to correspondence study, upon presenting satisfactory evidence to the General Extension Division that this is the case, may complete a maximum of 12 term hours during any period of twelve weeks. Reports should be distributed evenly throughout the period of study. The instructor may refuse to accept the reports of a student who hurries his work unduly.

No student should register for a course to be applied toward spring graduation after April 1 of the year he intends to graduate. Such courses must be completed before June 1.

**LENGTH OF COURSE.** Where practicable, courses are outlined in units of sixteen lessons each. Some subjects are treated in a series of units so arranged that students who do not have the time or do not care for all of the units may select those they prefer. A number of courses, however, have more than sixteen lessons.

**NUMBER OF COURSES.** A student should not register for more than one or two courses at one time. Those who are not familiar with correspondence methods and those who have only spare time for study should never attempt more than one course at a time. When a long course is arranged in more than one section, a student should enroll for one section at a time.

**TEXTS.** Students should, if possible, secure their own copies of required texts, which are carried in stock by the University of Oregon Co-operative Store. Libraries may be relied upon for reference material and supplementary reading but cannot be expected to supply texts. Upon request, the General Extension Division will furnish information regarding texts for any course.

**SUPPLIES.** All supplies required in the preparation of written assignments are furnished by the student.

### **Expenses**

**FEES.** The fee for Oregon residents appears in the line which gives course number and title. A student whose home is not in Oregon, or one who is required to pay a "nonresident fee" at an educational institution in this state, pays \$5.00 in addition to the fee for resident students. This nonresident fee is waived for men and women in active service in any branch of the armed forces.

**WHEN PAYABLE.** Fees are payable in advance and should accompany the application for courses. Money should be sent in the form of postal order, express order, or bank draft made payable to the General Extension Division.

**FEE REFUND.** *Fees will be returned to the student if his application is not accepted. After a student has been registered in a course, press of other work or unwillingness to carry on the course will not be considered adequate cause for his withdrawal. Serious illness that may prevent completion of the course within the registration period, or enrollment in a similar course as part of a resident program in an educational institution, will be regarded as sufficient reason for a request for a refund of fees, provided the request is made to the General Extension Division within three months of the date of registration.*



*When refunds are made, \$2.00 of the fee for each course will be retained to cover the cost of registration. No course fee will be refunded after a student has submitted lesson reports.*

**TRANSFER FEE.** A student may transfer from one course to another by the payment of \$1.00 in addition to any necessary adjustment in fees between the two courses and \$1.00 for each assignment completed in the original course. The date of expiration of the new course will be the same as the date of expiration of the original course. (See "Renewal Fee" below.)

**RENEWAL FEE.** One year from the end of the quarter in which he enrolls is allowed a student for completion of a course. Extension of time may be granted equivalent to the time lost on a course by reason of serious illness or by attendance at an educational institution, provided application for such extension of time is made when active work is discontinued.

A course registration which has expired may be renewed for an additional year by the payment of a renewal fee of \$2.00.

### **Registration Under Special Contracts**

The General Extension Division has correspondence-study contracts with the Armed Forces Institute and the Veterans Administration. For information and instructions on enrollment under either of these contracts, write to the Correspondence Study Department, General Extension Division, Eugene, Oregon.

**ARMED FORCES INSTITUTE.** Under the U.S.A.F.I. contract, men and women in active military service in the Army, Navy, Air Force, Marine Corps, and Coast Guard pay a course enrollment fee and cost of texts; the government pays the cost of instruction.

**VETERANS ADMINISTRATION.** Under the Veterans Administration contract, any eligible veteran under Public Law 16 or 346 may be enrolled in correspondence courses. The Veterans Administration pays the cost of enrollment, texts, supplies, and instruction.

### **Credit for Correspondence Study**

**FINAL EXAMINATIONS.** Final examinations must be taken within six weeks from the time the lessons are completed in all correspondence courses for which the student desires credit; *otherwise, examinations are optional.* The General Extension Division strongly advises students to take final examinations in all courses in which they have completed the lessons satisfactorily. Often those who have no thought of using credit at the time courses are completed later find they need it.

All lessons must have been submitted to the instructor and returned to the student before the final examination may be taken.

**SUPERVISION OF FINAL EXAMINATIONS.** Final examinations must be supervised. They may be taken in the office of the General Extension Division, Eugene, in the Portland Center office, 207 Education Center Building, Portland, or under supervision approved by the Extension Division. Arrangements

for the examination should be made some time before the date on which it is to be taken.

**UNDERGRADUATE CREDIT.\*** Sixty term hours earned in correspondence courses is the maximum amount of credit that may be counted toward a bachelor's degree at the University of Oregon or Oregon State College. No more than 12 hours may be applied normally on the last 45 hours at the University of Oregon. At the three Oregon colleges of education a maximum of 18 hours may be applied toward completion of the three-year curriculum, while the maximum that may be applied toward the four-year curriculum is 24 term hours.

**GRADUATE CREDIT.** No graduate credit is allowed for correspondence study.

**COLLEGE-ENTRANCE CREDIT.** Students who have college-entrance deficiencies may take correspondence courses to remove them. The high-school courses described on page 51-56 of this catalog are intended for this purpose.† Mature students may enroll in certain college courses for entrance credit; 9 term hours of college credit may be counted the equivalent of one entrance unit.

**NONMATRICULATED STUDENTS.** Students who have not matriculated at an educational institution may have credit for courses recorded provisionally only. After matriculation requirements have been met, correspondence credit may be counted toward graduation, provided the course is approved for credit by the institution concerned.

**TRANSFER OF CREDIT.** Credits earned in correspondence courses through the General Extension Division may be transferred to other institutions of higher education in the state. Transfer of credits may also be made between colleges and universities having membership in the National University Extension Association. The General Extension Division is a member of this association.

*To prevent mistakes in the selection of correspondence courses, any student who expects to have credits transferred should obtain approval before his enrollment from the school to which the credits are to be transferred. He should also consult the head of correspondence study in the General Extension Division.*

**REQUIREMENTS FOR DEGREES.** A student should consult the general catalog of the institution from which he expects to receive his degree for requirements before he plans his correspondence-study program.

**GRADES.** The quality of student work is measured by a system of grades and grade points consisting of: four passing grades, A, B, C, D; failure, F; incomplete, INC. The grade of A denotes exceptional accomplishment; B, superior; C, average; D, inferior. Grade points are computed on the basis of 4 points for each term hour of A grade, 3 points for each term hour of B, 2 points

\* A senior who is taking a correspondence course for credit toward a degree must complete the course not less than two weeks before the date of his graduation. The General Extension Division cannot assume responsibility for credit in a course that is not completed in accordance with this requirement.

† High-school seniors who expect to use any of these courses for graduation credit should enroll at least ninety days before they expect to graduate.

for each term hour of C, 1 point for each term hour of D, and 0 points for each term hour of F. A mark of INC is disregarded in the computation of points. The grade-point average (GPA) is the quotient of total points divided by total term hours in which grades (A, B, C, D, and F) are received. Grade points are computed on all work which the student does as an undergraduate (including transferred hours, correspondence study, and work validated by special examinations.)

### **Definitions**

A COURSE is a subject, or an instructional subdivision of a subject, offered through a single term.

A YEAR SEQUENCE consists of three allied courses extending through the academic year.

A CURRICULUM is an organized program of study that provides integrated cultural or professional education.

A TERM HOUR represents three hours of the student's time each week for one term. This time may be assigned to work in classroom or laboratory or to outside preparation.

*Enrollment in correspondence courses is not confined to terms. Students may register for courses at any time during the year.*

### **Admission to First-Year Standing**

The requirements for admission to first-year or freshman standing in the institutions of the State System conform to the following uniform entrance requirements adopted by all the institutions of higher education in Oregon:

Graduation from a standard high school, which in Oregon involves the completion of 16 units, 8 of which are required as follows: 3 units in English; 2 units in social science, comprising the state-adopted courses in United States history-civics and socio-economic problems; 1 unit in health and physical education; and 2 units selected from the field of natural science and mathematics or the field of foreign language. Two units in either natural science or mathematics or 1 unit in each of these subjects is acceptable, but a minimum of 2 units in a single language is required if a foreign language is selected.

Graduates from standard out-of-state high schools are required to present substantially the same distribution of units. Applicants who are not residents of Oregon may be held for additional requirements demonstrating superior ability. Evidence of acceptable scholastic preparation may consist of either (1) certificate of preparatory-school record, or (2) statement of standing on College Entrance Board examinations. Application for admission by certificate is made on the official form, *Application for Admission to Oregon Higher Institutions*, furnished to schools by the State Department of Education. The applicant's scholastic record must be certified by the principal or superintendent of his school.

### **Admission With Advanced Standing**

Advanced standing is granted to students transferring from accredited institutions of collegiate rank. The amount of credit granted depends upon the

nature and quality of the applicant's previous work, evaluated according to the academic requirements of the University and State College.

No advanced standing is granted at entrance for work done in nonaccredited collegiate institutions. After three terms of satisfactory work at the University or the State College, a student may petition for credit for courses taken in such institutions. Credit will be granted only for courses which are the equivalent of work regularly offered by the University or State College. Examinations may be required by the department concerned before credit is granted.

#### ***Admission as a Special Student***

An applicant for admission as a special student must be not less than 21 years of age, and must file documentary evidence sufficient to prove his special fitness to pursue the subjects desired.

Two classes of special students are recognized: (1) those not qualified for admission as regular students but qualified by maturity and experience to work along special lines; and (2) those qualified for admission as regular students but not working toward a degree.

A special student may petition for regular standing when he has made up entrance deficiencies or has completed at least 45 term hours in the University or the State College. Credits earned by a special student will not subsequently be counted toward a degree until the student has completed at least two years of work (93 term hours) as a regular student. In case a regular student changes to special status, work done while classified as a special student will not count toward a degree.

# **College Correspondence Courses**

The number before the title of a course indicates whether the course carries upper- or lower-division credit. Numbers from 1 to 299 are lower division; those 300 and above are upper division. Numbers following the course title represent: (1) term hours (t.h.) of credit; (2) number of lesson assignments (a.); and (3) the enrollment fee for students living in Oregon. *Students living outside the state must add a nonresident fee of \$5.00 to the fee for each course or section of a course, as stated in this catalog.* The nonresident fee is waived for men and women in active service in any branch of the armed forces.

No credit earned in correspondence courses may be applied toward a graduate degree.

## **Special Service Courses**

The following courses are designed to meet the needs of special groups of students. Descriptions of the courses will be found on later pages of this catalog as indicated.

### **Citizenship**

#### **PS C 1 X. Preparation for Citizenship.**

Offered in co-operation with the Immigration and Naturalization Service of the U. S. Department of Justice for candidates for naturalization. For description, see page 46.

### **Refresher Courses**

The following are "refresher courses," planned especially for students wishing a quick review in preparation for work in technical fields.

#### **Mth C 111. Introduction to Analysis (Algebra).**

For description, see page 41.

#### **Mth C 112. Introduction to Analysis (Geometry and Trigonometry).**

For description, see page 41.

## **Agriculture**

#### **FM C 311. Farm Accounting. 3 t.h. 16 a. \$15.00.**

Designed to give a farmer or an adult student the minimum essentials required in a satisfactory system of records for the typical farm. Subjects covered are: taking inventory, including how to determine depreciation and how to compile a financial credit statement; arrangement of receipts and expense items for convenience in analysis and in filing income-tax statements; methods for increasing efficiency of the farming system; the role of records in establishing equitable lease terms; the function of farm records in making a budget for the coming year. The course is also suitable for use in study groups.

Texts: Currier, Lennes, Merrill, *Farm Accounting*, Macmillan Co., 1932; *Oregon State College Farm Account Book*. The text cannot be purchased, but Oregon State College Library has a few copies which it will lend students for this course.

### Anthropology

**Anth C 317. The American Indian.** 3 t.h. 16 a. \$15.00.

This course is the first section of a three-course sequence dealing with Indian life in North, Central, and South America before white contact; the study will include contemporary Indian life where groups still survive. While each section may be taken independently, the sections or their equivalent must be taken in their proper sequence.

Texts: Goddard, *Indians of the Northwest Coast*, American Museum of Natural History, Handbook Series, No. 10, New York, 1934; Radin, *The Story of the American Indian*, Liveright Pub. Corp., 1934; Wissler, *Indians of the United States*, American Museum of Natural History, Science Series, Doubleday, Doran & Co., 1940; Bennett and Bird, *Andean Cultural History*, American Museum of Natural History, Handbook Series, No. 15, New York, 1949.

**Anth C 318. The American Indian.** 3 t.h. 16 a. \$15.00.

A continuation of Anth C 317.

Texts: Goddard, *Indians of the Southwest*, American Museum of Natural History, Handbook Series, No. 2, New York, 1931; Radin, *The Story of the American Indian*, Liveright Pub. Corp., 1934; Wissler, *Indians of the United States*, American Museum of Natural History, Science Series, Doubleday, Doran & Co., 1940.

**Anth C 319. The American Indian.** 3 t.h. 16 a. \$15.00.

A continuation of Anth C 318.

Texts: Radin, *The Story of the American Indian*, Liveright Pub. Corp., 1934; Spinden, *Ancient Civilizations of Mexico and Central America*, American Museum of Natural History, Handbook Series, No. 3, New York, 1928.

### Architecture and Allied Arts

#### Architecture

**\*AA C 150. Mechanical Drawing. Section I.** 3 t.h. 15 a. \$15.00.

Instruction in the use and care of instruments, geometric drawing, practical applications of the principles of orthographic projection to drafting-room practice, etc. Neats, plain lettering, shop drawings, tracings, and isometric drawing receive special emphasis. Prerequisite: plane geometry.

Text: French, *Engineering Drawing* (6th ed.), McGraw-Hill. A list of drawing materials required will be sent on request.

**\*AA C 150. Mechanical Drawing. Section II.** 3 t.h. 15 a. \$15.00.

A continuation of Section I. Developments and intersections of surfaces. Prerequisite: Section I or its equivalent. Same text as in Section I.

**\*AA C 178. House Planning.** 3 t.h. 16 a. \$15.00.

Small-house construction, detail drawing and architectural drafting, with particular reference to the needs of students majoring in home economics and industrial arts. Application of art principles to architectural and period styles. Emphasis upon needs of potential home owner and new trends in building.

Texts: Dunham and Thalberg, *Planning Your Home for Better Living*, McGraw-Hill, 1945; Pickering, *Shelter for Living*, John Wiley & Sons, 1941.

\* May be taken as an elective only and not for credit toward a degree in architecture.

**\*LA C 290. Lower-Division Landscape Design.** 3 t.h. 16 a. \$15.00.

See description on page 39.

*The following courses are in preparation and will be available November 1, 1950. They will be acceptable toward a degree in architecture.*

**AA C 150. Mechanical Drawing.** 3 t.h. 16 a. \$15.00.

This is a condensation of the course described above into one 3-term-hour course. It contains the most important points but eliminates some technicalities. Prerequisite: plane geometry.

Text: French, *Engineering Drawing* (7th ed.), McGraw-Hill, 1947. A list of drawing materials required will be sent on request.

**AA C 285. Construction and Design.** 3 t.h. 16 a. \$15.00.

A basic preprofessional course dealing with materials, their properties, design qualities, and applications to design. Principles of light construction in wood and masonry. Short design problems planned to integrate the basic principles of design in analytical solutions of typical problems in architecture, landscape architecture, and interior design.

Text: Hauf, *Design of Steel Buildings* (2nd ed.), John Wiley & Sons, 1938.

**AA C 369. Theory of Structures I.** 3 t.h. 12 a. \$15.00.

Application of mathematics to the design of building structures. Wood and steel construction; beams, columns, trusses, and simple frames; the relationship of structural design to architectural design.

Text: Same as for AA C 285.

**AA C 370. Theory of Structures II.** 3 t.h. 16 a. \$15.00.

A continuation of AA C 369.

Text: Same as above.

**Art**

**AA C 144. Freehand Drawing.** 2 t.h. 12 a. \$12.00.

For beginners and others interested in fundamental principles involved in graphic representation. Emphasis is upon the understanding of forms and their relation to picture making. Cost of materials needed will be sent on request. No text required.

**AA C 145. Freehand Drawing.** 2 t.h. 12 a. \$12.00.

A continuation of AA C 144.

**AA C 298. Sketching.** 3 t.h. 16 a. \$15.00.

Sketching from models to develop ability to observe clearly and record accurately. Offered especially for nonmajor students who have had no previous training in sketching or drawing. (In preparation; available November 1, 1950.)

**Astronomy**

**Ph C 1 X. Astronomy (Short Course).** No credit. \$10.00.

A nonmathematical course for those interested in the subject; naked-eye observational work emphasized. Same text as for Ph C 101.

**Ph C 101. Astronomy. Section I.** 3 t.h. 16 a. \$15.00.

Attention is given to laws governing stars, planets, sun, moon, comets, and neb-

\* May be taken as an elective only and not for credit toward a degree in architecture.

ulae; study of the appearance and names of constellations and mythology connected with them. Observations are required. Field glasses will be helpful but are not required. Prerequisite: a knowledge of elementary algebra, plane and solid geometry.

Texts: Fath, *Elements of Astronomy*, McGraw-Hill, 1944; McKready, *A Beginner's Guide to the Stars*, G. P. Putnam's Sons.

Ph C 101. **Astronomy. Section II.** 3 t.h. 16 a. \$15.00.

A continuation of Ph C 101, Section I.

### Aviation

CA C 311-312. **Elementary Civilian Pilot Training—Air Navigation.** 3 t.h. 17 a. \$15.00.

A study of such basic principles in air navigation as chart reading, instruments, cross-country flying, dead reckoning, radio navigation, celestial navigation, and civil air regulations. This course and CA C 312-313 are designed to cover as thoroughly as possible the material in these subjects included in the elementary ground-school training program of the C.A.A. While the completion of these courses will not exempt a student from the ground-school portion of the training required for a pilot's license, a knowledge of the material in the courses will greatly facilitate his regular flight training. Prerequisites: elementary algebra, plane geometry, and elementary physics.

Texts: Lyon, *Practical Air Navigation*, Civil Aeronautics Bulletin No. 24. The student will also need a protractor; a 12-inch ruler with regular scale in inches on one edge and the metric scale on the other; large-size dividers or compass; a 4H pencil; and a sectional aeronautical chart, "Portland" designation.

CA C 312-313. **Elementary Civilian Pilot Training—Meteorology.** 3 t.h. 16 a. \$15.00.

Intended especially for those who wish to enter the service of the U. S. Weather Bureau, for those interested in aviation, and for prospective ground-school teachers of meteorology. Prerequisites: elementary algebra, plane geometry, and elementary physics.

Texts: Blair, *Weather Elements*, Prentice-Hall, 1942; Haynes, *Meteorology for Pilots*, Civil Aeronautics Bulletin No. 25; *Codes for Cloud Forms and States of the Sky*, Circular S, U. S. Weather Bureau, No. 1249.

Mth C 330. **Elements of Navigation.** 3 t.h. 16 a. \$15.00.

See description on page 42.

CA C 341. **Secondary Civilian Pilot Training—Aerodynamics.** 4 t.h. 24 a. \$20.00.

A study of fundamental laws of physics and mechanics; properties of air and fluid motion; theory of flight and air foil; forces on wings; parasite drag; engines; propellers; straight-level flight at sea level and at altitude; climbing, gliding, and turning flight; dynamics of taking off; spins; performance study; high-lift devices; stability; dynamic loads and load factors; and structural considerations. Prerequisites: elementary algebra, plane geometry, and elementary physics.

Texts: Jones, *Elements of Practical Aerodynamics* (3rd ed.), John Wiley & Sons, 1942; Jones, *Aerodynamics for Pilots*, Civil Aeronautics Bulletin No. 26; *Pilot's Airplane Manual*, Civil Aeronautics Bulletin No. 27.

CA C 342. **Secondary Civilian Pilot Training—Aircraft Power Plants.** 4 t.h. 22 a. \$20.00.

A study of power-plant requirements; cycles of operation and power output fac-



tors; valve mechanisms and timing; engine design and construction; power-plant installation and lubricants; lubricant systems; fuel and fuel systems; carburetors; fuel injection; ignition systems; propellers; power-plant operation and maintenance instruments; parachutes; airplane structure and materials. Prerequisites: elementary algebra, plane geometry, and elementary physics.

Texts: Shedenhelm, *Pilot's Powerplant Manual*, Civil Aeronautics Bulletin No. 28; Anderson, *Pilot's Airplane Manual*, Civil Aeronautics Bulletin No. 27.

### Biology

**BiS C 101. Biological-Science Survey.** 3 or 4 t.h. 16 a. \$15.00 or \$20.00.

An elementary study of the fundamental principles of biology as they apply to both plants and animals. Each section has laboratory exercises, which may be omitted if a compound microscope is not available. The course without laboratory exercises does not satisfy the science group requirement.

Text: Hardin, *Biology*, W. H. Freeman & Co., San Francisco, 1949.

**BiS C 102. Biological-Science Survey.** 3 or 4 t.h. 16 a. \$15.00 or \$20.00.

Same text as for BiS C 101.

**BiS C 103. Biological-Science Survey.** 3 or 4 t.h. 16 a. \$15.00 or \$20.00.

Same text as for BiS C 101 and 102.

**Z C 150. Bird Study.** 3 t.h. 19 a. \$16.50.

For description, see page 50.

**Bot C 150. Introductory Botany.** 3 t.h. 16 a. \$15.00.

A study of life processes as shown in the plant. A small magnifying glass is required. A service course for nonscience majors.

Text: Fuller, *The Plant World*, Henry Holt & Co., 1941. A magnifying glass of about 10X power and good definition will be needed.

**Bot C 151. Systematic Botany.** 3 t.h. 16 a. \$15.00.

Designed to acquaint the student with some typical flowering plants and with methods of describing and classifying plants. A service course for nonscience majors.

Text: A flora for identifying plants is required. For use in Oregon the student should have Peck, *Manual of the Higher Plants of Oregon*, Binford & Mort, Portland, 1941. Students in other states should use the flora best adapted to their locality. References will be sent on request. A small hand lens, about 7X, will be needed.

**Bot C 152. Advanced Systematic Botany.** 3 t.h. \$15.00.

A continuation of Bot C 151.

**Bot C 350. Shrubs and Trees.** 3 t.h. 16 a. \$15.00.

Designed to acquaint students with some common shrubs and trees of the Pacific Coast, and with the care and value of the national forests. Prerequisite: a college course in general botany.

Text: Any good botany text.

### Business Administration\*

**BA C 111. Constructive Accounting.** 4 t.h. 22 a. \$20.00.

An introduction to the field of accounting and business administration. The stu-

\* See also Secretarial Science, page 48.

dent who completes this course satisfactorily should have little difficulty in following the routine of almost any bookkeeping system.

Texts: Noble, *Accounting Principles* (5th ed.), South-Western Pub. Co., San Francisco, 1949; Working Papers for Chapters 1 to 16 of *Accounting Principles* (Stock No. A 631); Practice Set. No. 1 (Stock No. A 633).

**BA C 112. Constructive Accounting.** 4 t.h. 22 a. \$20.00.

A continuation of BA C 111.

Texts: Noble, *Accounting Principles* (same as for BA C 111); Working Papers for Chapters 1 to 16 of *Accounting Principles* (Stock No. A 631); Practice Set No. 1 (Stock No. A 633), for use with *Accounting Principles*.

**BA C 113. Constructive Accounting.** 4 t.h. 22 a. \$20.00.

A continuation of BA C 112.

Texts: Noble, *Accounting Principles* (same as for BA C 111); Working Papers for Chapters 17 to 32 of *Accounting Principles*; (Stock No. A 632); Practice Set No. 2 (Stock No. A 635) for use with *Accounting Principles*.

**BA C 212. Principles of Cost Accounting.** 3 t.h. 16 a. \$15.00.

The basic principles of cost accounting; departmentalization; expense allocation. Designed primarily for persons interested in general accounting. Prerequisite: BA C 111, 112, 113, or equivalent.

Text: Specthrie, *Industrial Accounting, Brief Course*, Prentice-Hall, 1942; work book to accompany text.

**BA C 416. Business Law.** 4 t.h. 22 a. \$20.00.

Introduction to law; persons, torts, contracts, and agency are considered.

Text: Spencer, *A Textbook of Law and Business*, McGraw-Hill, 1938.

**BA C 417. Business Law.** 4 t.h. 22 a. \$20.00.

The subjects include private property, law of finance, risk and risk bearing.

Same text as for BA C 416.

**BA C 418. Business Law.** 4 t.h. 22 a. \$20.00.

A consideration of the law of personal property and the law of business organizations. Same text as for BA C 417.

**BA C 425. Real-Estate Fundamentals.** 2 t.h. 12 a. \$10.00.

A study of problems relating to the purchase, transfer, lease, and financing of land and buildings; home building; site selection; city structure as it affects real-property values. Designed to aid those preparing for the examination for a state license.

Text: Benson and North, *Real Estate Principles and Practice*, Prentice-Hall, 1938.

**BA C 436. Retail Merchandising.** 4 t.h. 21 a. \$20.00.

Retail policies and problems. Stock-control systems, buying, methods of sales promotion, plant operation, personnel, credit, turnovers, pricing, expense classification, and distribution.

Texts: Comish, *Small Scale Retailing* (2nd ed.), Binfords & Mort, Portland, 1948; Barker and Anderson, *Principles of Retailing* (2nd ed.), McGraw-Hill, 1945.

**BA C 439. General Advertising.** 3 t.h. 16 a. \$15.00.

A study of the theory and practice of advertising. For beginners.

Text: Kleppner, *Advertising Procedure* (3rd rev. ed.), Prentice-Hall, 1941.

**BA C 487. Advanced Cost Accounting.** 3 t.h. 16 a. \$15.00.

Intensive study for those desiring to enter the field of cost accounting or other professional accounting work. Principles and cost procedures, with special application to practical problems. Prerequisites: BA C 111, 112, 113 and BA C 212 or equivalents.

Text: Langar, *Cost Accounting*, Walton Publishing Co., 1947.

**BA C 488. Advanced Cost Accounting.** 3 t.h. 16 a. \$15.00.

A continuation of BA C 487. Prerequisite: BA C 487. Same text as for BA C 487.

**Economics****Ec C 150. Economic History. Section I.** 3 t.h. 16 a. \$15.00.

A study of the economic and industrial development of England and the United States, with some attention to economic movements throughout the world. (This course is in process of revision. Before registering, contact Office of Correspondence Study.)

**Ec C 150. Economic History. Section II.** 3 t.h. 16 a. \$15.00.

A continuation of Section I. Same texts. (This course is in process of revision. Before registering, contact Office of Correspondence Study.)

**Ec C 201. Principles of Economics.** 3 t.h. 16 a. \$15.00.

A study of principles that underlie production, consumption, money, banking, demand, supply, prices and price functions, prices and markets. This course and the two following are for second-year college students.

Texts: Burns, Neal, and Watson, *Modern Economics*, Harcourt, Brace & Co., 1948; Kiekhofer, *Economic Principles, Problems and Policies* (3rd ed.), D. Appleton-Century Co., 1946.

**Ec C 202. Principles of Economics.** 3 t.h. 16 a. \$15.00.

This course is a continuation of Ec C 201 and is concerned with wages, interest, rent, profits, business cycles, controls, business organization and finance, labor and labor relations, regulation of industry, the relation of government to the economic system. Same texts as for Ec C 201.

**Ec C 203. Principles of Economics.** 3 t.h. 16 a. \$15.00.

A continuation of Ec C 202 and a study of government spending and its effect; the tax system, national and local; international economics; personal distribution and uses of income; social security; types of economic systems. Same texts as for Ec C 201.

**Ec C 211. Outline of Economics.** 3 t.h. 16 a. \$15.00.

A brief survey of the principles of economics and of economic institutions. A service course.

Text: Kiekhofer, *Economic Principles, Problems and Policies* (3rd ed.), D. Appleton-Century Co., 1946.

**Ec C 334. Economics of Business Organization and Finance.** 4 t.h. 22 a. \$20.00.

Descriptive study of the principal characteristics of the several types of business organization and the various instruments used in financing them; problems of promoting and organizing business concerns are considered.

Text: Crumbaker, *Organizing and Financing Modern Business*, John Wiley & Sons, 1939. Text must be borrowed from University of Oregon Library.

**Ec C 413. Money, Banking, and Economic Crises.** 5 t.h. 33 a. \$25.00.

Principles of money, laws controlling its value, methods for measuring price levels, and devices for stabilizing purchasing power; principles underlying sound banking and use of credit, with some attention to crises and panics. Prerequisite: Principles of Economics. (This course is to be revised. Ask about texts before registering.)

**Ec C 440. International Trade.** 3 t.h. 16 a. \$15.00.

Theory of international trade; nature and effects of government interference in the form of bounties, subsidies, import and export duties; commercial policies of the more important nations.

Texts: Towle, *International Trade and Commercial Policy*, Harper & Bros., 1947.

**Ec C 446, 447. Economic Problems of the Pacific.** 3 t.h. each. 16 a. each. \$15.00 each.

Resources, trade, economic policies, and interdependence in the Pacific area, with special emphasis on the Far East. Available November 1, 1950.

### Education

**Ed C 312. Educational Psychology.** 3 t.h. 16 a. \$15.00.

A study of some of the factors that promote growth through learning; principles of learning, of motivation, of mental health; the psychological theory of teaching procedures. This course is for secondary teachers.

Texts: Sorenson, *Psychology in Education*, McGraw-Hill, 1940; Starch, Stanton, and Koerth, *Psychology in Education*, D. Appleton-Century Co., 1941.

**Ed C 316. Oregon School Law and System of Education.** 2 t.h. 12 a. \$10.00.

A study of the Oregon school system and the laws on which it is based; problems of Oregon schools and plans proposed for their solution; the course of study, and trends of educational development in the state.

Texts: *Oregon School Laws, 1946, 1947 and 1949. Supplement*, State Superintendent of Public Instruction, Salem, Oregon, 75 cents; Oregon Blue Book (latest ed.), Secretary of State, Salem, Oregon, 50 cents.

**Ed C 354. Introduction to Education.** 3 t.h. 16 a. \$15.00.

A brief discussion of the meaning, function, and scope of education; an orientation survey of the educational field.

Texts: Reeder, *A First Course in Education*, Macmillan Co., 1945; De Young, *Introduction to American Public Education*, McGraw-Hill, 1942.

**HE C 361. Community Health Problems.** 3 t.h. 16 a. \$15.00.

Designed primarily for health teachers in the public schools. Basic community health problems important in health instruction. Prerequisite: junior standing in health and physical education, or consent of instructor. (In preparation; available September 1, 1950.)

**HE C 362. Personal Health Problems.** 3 t.h. 16 a. \$15.00.

For health teachers in the public schools. Hygienic care of the body and other personal health problems important in health instruction. Prerequisite: junior standing in health and physical education, or consent of instructor.

Texts: Meredith, *Hygiene*, Blakiston Co., Philadelphia, 1949.

**HE C 363. Communicable and Noncommunicable Diseases.** 3 t.h. 16 a. \$15.00.

Nature, prevention, and control of common communicable diseases, considered in relation to health instruction in the public schools. Prerequisite: junior standing in science or health and physical education. (In preparation; available January 1, 1951.)

**Ed C 407. Parent-Teacher Organization.** 2 t.h. 12 a. \$10.00.

Presents problems, techniques, and projects of the parent-teacher movement. Emphasis placed on what the home expects of the school; what the school expects of the home; what the child needs of both; the role of the PTA in fostering close and effective home-school-community co-operation. Current source materials and parent-teacher practices and programs will be examined. Special problems facing both beginning and experienced teachers will be studied. (Available January 1, 1951.)

**Ed C 422. Curriculum Construction.** 2 t.h. 12 a. \$10.00.

Place of the curriculum in the modern school; trends in curriculum development. Suitable for group study. (In process of revision; available October 1, 1950.)

**\*Ed C 454. History of Education.** 3 t.h. 16 a. \$15.00.

A general review of the growth and development of education and its relation to the civilization of the times; from Plato and Aristotle to Dewey. (In process of revision.)

**\*Ed C 455. History of American Education.** 3 t.h. 16 a. \$15.00.

History of educators whose practices and philosophies function in our modern educational system. (In process of revision.)

**Ed C 458. Primary Education.** 2 t.h. 12 a. \$10.00.

This course covers the social, emotional, intellectual, and physical growth and development of young children from the prenatal through the ninth-year level. It presents general and specific educational and psychological principles and their application to actual schoolroom problems as they apply to the primary child. It deals with the primary curriculum as a whole and with the teaching of the various specific areas, such as reading, phonics, science, social science, language, spelling, writing, and arithmetic. Prerequisite: at least one year of study in a normal school. Credit will be acceptable at colleges of education. (In process of revision; available November 1, 1950.)

Texts: Betts, *Foundations of Reading Instruction*, American Book Co., Lamoreaux and Lee, *Learning to Read Through Experience*, D. Appleton-Century Co., 1943; Schuele, *Differences Which Matter*, Von Brockman-Jones, 1947.

**Ed C 459. Intermediate and Upper-Grade Education.** 2 t.h. 12 a. \$10.00.

An application of general educational and psychological principles to actual problems in intermediate and upper-grade teaching growing out of the student's experience. Emphasis will be given to the content subjects which are taught in the elementary schools of Oregon, such as science, social studies (history, geography, civics), and literature. Prerequisite: one year of study in a normal school or equivalent training. Credit will be acceptable at colleges of education. (In process of revision; available November 1, 1950.)

Texts: Brueckner and Grossnickle, *How to Make Arithmetic Meaningful*, Winston Co., 1947; Lee and Lee, *The Child and His Curriculum* (rev. ed.), D. Appleton-Century Co., 1950; Witty, *Reading in the Modern Education*, D. C. Heath & Co., 1949.

**Ed C 460. Child Study.** 3 t.h. 16 a. \$15.00.

An inquiry into the behavior of infancy and early childhood, with emphasis upon

\* These two courses will be ready by October 1, 1950; until that time the two titles as listed in the 1949-50 catalog, General History of Education (Ed C 454) and History of Modern Education (Ed C 445), will be available.

the harmonious development of the emotional life of the child. Especially for parents.

Texts: Blanton and Blanton, *Child Guidance*, D. Appleton-Century Co.; Van Waters, *Youth in Conflict*, New Republic, Inc. (must be borrowed from the U. of O. Library, or from the State Library at Salem.)

**Ed C 461. Psychology of Adolescence.** 3 t.h. 16 a. \$15.00.

A study of the important physical, mental, and moral changes natural to adolescence.

Texts: Cole, *Psychology of Adolescence* (rev. ed.), Farrar & Rinehart, 1942; Thayer, Zachry, Kotinsky, *Reorganization of Secondary Education*, D. Appleton-Century Co., 1939.

**Ed C 468. Hygiene of Learning.** 3 t.h. 16 a. \$15.00.

A study of mental hygiene applied to teaching and learning in the school situation. Its major purpose is to give teachers and prospective teachers a better understanding of themselves and their pupils so that the "academic learnings" in the school will help in the development of a wholesome personality.

Texts: Witty and Skinner, *Mental Hygiene in Modern Education*, Farrar & Rinehart, 1939; Fenton, *Mental Hygiene in School Practice*, Stanford University Press, 1943.

**Ed C 475. Measurement in Secondary Education.** 3 t.h. 16 a. \$15.00.

The construction and desirable uses of various standard tests and scales for measuring achievement in secondary-school subjects. (In process of revision.)

## Engineering

**GE C 111. Engineering Drawing.** 2 t.h. 10 a. \$10.00.

Training in the use of drafting instruments and in the art of lettering; introduction to elementary principles of orthographic projection. May be taken by students who have had no college training in mechanical drawing. A list of instruments and materials for the course will be sent on request.

Text: Willey, Wanless, Holcomb, *Engineering Drawing Manual*, Oregon State College Cooperative Association, Corvallis, Oregon.

**GE C 112. Engineering Drawing.** 2 t.h. 11 a. \$10.00.

Continuation of orthographic projection; methods of dimensioning and checking drawings; use of auxiliary planes of projection; section drawings; isometric drawings; working drawings of machine parts; tracings from drawing. Prerequisite: GE C 111 or equivalent. Same text as for GE C 111.

**GE C 113. Engineering Drawing.** 2 t.h. 11 a. \$10.00.

A continuation of GE C 112. Freehand orthographic and perspective sketching; practical application of drawing principles to working drawings; use of charts and diagrams. Prerequisite: GE C 112. Same text as for GE C 111 and 112.

**ME C 212. Mechanics (Statics).** 3 t.h. 16 a. \$15.00.

Forces and force systems with reference to the equilibrium of rigid bodies; simple framed structures; methods of finding centers of gravity and moments of inertia and their practical application; numerous problems having engineering application. Prerequisite: Differential and Integral Calculus (Mth C 201, 202).

Text: Seely and Ensign, *Analytical Mechanics for Engineers* (3rd rev. ed.), John Wiley & Sons, 1941.

**ME C 213. Mechanics (Dynamics).** 3 t.h. 16 a. \$15.00.

Continuation of ME C 212. Principles and problems in kinetics; force as a factor causing motion; work, energy, friction, and impact studied and illustrated by means of numerous problems. Prerequisite: Calculus (Mth C 201, 202) and ME C 212. Same text as for ME C 212.

**ME C 363. Refrigeration.** 3 t.h. 16 a. \$15.00.

Principles and practice of refrigeration, with special reference to commercial refrigeration. Material in the course is directed more particularly to those who install and service the larger units.

Texts: Norman Sharpe, *Refrigerating Principles and Practices*, McGraw-Hill, 1949; *Instructions for the Operation and Maintenance of Refrigeration Plants*, U. S. Navy, Ship's Bureau, 1947, Superintendent of Documents, Washington, D. C.; Martin, *Refrigeration Applications to Certain Oregon Industries*, Circular Series, No. 5, Engineering Experiment Station, Oregon State College, Corvallis (free to citizens of Oregon, 25 cents to others).

## English and Literature

### Written English

**Manuscript Criticism.** No credit.

Manuscripts of full-length novels, biographies, travels, and similar literary undertakings will be read by an experienced critic and will receive whatever criticism seems to be indicated by the nature of the undertaking. The fee for this service will be \$35.00 for manuscripts not over 75,000 words. Application for manuscript criticism should be made before the manuscript is submitted and should indicate its nature and length. Manuscripts will not be accepted for criticism unless they are typed. The fee and return postage should be sent with the manuscript.

**Eng C 1 X. Grammar, Punctuation, and Usage Review.** No credit. 24 a. \$10.00.

For mature persons who feel the need of a thorough review of all facts and principles of grammar that have practical application in relation to punctuation and good usage.

Text: Tressler, *Grammar in Action* (rev. ed.), D. C. Heath & Co., 1938.

**Eng C 111. Principles of Good Writing.** 3 t.h. 16 a. \$15.00.

This course, together with Eng C 112 and 113, makes up a year sequence in fundamentals of composition and rhetoric equivalent to the usual freshman requirements in college English.

Texts: Babcock, Horn, English, *Essentials of Composition for College Students*, American Book Co., 1939; *Good Reading*, National Council of Teachers of English. An approved collegiate dictionary is also required.

**Eng C 112. Principles of Good Writing.** 3 t.h. 16 a. \$15.00.

A continuation of Eng C 111. Same texts.

**Eng C 113. Principles of Good Writing.** 3 t.h. 16 a. \$15.00.

A continuation of Eng C 112. Same texts.

**Eng C 113sp. Principles of Good Writing (Special).** 3 t.h. 16 a. \$15.00.

This is an alternate course for the third section of Principles of Good Writing, intended especially for the student engaged in a particular type of business or profession who may wish to make use of materials which his work provides. The course will stress practical forms; the outline, the summary, definition, factual

narrative, objective description, and the organization of reports. It may be taken separately or as the third section of the regular course.

Text: Robbins and Parker, *Advanced Exposition* (rev. ed.), Prentice-Hall, 1940; a good dictionary.

**Eng C 114. Exposition, Narration, and Argument.** 2 t.h. 12 a. \$10.00.

This section and Eng C 115, Eng C 116 stress composition rather than usage, although attention is given also to fundamentals of correct English expression. Section I deals with exposition.

Texts: Scott and Zeitlin, *College Readings in English Prose* (3rd ed.), Macmillan Co., 1935; Pence, *Style Book in English*, Odyssey Press, 1944.

**Eng C 115. Exposition, Narration, and Argument.** 2 t.h. 12 a. \$10.00.

This section deals with narration and description. Same texts as for Eng C 114.

**Eng C 116. Exposition, Narration, and Argument.** 2 t.h. 12 a. \$10.00.

This section deals with argument. Same texts as for Eng C 114.

**Eng C 213. Introduction to Short-Story Writing.** 3 t.h. 16 a. \$15.00.

Critical study of the structure of typical short stories; attention to plot construction, character portrayal, introductions, dialogues, and conclusions. A course for beginners in creative writing. A knowledge of English fundamentals is essential.

Text: Bement and Taylor, *The Fabric of Fiction*, Harcourt, Brace & Co., 1946.

**Eng C 214. Short-Story Writing.** 3 t.h. 16 a. \$15.00.

Designed to enable students to try out their abilities in creative writing. Training in English fundamentals and in creative writing equivalent to that given in Eng C 111, 112, 113 and Eng C 213 is required.

Text: Kempton, *The Short Story*, Harvard University Press, 1947.

**Eng C 217. Business English.** 3 t.h. 16 a. \$15.00.

A complete review and study of modern practices in business correspondence. Prerequisite: Eng C 111, 112, 113 or equivalent.

Text: McCloskey, *Handbook of Business Correspondence*, Prentice-Hall, 1932.

**Eng C 218. Advanced Writing.** 3 t.h. 16 a. \$15.00.

The study and practice of general magazine writing—sketches, essays, narratives, criticism, etc. Prerequisite: Eng C 111, 112, 113 or equivalent training.

Text: Frederick and Ward, *Reading for Writing* (3rd ed.), F. S. Crofts & Co., 1946.

**Eng C 219. Advanced Writing.** 3 t.h. 16 a. \$15.00.

A continuation of Eng C 218. Same text.

**Eng C 220. Advanced Writing.** 3 t.h. 16 a. \$15.00.

A continuation of Eng C 219. Same text.

**Eng C 311. Advanced Short-Story Writing.** 3 t.h. \$19.00.

An advanced course calling for 25,000 words of manuscript of satisfactory quality. The student submits manuscripts as if for market rather than as "lessons." Expert criticism given. Prerequisites: completion of Eng C 213 and Eng C 214 with proficiency, or submission of short-story manuscripts of merit. Reading will be suggested by instructor.

**Eng C 314. Book and Play Reviewing: A Course in Literary Criticism.** 3 t.h. 16 a. \$15.00.

The writing of book reviews from either the professional or nonprofessional point of view. Prerequisites for this course and for Eng C 315 are: a college course in



written English and not less than 9 term hours' work in literature, or the equivalent of these in training; and an acquaintance with current literature.

Text: Mallory, *Backgrounds of Book Reviewing* (1923 ed.), George Wahr, Ann Arbor, Mich.

Eng C 315. **Book and Play Reviewing: A Course in Literary Criticism.** 3 t.h. 16 a. \$15.00.

A practical and journalistic approach to play reviewing for the apprentice reviewer. Attention is given to contemporary drama, jazz, the movies, musical comedy, the revue, etc. Prerequisite: same preparation in written English and literature as for Eng C 314. Text included in lesson outlines, but supplementary reading required.

Eng C 317. **Versification.** 3 t.h. 16 a. \$15.00.

The aim is to acquaint the student with fundamental verse forms through the study and analysis of significant verse, and to give opportunity for creative writing. A knowledge of good English usage and some acquaintance with literature are required.

Text: Untermeyer, *The Book of Living Verse*, Harcourt, Brace & Co., 1939.

Eng C 324. **English Composition for Teachers.** 3 t.h. 16 a. \$15.00.

For those expecting to teach English in high schools. Prerequisite: Eng C 111, 112, 113 or equivalent.

Texts: Mirrielees, *Teaching Composition and Literature* (rev. ed.), Harcourt, Brace & Co., 1943; Hodges, *The Harbrace Handbook of English*, Harcourt, Brace & Co., 1941.

Eng C 325. **Prose Manuscript.** 3 t.h. \$19.00.

For those who have finished satisfactorily Eng C 311 or equivalent. Submission of 25,000 words in acceptable manuscript required. Individual problems receive careful attention. Reference reading suggested by instructor.

Eng C 335. **Magazine Writing.** 3 t.h. \$15.00.

Advanced instruction for persons interested in creative writing, or in professional writing for magazines. Consent of instructor is necessary for enrollment.

Text: Brennecke and Clark, *Magazine Article Writing*, Macmillan Co., 1932.

Eng C 336. **Magazine Writing.** 3 t.h. \$15.00.

A continuation of Eng C 335. Same text.

### **Literature**

Eng C 101. **Survey of English Literature.** 3 t.h. 20 a. \$15.00.

This course and Eng C 102, 103 comprise a study of significant features in English literature from *Beowulf* to the present. For college freshmen. The first section covers the period from *Beowulf* to Milton.

Text: Snyder and Martin, *A Book of English Literature*, Vol. I, Macmillan Co., 1942.

Eng C 102. **Survey of English Literature.** 3 t.h. 20 a. \$15.00.

Covers the period from Milton to Byron.

Texts: Snyder and Martin, *A Book of English Literature*, Vol. I, Macmillan Co., 1942; a collection of Wordsworth's poems, such as the Oxford standard edition or Vol. II of *A Book of English Literature* by Snyder and Martin.

**Eng C 103. Survey of English Literature.** 3 t.h. 20 a. \$15.00.

Covers the period from Byron to Hardy.

Text: Snyder and Martin, *A Book of English Literature*, Vol. II, Macmillan Co., 1942.

**Eng C 170. Early American Literature.** 3 t.h. 16 a. \$15.00.

This course and Eng C 171 trace the development of American literature from Franklin to modern times. Books chosen for reading are representative of certain conditions of American life or of the opinions of leading writers on questions of general interest.

Texts: Well-known works of Franklin, Woolman, Crèvecoeur, Thoreau, Emerson, Lowell, Hawthorne, Poe, which may be borrowed from libraries.

**Eng C 171. Recent American Literature.** 3 t.h. 16 a. \$15.00.

A continuation of Eng C 170.

Texts: Works of Howells, Deland, Herrick, Wharton, Henry James, Wilkins, Mark Twain, and Glasgow.

**Eng C 201. Shakespeare.** 3 t.h. 16 a. \$15.00.

In this course and Eng C 202, 203, twenty plays by Shakespeare are studied in detail and several other plays are assigned as extra reading. The three sections meet requirements for English majors and for those who wish to fulfill a norm in English.

Text: Brooke, Cunliffe, MacCracken, *Shakespeare's Principal Plays*, D. Appleton-Century Co., 1925; or any good edition of the required plays.

**Eng C 202. Shakespeare.** 3 t.h. 16 a. \$15.00.

A continuation of Eng C 201. Same text.

**Eng C 203. Shakespeare.** 3 t.h. 16 a. \$15.00.

Continuation of Eng C 202. Same text.

**Eng C 260. Survey of American Literature.** 5 t.h. 28 a. \$25.00.

A brief survey of American literature from the beginning to the present. Designed especially for those who are beginning the study of American literature and for those who wish to fulfill the English norm for teachers.

Text: Ellis, Pound, Spohn, *A College Book of American Literature (Briefer Course)*, American Book Co., 1939-1940. Students should not confuse this brief edition of the book with a longer, two-volume edition.

**\*Eng C 300. English and American Poetry, 1910-1920.** 3 t.h. 16 a. \$15.00.

This course and Eng C 301 constitute a critical study of representative works of Seeger, Brooke, Teasdale, Masefield, Lindsay, Giovannitti, C. E. S. Wood, Sandburg, Masters, Frost, Lowell, and others. (In process of revision.)

**\*Eng C 301. English and American Poetry, 1910-1920.** 3 t.h. 16 a. \$15.00.

A continuation of Eng C 300.

**†Eng C 329. Contemporary English Novel.** 3 t.h. 16 a. \$15.00.

A study of representative novels of England today, and of characteristics of the newer and most recent trends in English fiction. A wide selection of novels for reading is possible. Novels may be borrowed from libraries.

**†Eng C 361. Living Writers.** 3 t.h. 16 a. \$15.00.

A study of the literary types, except drama, as exemplified in the work of English

\* Credit in only one of the four courses marked with an asterisk (\*) may be counted toward a degree—except that both Eng C 300 and Eng C 301 may be taken.

† Credit in only one of the three courses marked with a dagger (†) may be counted toward a degree.

writers of the last thirty years. Especially adapted to the use of study groups.

Text: Maugham, *Fifty Modern English Writers* (educational ed.), Doubleday, Doran & Co., 1934. Must be borrowed from a library.

**Eng C 367. English Novel.** 3 t.h. 16 a. \$15.00.

The novel in the eighteenth century, with special attention to the work of Defoe, Richardson, Fielding, Smollett, Goldsmith, Sterne, Burney, Walpole, Beckford, Radcliffe, and Godwin. Supplementary reading in the history of the novel and in the technique of fiction is also required. Prerequisite: Survey of English Literature or its equivalent. Novels may be borrowed from libraries or purchased in inexpensive editions.

**Eng C 368. English Novel.** 3 t.h. \$15.00.

This course and Eng C 369 involve the study of twelve great novelists of the nineteenth century: Scott, Austen, Bulwer-Lytton, Kingsley, Dickens, Reade, Thackeray, Bronte, Eliot, Trollope, Meredith, and Hardy. Prerequisite: Survey of English Literature and Eng C 367 or equivalent. Novels may be borrowed from libraries.

**Eng C 369. English Novel.** 3 t.h. \$15.00.

A continuation of Eng C 368. Same prerequisite.

**†Eng C 385. Twentieth-Century Literature.** 4 t.h. 21 a. \$20.00.

A study of the novel in England since 1900. Backgrounds for reading are given and connections traced between the various movements and tendencies. Books may be borrowed from public libraries.

**\*Eng C 386. Twentieth-Century Literature.** 4 t.h. 21 a. \$20.00.

American imaginative literature since 1900. Books may be borrowed from public libraries.

**Eng C 388. Children's Literature.** 3 t.h. 16 a. \$15.00.

A survey course intended to give an understanding and appreciation of the best literature for children of all ages; of special interest to parents and to teachers in charge of school libraries.

Text: Eaton, *Reading with Children*, Viking Press, 1940. Access to a fairly good library is essential.

**Eng C 391. Nineteenth-Century American Novel.** 3 t.h. 16 a. \$15.00.

A study of the origin and development of the novel in America from 1798 to 1900. Minimum required reading is sixteen novels. Books may be borrowed from public libraries.

**\*Eng C 393. Contemporary American Novel.** 3 t.h. 16 a. \$15.00.

A survey of the contemporary American scene as it is found in the modern novel in America. Study plans for forty-three novels are offered, from which the student must complete sixteen. Books may be secured from a local library.

## Geography

**Geog C 105. General Geography.** 3 t.h. 16 a. \$15.00.

This course and Geog C 106, 107 constitute a general introduction to geography. Section I deals with physical geography.

Text: Finch and Trewartha, *Elements of Geography*, McGraw-Hill, 1949.

\* Credit in only one of the four courses marked with an asterisk (\*) may be counted toward a degree—except that both Eng C 300 and Eng C 301 may be taken.

† Credit in only one of the three courses marked with a dagger (†) may be counted toward a degree.

- Geog C 106. **General Geography.** 3 t.h. 16 a. \$15.00.  
This section deals with world resources.  
Text: Klimm, Starkey, and Hall, *Introductory Economic Geography*, Harcourt, Brace & Co., 1937.
- Geog C 107. **General Geography.** 3 t.h. 16 a. \$15.00.  
This section deals with human and regional geography.  
Text: Van Valkenberg, *Elements of Political Geography*, Prentice-Hall, 1939.
- Geog C 201. **Economic Geography.** 3 t.h. 16 a. \$15.00.  
A study of the major types of production and their geographic background. (In preparation; available January 1, 1951.)  
Text: Dicken, *Regional Economic Geography*, D. C. Heath & Co., 1949.
- Geog C 323. **Geography of the Pacific Northwest.** 3 t.h. 16 a. \$15.00.  
A study of the land forms, climates, population, resources, products, and lines of communication of the Pacific Northwest. (In preparation; available September 30, 1950.)  
Text: Dicken, *Oregon Geography*, Edwards Bros., (to be published in September, 1950.)
- Geog C 324. **Geography of the Pacific Northwest.** 3 t.h. 16 a. \$15.00.  
A continuation of Geog C 323. (In preparation; available September 30, 1950.)  
Text: Freeman, Martin, and Smith, *The Pacific Northwest*, John Wiley & Sons, 1942.
- Geog C 325. **Geography of the Pacific Northwest.** 3 t.h. 16 a. \$15.00.  
A continuation of Geog C 324. (In preparation; available September 30, 1950.)  
Text: Same text as for Geog C 324.
- Geog C 429. **Geography of North America.** 3 t.h. 16 a. \$15.00.  
Physiography and resources of the continent, and social reactions as influenced by these. Prerequisite: Geog C 105, 106, 107 or Geol C 250 or equivalent.  
Text: Smith and Phillips, *North America*, Harcourt, Brace & Co., 1942.
- Geog C 430. **Geography of South America.** 3 t.h. 16 a. \$15.00.  
Physical, economic, and human geography of the continent. Prerequisite: Geog C 105, 106, 107 or equivalent preparation.  
Texts: James, *Latin America*, Odyssey Press, 1942; Smith, *Physiographic Diagram of South America*, Geographical Press, Columbia University, 1935.

## Geology

- Geol C 101. **General Geology.** 3 t.h. 16 a. \$15.00.  
Processes of nature affecting the surface of the earth; formation of economic geologic deposits; the main events in the history of the earth. (In preparation; available September 30, 1950.)  
Text: Longwell, Knopf, and Flint, *Physical Geography* (3rd ed.), John Wiley & Sons, 1949.
- Geol C 102. **General Geology.** 3 t.h. 16 a. \$15.00.  
A continuation of Geol C 101. (In preparation; available September 30, 1950.)  
Text: Same text as for Geol C 101.

**Geol C 103. General Geology.** 3 t.h. 16 a. \$15.00.

A continuation of Geol C 102. (In preparation; available September 30, 1950.)

Text: Dunbar, *Historical Geology*, John Wiley & Sons, 1949.

**History****Hst C 101. History of Western Civilization.** 3 t.h. 16 a. \$15.00.

This course and Hst C 102, 103 constitute a review of the great civilizations of the world from ancient times to the present. Hst C 101 covers the period from the Stone Age to about 1500 A.D.

Text: Burns, *Western Civilization* (3rd ed.), W. W. Norton & Co., 1949.

**Hst C 102. History of Western Civilization.** 3 t.h. 16 a. \$15.00.

A continuation of Hst C 101 to the early nineteenth century.

Texts: Burns, *Western Civilization* (3rd ed.), W. W. Norton & Co., 1949; Stearns, *Pageant of Europe*, Harcourt, Brace & Co., 1948.

**Hst C 103. History of Western Civilization.** 3 t.h. 16 a. \$15.00.

A continuation of Hst C 102 to recent times. Same texts as for Hst C 102.

**Hst C 201. History of the United States.** 3 t.h. 16 a. \$15.00.

This course and Hst C 202, 203 constitute a general survey of American history from colonial times to the present. The first section deals with the discovery and settlement of North America and the development of the United States to 1850.

Texts: Hicks, *The Federal Union*, Houghton Mifflin Co., 1937; Beard, *The Rise of American Civilization* (one-volume ed.), Macmillan Co., 1930.

**Hst C 202. History of the United States.** 3 t.h. 16 a. \$15.00.

Covers the period from 1850 to 1898.

Texts: Hicks, *The Federal Union*, Houghton Mifflin Co., 1937; Beard, *The Rise of American Civilization* (one-volume ed.), Macmillan Co., 1930; Hicks, *The American Nation*, Houghton Mifflin Co., 1949.

**Hst C 203. History of the United States.** 3 t.h. 16 a. \$15.00.

Covers the period from 1898 to the present.

Texts: Hicks, *The American Nation*, Houghton Mifflin Co., 1949; Beard, *The Rise of American Civilization* (one-volume ed.), 1930.

**Hst C 207. English History.** 3 t.h. 16 a. \$15.00.

This course and Hst C 208 and 209 constitute a general survey, covering political, economic, social, intellectual, and religious developments from earliest times to the present. Hst C 207 ends with the beginning of the seventeenth century.

Texts: Hall and Albion, *A History of England and the British Empire* (2d ed.), Ginn & Co., 1946; Trevelyan, *English Social History*, Longmans, Green & Co., 1942.

**Hst C 208. English History.** 3 t.h. 16 a. \$15.00.

A continuation of Hst C 207, covering the period from the beginning of the seventeenth century to the close of the Napoleonic War in 1815. Same texts as for Hst C 207.

**Hst C 209. English History.** 3 t.h. 16 a. \$15.00.

A continuation of Hst C 208, covering the period from 1815 to the present. Same texts as for Hst C 207 and 208.

**Hst C 341. History of Modern Europe I.** 3 t.h. 16 a. \$15.00.

This course and Hst C 342, 343 cover the history of Europe from 1789 to modern

times. Section I is concerned with the history of the chief nations of Europe from 1815 to 1870.

Text: Hall and Davis, *The Course of Europe Since Waterloo* (2d ed.), D. Appleton-Century Co., 1947.

**Hst C 342. History of Modern Europe II.** 3 t.h. 16 a. \$15.00.

A study of the international relations of European states and their internal history from 1870 to 1919. Same text as for Hst C 341.

**Hst C 343. History of Modern Europe III.** 3 t.h. 16 a. \$15.00.

This course is a continuation of Hst C 342 and covers the period from 1919 to the present.

Texts: Hall and Davis, *The Course of Europe Since Waterloo*, D. Appleton-Century Co., 1947; Chambers, Grant, and Bayley, *This Age of Conflict, A Contemporary World History 1914-1943*, Harcourt, Brace & Co., 1943.

**Hst C 377. History of Oregon.** 3 t.h. 16 a. \$15.00.

Detailed study of the building of civilization in the Pacific Northwest. This course meets the state requirement for teachers.

Texts: Pollard, *Oregon and the Pacific Northwest*, Binford & Mort, Portland, 1946; Winther, *The Great Northwest*, Alfred A. Knopf, 1947; Oregon Blue Book (latest edition available), which may be secured from the Secretary of State, Salem, Oregon, for 50 cents.

**Hst C 473. American Foreign Relations.** 3 t.h. 16 a. \$15.00.

This course and Hst C 474 constitute a study of the relations of the United States with other powers and the development of American foreign policies.

Text: Bailey, *A Diplomatic History of the American People* (3d ed.), F. S. Crofts & Co., 1946.

**Hst C 474. American Foreign Relations.** 3 t.h. 16 a. \$15.00.

A continuation of Hst C 473. Same text as for Hst C 473.

**Hst C 480. History of Hispanic America.** 3 t.h. 16 a. \$15.00.

This course and Hst C 481, 482 deal with South America and those countries other than the United States that border on the Gulf of Mexico and the Caribbean Sea. Section I covers the colonial period, from about 1500 to 1800 A.D. Prerequisite: Hst C 201, 202, 203 or equivalent preparation in history of the United States.

Text: Wilgus, *The Development of Hispanic America*, Farrar & Rinehart, 1941.

**Hst C 481. History of Hispanic America.** 3 t.h. 16 a. \$15.00.

A study of the Caribbean area, with special emphasis on the relationship of the United States to this region. Prerequisite: same as for Hst C 480.

Texts: Wilgus, *The Development of Hispanic America*, Farrar & Rinehart, 1941; Rippy, *Historical Evolution of Hispanic America* (text ed.), F. S. Crofts & Co., 1942.

**Hst C 482. History of Hispanic America.** 3 t.h. 16 a. \$15.00.

A continuation of the study of the Caribbean area, with emphasis on the Monroe Doctrine and American imperialism, and on the development of South American republics and their international relations, particularly with the United States, as exemplified by Pan-Americanism, and with the continent of Europe through the medium of Pan-Hispanism. Prerequisite: the same as for Hst C 480. Same texts as for Hst C 481.

**Hst C 491. The Far East in Modern Times.** 3 t.h. 16 a. \$15.00.

The three sections of this sequence cover the history of China and Japan, and to a lesser degree some smaller East Asiatic nations, from the mid-nineteenth century to 1941. The emphasis is on political history and diplomatic relations, although some attention is given to social and cultural developments. The impact of the West, and the interests of occidental powers, particularly the United States, are given special consideration. Section I covers the period just before the opening of China to treaty relations, before 1839, until the end of the Boxer uprising in 1900. It deals with Japanese and Korean history in the same period, as well as with Russia in Asia.

Text: Vinacke, *History of the Far East in Modern Times* (4th ed.), F. S. Crofts & Co., 1941.

**Hst C 492. The Far East in Modern Times.** 3 t.h. 16 a. \$15.00.

This section covers the period from 1900 until 1921 in the foreign relations of China and Japan, Chinese domestic history from 1900 to 1926, and Japanese history to 1931. It also deals with Korean history from 1905 to 1941, and the history of the Philippines from 1898 to 1941. Same text as for Hst C 491.

**Hst C 493. The Far East in Modern Times.** 3 t.h. 16 a. \$15.00.

This section covers East Asiatic diplomatic history from the Washington Conference in 1921 to the outbreak of the general Asiatic war in 1941. Emphasis is placed on American policy as well as on Japanese activity on the Asiatic continent. One assignment deals with Russia in the Far East. Same text as for Hst C 491, 492.

## Home Economics

*The following courses are offered under the supervision of the School of Home Economics of Oregon State College.*

**CT C 217. Clothing Selection.** 3 t.h. 16 a. \$15.00.

Elective for students in other schools. To develop good taste in dress and to give an appreciation in selection and purchasing of clothing from standpoint of beauty, health, and economy.

Text: Ryan and Phillips, *Clothes for You*, D. Appleton-Century Co., 1947.

**FN C 225. Nutrition.** 3 t.h. 16 a. \$15.00.

Nutritive value of foods from the standpoint of newer scientific investigations; selection of an optimal diet for health; present-day problems in nutrition; recent trends in American dietary habits.

Texts: Sherman and Lanford, *Essentials of Nutrition*, Macmillan Co., 1945; Mansch and Harper, *Feeding Babies and Their Families*, John Wiley & Sons, 1943.

**HAd C 320. Child Development.** 3 t.h. 16 a. \$15.00.

An elementary course for college students or for anyone who wishes to become acquainted with the present-day knowledge of the development of the young child. To meet the requirement for major students in the School of Home Economics, this course must be preceded by a course in general psychology.

Texts: Faegre and Anderson, *Child Care and Training* (4th ed.), University of Minnesota Press, 1937; Jersild, *Child Psychology* (3d ed.), Prentice-Hall, 1947; Spock, Benjamin, *The Pocket Book of Baby and Child Care*, The Pocket Books, Inc., Rockefeller Center, New York, 1946; Zabriskie, *Mother and Baby Care in Pictures*, J. B. Lippincott Co., 1936. (This course is being revised. Ask about texts before purchasing.)

**CT C 331. Home Furnishing.** 3 t.h. 16 a. \$15.00.

A course for those who wish to buy and use household furnishings to the best advantage. It is concerned with those elements of decoration which must be considered in the average home rather than with historic periods. Must be preceded by a year of art to meet requirements of majors in the School of Home Economics. May be taken as an elective.

Texts: Lewis, *Decorating the Home*, Macmillan Co., 1942; *Floor Coverings*, Better Buymanship Bulletin No. 10, and *Furniture*, Better Buymanship Bulletin No. 26, Household Finance Corporation, 919 North Michigan Ave., Chicago, 10 cents each.

**HAd C 340. Household Management.** 4 t.h. 22 a. \$20.00.

This course considers not only efficiency in the organization and direction of household processes and policies, but also gives attention to household equipment, and to the principles that are basic in developing a satisfying home. Homemakers should find it of value, since it stresses practical aspects of management.

Texts: Andrews, *Economics of the Household*, Macmillan Co., 1935 (or a later ed.); Donham, *Spending the Family Income*, Little, Brown & Co., 1933; Kyrk, *Economic Problems of the Family*, Harpers, 1933; Peet and Sater, *Household Equipment*, John Wiley & Sons, 1949; Reid, *Consumers and the Market*, F. S. Crofts & Co., 1942. (This course is being revised. Ask about texts before purchasing.)

**CT C 350. Consumer Buying in Clothing and Textiles.** 3 t.h. 16 a. \$15.00.

An analysis of problems as well as aids in purchasing clothing and textiles from the consumer's point of view. Prerequisites: CT 212, CT 250, Ec 211.

Texts: Coles, *The Consumer Buyer and the Market*, John Wiley & Sons, 1938; Reid, *Consumers and the Market*, F. S. Crofts & Co., 1942.

## Journalism

**J C 111. Elementary Journalism.** 3 t.h. 16 a. \$15.00.

This course is the first of a three-course sequence designed for beginners in journalism, whether students or newspaper workers. The whole field of journalism is surveyed, with the greatest emphasis on the gathering and writing of news; intended to be of practical aid to anyone lacking experience in newspaper work who may be called upon to help out on the news end of a paper. Also a good foundation for advanced work in journalism.

Text: Wolseley and Campbell, *Exploring Journalism*, Prentice-Hall, 1949.

**J C 112. Elementary Journalism.** 3 t.h. 16 a. \$15.00.

A continuation of J C 111. Same text.

**J C 113. Elementary Journalism.** 3 t.h. 16 a. \$15.00.

A continuation of J C 112. Same text.

**J C 421. Articles and Features.** 3 t.h. 16 a. \$15.00.

This course deals with a type of newspaper and magazine writing other than the straight, factual news story. Under the term "feature" writing are included interpretative articles, explanations, synthetic treatment of a series of events, human interest material, biographies, personal experiences and observations, confessions, informational discussions, criticisms, book reviews, sketches, etc. From the beginning the student will aim at producing articles that can be published.

Text: Bird, *Article Writing and Marketing*, Rinehart & Co., 1948.



**J C 422. Articles and Features.** 3 t.h. 16 a. \$15.00.

This course is a continuation of J C 421, and includes the handling of pictures, discussion of the law in relation to special features, the final analysis, and the general report on writing done. Same text as for J C 421.

**Landscape Architecture****LA C 290. Lower-Division Landscape Design.** 3 t.h. 16 a. \$15.00.

The purpose of this course is to offer a program of study to assist home owners and others interested in gardens and landscape design to obtain an appreciation of the art and to learn some of the practical aspects of home-grounds development. Several practical design problems are included, one of which may be the grounds of the student's own home. Credit for this course may not be applied toward a major in landscape architecture. (In process of revision.)

**Latin****Lat C 1, 2, 3. Beginning Latin and Caesar.** 4 t.h. each. 32 a. each. \$20.00 each.

This course begins with the first-year book and closes with the reading of two books on Caesar's *Gallic Wars*.

Texts: Hettich and Maitland, *Latin Fundamentals*, Prentice-Hall; *Caesar's Gallic Wars* (ed. by Gunnison and Harley), Silver Burdett Co.; Allen and Greenough, *New Latin Grammar*, Ginn & Co.

**Lat C 4. Cicero.** 4 t.h. 24 a. \$20.00.

For students who have had two years of Latin in high school, or three years without Cicero. Prerequisite: Lat C 1, 2, 3.

Text: *Select Orations* (ed. by D'Ooge), Benj. H. Sanborn & Co.

**Lat C 101. Latin Literature: Horace.** 3 t.h. 16 a. \$15.00.

A study of selected *Odes* and *Epodes* of Horace. Prerequisites: Cicero and Vergil.

Texts: Allen and Greenough, *New Latin Grammar*, Ginn & Co.; Horace, *Odes and Epodes* (ed. by Shorey and Laing), Benj. H. Sanborn & Co.

**Library Methods****Eng C 382. Book Selection and Evaluation.** 3 t.h. 16 a. \$15.00.

Designed to provide a general survey of the best books and authors, old and new, in various fields of writing, and to assist the student in interpreting and applying principles and standards for judging them. Consideration is given to the best aids in book selection. Practice in book reviewing and annotation.

Texts: Haines, *Living With Books* (latest edition), Columbia University Press; Douglas, *Teacher-Librarian's Handbook* (latest edition), American Library Association; *Basic Book Collection for High Schools, 1950* (with supplements); Oregon State Library, *Books for Elementary Schools* (latest edition and supplements).

**Lib C 384. School Library Administration.** 3 t.h. 16 a. \$15.00.

Planned for school administrators as well as librarians; particular emphasis on the place of the library in the instructional program. Problems of support and control; housing and equipment; standards; evaluation; objectives. (In process of preparation; available after January 1, 1951.)

**Lib C 386. Cataloging.** 3 t.h. 16 a. \$15.00.

Study of the library card catalog and practice in cataloging books for a small library.

Texts: Akers, *Simple Library Cataloging* (3d ed.), American Library Association, 1944; *Oregon State Library List of Books for School Libraries*, Part I, Elementary, 1946, and Part II, High Schools, 1944.

## Literature

See ENGLISH AND LITERATURE, page 29.

## Mathematics

**Mth C 10. Elements of Algebra.** 4 t.h. 24 a. \$20.00.

For students who have had less than one year of elementary algebra. May not be taken for credit after completion of more advanced college courses in mathematics.

Text: Peterson, *Intermediate Algebra for College Students*, Harper & Bros., 1942.

**Mth C 20. Elements of Plane Geometry.** 2 t.h. 12 a. \$10.00.

This course and Mth C 21 cover the essentials of plane geometry for students with less than one year of geometry in high school.

Text: Welchons and Krickenberger, *Plane Geometry* (rev. ed.), Ginn & Co., 1943.

**Mth C 21. Elements of Plane Geometry.** 2 t.h. 12 a. \$10.00.

A continuation of Mth C 20. Same text.

**Mth C 22. Elements of Solid Geometry.** 2 t.h. 12 a. \$10.00.

Essentials of solid geometry for students who did not have it in high school.

Text: Welchons and Krickenberger, *Solid Geometry* (rev. ed.), Ginn & Co., 1943.

**Mth C 100. Intermediate Algebra.** 4 t.h. 24 a. \$20.00.

The course is built about the essential technique of algebra; the functional core of algebra, comprising the formula, equation, and graph; the solution of problems. Prerequisite: one year of high-school algebra.

Text: Betz, *Algebra for Today, Second Course*, Ginn & Co., 1946.

**Mth C 101. Elementary Analysis I.** 4 t.h. 22 a. \$20.00.

Section I of a three-section sequence offering a unified treatment of college algebra, plane trigonometry, analytical geometry, and the simpler portions of the differential and integral calculus. Prerequisites: three semesters of high-school algebra or Mth C 100.

Text: Milne and Davis, *Introductory College Mathematics* (rev. ed.), Ginn & Co., 1935 or 1941.

**Mth C 102. Elementary Analysis II.** 4 t.h. 24 a. \$20.00.

A continuation of Mth C 101. Same text.

**Mth C 103. Elementary Analysis III.** 4 t.h. 22 a. \$20.00.

A continuation of Mth C 102. Same text.

**Mth C 105. College Algebra.** 4 t.h. 24 a. \$20.00.

A standard course in college algebra. The arrangement and classification of the material and the manner of treatment are based upon the function concept. Prerequisite: Mth C 100 or three semesters of high-school algebra.

Text: Hart, *College Algebra* (3rd ed.), D. C. Heath & Co., 1947.

**Mth C 106. Plane Trigonometry.** 4 t.h. 24 a. \$20.00.

The standard college course, emphasizing the theory of trigonometric functions

as well as their applications in solving triangles. Prerequisites: Mth C 100, Mth C 101 or Mth C 105, and plane geometry.

Text: Rosenback, Whitman, Moskovitz, *Plane Trigonometry*, with tables, Ginn & Co., 1937.

**Mth C 108. Mathematics of Finance.** 4 t.h. 22 a. \$20.00.

Simple and compound interest and discount, annuities, amortization of debts, sinking funds, bonds, depreciation, elements of life insurance and other topics related to business. A required course in most schools of business administration. Prerequisite: college algebra.

Text: Hart, *The Mathematics of Investment*, with tables (rev. ed.), D. C. Heath & Co., 1946.

**Mth C 111. Introduction to Analysis.** 2 t.h. 17 a. \$15.00.

A refresher course for those who have had mathematics in high school, with emphasis on algebra.

Text: Lapp, Knight, Reitz, *Review of Mathematics for College Students*, Scott, Foresman & Co., 1942.

**Mth C 112. Introduction to Analysis.** 2 t.h. 18 a. \$15.00.

A continuation of Mth C 111, with emphasis on geometry and plane trigonometry. Instruction in the use of logarithms and the slide rule is included.

Text: Same as for Mth C 111; also *Navigation Tables*, War Department Technical Manual, TM 1-208, Aug. 1, 1944; Kells, Kern, Bland, *The Log Duplex Trig Slide Rule* No. 4080, a manual, Keuffel & Esser Co., Keuffel and Esser's Beginner's Slide Rule No. 4058 W. Students preparing for engineering may wish to purchase a better slide rule.

**Mth C 113. Introduction to Analysis (Trigonometry).** 2 t.h. 14 a. \$10.00.

A brief course in logarithms and computational trigonometry, giving the minimum essential preparation for effective service in the Air Forces and other branches of military service. It is not intended to replace Mth C 106 or Mth C 102 as preparation for further courses in mathematics. Prerequisite: intermediate algebra or its equivalent in high-school algebra. Plane geometry is recommended but not required.

Text: Brink, *Plane Trigonometry, with tables* (rev. ed.), D. Appleton-Century Co., 1940.

**Mth C 200. Analytical Geometry.** 4 t.h. 24 a. \$20.00.

Applications of algebra to geometry. A thorough treatment of the straight line, conic sections, and related topics. This course, together with Mth C 105 and Mth C 106, may be substituted for Elementary Analysis. Prerequisites: plane geometry, Mth C 105, and Mth C 106.

Text: Love, *Analytic Geometry* (3rd ed.), Macmillan Co., 1938.

**Mth C 201. Differential and Integral Calculus.** 4 t.h. 24 a. \$20.00.

Section I of a three-section sequence designed to lay a thorough foundation for all advanced work in mathematics and its application. Essentially the same course as that given under the same numbers at Oregon State College and the University of Oregon. Prerequisites: Mth C 101, 102, 103 or equivalent.

Text: Granville, Smith, Longley, *Elements of the Differential and Integral Calculus*, Ginn & Co., 1941.

**Mth C 202. Differential and Integral Calculus.** 4 t.h. 24 a. \$20.00.

A continuation of Mth C 201. Same text.

**Mth C 203. Differential and Integral Calculus.** 4 t.h. 24 a. \$20.00.

A continuation of Mth C 202. Same text.

**Mth C 314. Advanced College Algebra.** 3 t.h. 16 a. \$15.00.

An extension of the work in Mth C 105. Prerequisite: one year of college mathematics.

Text: Hart, *College Algebra* (3rd. ed.), D. C. Heath & Co., 1947.

**Mth C 315. Theory of Equations.** 3 t.h. 16 a. \$15.00.

Methods of solution of algebraic equations and related topics. Prerequisite: Mth C 314, or Mth C 101, 102, 103, or calculus.

Text: Dickson, *New First Course in the Theory of Equations*, John Wiley & Sons, 1939.

**Mth C 316. Solid Analytical Geometry.** 3 t.h. 17 a. \$15.00.

An analytical treatment of curves and surfaces in three-dimensional space. Prerequisite: Mth C 200 and Mth C 201 or Mth C 101, 102, 103.

Text: Olmstead, *Solid Analytic Geometry*, Appleton-Century Mathematics Series, 1947.

**Mth C 325. Elements of Statistical Methods.** 3 t.h. 16 a. \$15.00.

Tabulation and graphical presentation of statistical data; descriptive statistics, and correlation. Prerequisite: one year of high-school algebra or equivalent.

Text: Walker, *Elementary Statistical Methods*, Henry Holt & Co., 1943.

**Mth C 326. Elements of Statistical Methods.** 3 t.h. 16 a. \$15.00.

Design of experiments, sampling theory, tests of significance, analysis of variance. This course is a continuation of Mth C 325.

Text: Lindquist, *Statistical Analysis of Educational Experiments*, Houghton Mifflin Co., 1940.

**Mth C 330. Elements of Navigation.** 3 t.h. 16 a. \$17.00.

A study of fundamental principles upon which celestial air and surface navigation are based, including application of the principles to such practical problems as locating positions at sea or in the air. Problems give practice in the use of charts, the nautical and air almanacs, altitude and azimuth tables, altitude curves, and the precomputation of a proposed flight. Prerequisite: elementary algebra and plane geometry.

Texts: *The American Air Almanac* and *The American Nautical Almanac*, U. S. Naval Observatory; Ageton's Table H. O. 211, *Dead Reckoning Altitude and Azimuth Table* (3rd ed.), U. S. Government Printing Office, 1940; *Tables of Computed Altitude and Azimuth*, H. O. 214, Vol. IV, Latitude 30°-30°, inclusive, Hydrographic Office, Washington, D. C.; Weems and Eberle, *Learning to Navigate*, Pitman Pub. Corp., Chicago, 1943; McKready, *A Beginner's Guide to the Stars*, G. P. Putnam's Sons. Dividers and parallel rulers will also be needed.

**Mth C 421. Differential Equations.** 3 t.h. 20 a. \$15.00.

Section I of a two-section sequence designed to give practical instruction in the solution of ordinary and partial differential equations. A foundation course essential for advanced work in engineering, mathematics, physics, and chemistry.

Text: Murray, *Differential Equations*, Longmans, Green & Co., 1934.

**Mth C 422. Differential Equations.** 3 t.h. 16 a. \$15.00.

A continuation of Mth C 421. Same text.

## Modern Languages

### Esperanto

AL C 01. **Esperanto. The World Interlanguage.** No credit. 12 a. \$10.00.

This introductory course covers the basic principles of Esperanto, which is an auxiliary interlanguage, intended as a second language for all peoples. As it has an international vocabulary, it enables students to understand people and life across language barriers.

Texts: Connor, Connor, Solzbacher, and Kao, *Esperanto: The World Interlanguage*, Beechhurst Press, 296 Broadway, New York 7, N. Y., 1948; Dr. Ferenc Szilagyi, *A Practical Course in Esperanto* (6th ed.), Esperanto, 114 West 16th Street, New York 11, N. Y., 1946.

### French

RL C 1. **First-Year French.** (First term.) 4 t.h. 24 a. \$20.00.

Texts: Micks and Longi, *Fundamental French*, Oxford University Press, 1940; Beattie, *A French Reader for Beginners*, Dryden Press, 1949.

RL C 2. **First-Year French.** (Second term.) 4 t.h. 24 a. \$20.00.

Same texts as for RL C 1.

RL C 3. **First-Year French.** (Third term.) 4 t.h. 24 a. \$20.00.

Texts: Micks and Longi, *Fundamental French*, Oxford University Press, 1940; Beattie, *A French Reader for Beginners*, Dryden Press, 1937; Skinner and Brady, *Vingt Contes Divers*, Dryden Press, 1938.

RL C 4. **Second-Year French.** (First term.) 4 t.h. 24 a. \$20.00.

Texts: Pargment, *Trente-Trois Contes et Nouvelles*, Henry Holt & Co., 1929; Barton and Sirich, *Simplified French Review Grammar and Composition*, Crofts & Co., 1941.

RL C 5. **Second-Year French.** (Second term.) 4 t.h. 24 a. \$20.00.

Texts: Barton and Sirich, *Simplified French Review Grammar and Composition*, Crofts & Co., 1941; Pierre Loti, *Pecheur d'Islande*, Henry Holt & Co., 1930.

RL C 6. **Second-Year French.** (Third term.) 4 t.h. 24 a. \$20.00.

Texts: Barton and Sirich, *Simplified French Review Grammar and Composition*, Crofts & Co., 1941; Alfred de Musset, *Les Trois Comedies*, D. C. Heath & Co.

RL C 311. **French Literature.** 3 t.h. 16 a. \$15.00.

Section I of a three-section sequence in third-year French. Reading of masterpieces of various periods; a general review of French literature. Not open to students who have had RL 201, 202, 203 in residence. Prerequisite: 2 years of college French.

Texts: Lanson and Tuffrau, *Manuel d'Historie de la Litterature Francaise*, Heath & Co., 1938; and *Nouvelle Anthologie Francaise* (ed. by Schinz, Robert and Giroud), Harcourt, Brace & Co., 1944.

RL C 312. **French Literature.** 3 t.h. 16 a. \$15.00.

A continuation of RL C 311. Same texts.

RL C 313. **French Literature.** 3 t.h. 16 a. \$15.00.

A continuation of RL C 312. Same texts.

### German

**GL C 1. First-Year German.** (First term.) 4 t.h. 24 a. \$20.00.

This course and GL C 2 and 3 provide a thorough grammatical foundation and an elementary reading knowledge of German. The three courses or their equivalent must be taken in sequence. GL C 1 covers the first 18 chapters of the text.

Text: Chiles and Wiehr, *First Book in German* (rev. ed.), Ginn & Co., 1948; Wiens, *Bilderlesebuch für Anfänger* (1942 ed.), Henry Holt & Co.

**GL C 2. First-Year German.** (Second term.) 4 t.h. 24 a. \$20.00.

A continuation of GL C 1, covering the last 15 chapters of the text and a reader. Same texts as for GL C 1.

**GL C 3. First-Year German.** (Third term.) 4 t.h. 24 a. \$20.00.

A continuation of GL C 2. It also includes a review of all the basic principles of German grammar and may thus be used as a review of first-year German by those who have had no contact with the language for some time.

Texts: Roseler, *German in Review*, Henry Holt & Co., 1948; Appelt and Funke, *Modern German Prose*, D. C. Heath & Co., 1936.

**GL C 4. Second-Year German.** (First term.) 4 t.h. 24 a. \$20.00.

This course and GL C 5 and 6 are a three-term sequence covering the second year of college German. They include a review of grammar and composition and the reading of modern German authors. Prerequisite: the satisfactory completion of GL C 1, 2, 3 or equivalent knowledge of German.

Texts: Werfel, *Jacobowsky und der Oberst*, F. S. Crofts & Co., 1947; Mann, *Ein Tag aus dem Schulleben Hanno Buddenbrooks*, Henry Holt & Co., 1948; Cochran, *A Practical German Review Grammar*, Prentice-Hall, 1947.

**GL C 5. Second-Year German.** (Second term.) 4 t.h. 24 a. \$20.00.

A continuation of GL C 4, with emphasis on reading ability for both content and translation.

Texts: van Eerden and Ulmer, *Deutsche Novellen*, Henry Holt & Co., 1948; Cochran, *A Practical German Review Grammar*, Prentice-Hall, 1947.

**GL C 6. Second-Year German.** (Third term.) 4 t.h. 24 a. \$20.00.

A continuation of GL C 5, with emphasis upon reading ability. Also, a simple compositional style will be developed.

Texts: Goethe, *Egmont* (ed. by Max Winkler), Ginn & Co., 1948; Schiller, *Wilhelm Tell* (ed. by Bert Jon Vos), Ginn & Co., 1948; Cochran, *A Practical German Review Grammar*, Prentice-Hall, 1947.

### Spanish

*The following courses are intended for students whose chief concern is to acquire a reading knowledge of Spanish.*

**RL C 11. First-Year Spanish.** (First term.) 4 t.h. 24 a. \$20.00.

Texts: Seymour and Smithers, *Practical Spanish Grammar*, Longmans, Green & Co.; Olmstead and Sirich, *First Spanish Reader*, Henry Holt & Co.

**RL C 12. First-Year Spanish.** (Second term.) 4 t.h. 24 a. \$20.00.

Same texts as for RL C 11.

**RL C 13. First-Year Spanish.** (Third term.) 4 t.h. 24 a. \$20.00.

Same texts as for RL C 11.

RL C 14. **Second-Year Spanish.** (First term.) 4 t.h. 24 a. \$20.00.

Texts: Seymour and Smithers, *Practical Spanish Grammar*, Longmans, Green & Co.; Sanchez-Perez, *Leyendas Espanolas*, Allyn & Bacon.

RL C 15. **Second-Year Spanish.** (Second-term.) 4 t.h. 24 a. \$20.00.

Texts: Palacio Valdes, *La Hermana San Sulpicio* (ed. by Gill), Henry Holt & Co.; Wilkins and Alpern, *Spanish Verb Blanks*, Globe Book Co.

RL C 16. **Second-Year Spanish.** (Third term.) 4 t.h. 24 a. \$20.00.

Text: M. Romera-Novarro, *Historia de España*, D. C. Heath & Co.

*The following courses in First-Year Spanish are for students who wish to acquire a speaking as well as a reading knowledge of the language. Much attention is given to correct pronunciation. Two phonograph records on pronunciation have been prepared to supplement the lessons. Price of the records is not included in the fee.*

RL C 11k. **First-Year Spanish.** (First term.) 4 t.h. 24 a. \$20.00.

Text: Keniston, *Learning Spanish*, Henry Holt & Co., 1941.

RL C 12k. **First-Year Spanish.** (Second term.) 4 t.h. 24 a. \$20.00.

Texts: Keniston, *Learning Spanish*, Henry Holt & Co., 1941; Keniston, *Reading Spanish*, Henry Holt & Co., 1940.

RL C 13k. **First-Year Spanish.** (Third term.) 4 t.h. 24 a. \$20.00.

Texts: Keniston, *Learning Spanish*, Henry Holt & Co., 1941; Keniston, *Reading Spanish*, Henry Holt & Co., 1940; Keniston, *A Standard List of Spanish Words and Idioms*.

## Physics

\*Ph C 201. **General Physics.** 3 t.h. 16 a. \$15.00.

This course and Ph C 202 and 203 cover the equivalent of classwork in first-year college physics. Ph C 201 is a study of mechanics and properties of matter. Prerequisite: mathematics equivalent to Mth C 105 and Mth C 106 or equivalent preparation.

Text: Foley's *College Physics* (revised by J. L. Glathart, 4th ed.), Blakiston Co., 1947.

\*Ph C 202. **General Physics.** 3 t.h. 16 a. \$15.00.

A continuation of Ph C 201, covering sound, heat, and approximately one-half of the material on magnetism and electricity. Same text as for Ph C 201.

\*Ph C 203. **General Physics.** 3 t.h. 16 a. \$15.00.

A continuation of Ph C 202, completing the work on electricity and covering light and modern physics, including the quantum theory and atomic structure; X-rays and radioactivity; an introduction to nuclear physics and atomic energy. Same text as for Ph C 201 and 202.

Ph C 330. **Fundamentals of Radio.** 3 t.h. 16 a. \$15.00.

A study of the underlying physical principles of radio: basic electrical laws; descriptions, characteristics, and applications of electronic devices; methods of

\* For Ph C 201, 202, 203, 1 additional term hour of credit, a total of 3 term hours may be earned by the completion of laboratory work in residence at the University of Oregon during summer session or during a regular school year. Arrangements for the laboratory work should be made in advance through the General Extension Division.

measurement and analysis; descriptions of amplifiers, receivers, and transmitters, with applications of amplitude modulation and frequency modulation; radio antennas and wave propagation. Prerequisites: college algebra and college physics, or equivalent.

Texts: Everitt, ed., *Fundamentals of Radio*, Prentice-Hall, 1942; N. J. Harrison, *Receiving Tube Manual*, R.C.A. Manufacturing Co., Ser. RC-14; *The Radio Handbook* (29th ed.), Editors and Engineers, 1950.

**Ph C 360. Meteorology.** 3 t.h. 16 a. \$15.00.

A course designed for persons who wish to study the subject for general information and enjoyment, for those interested in aviation, and for those who wish to enter the service of the U. S. Weather Bureau. Knowledge of the material covered should fit the student for the civil-service examination for the lower ranks of government positions. Prerequisites: elementary algebra, plane geometry, and elementary physics.

Texts: Blair, *Weather Elements* (rev. ed.), Prentice-Hall, 1942; Haynes, *Meteorology for Pilots*, Civil Aeronautics Administration Bulletin No. 25; *Codes for Cloud Forms and States of the Sky, According to the International System of Classification*, Circular S, United States Weather Bureau, Bulletin No. 1249, Washington, D. C.

**Ph C 462. Advanced Meteorology.** 3 t.h. 16 a. \$15.00.

An introduction to dynamic meteorology, an essential part of the training of anyone aiming to become a professional meteorologist. The course seeks to explain, on the basis of well-known physical principles, the more common phenomena observed in the atmosphere, particularly motions and energy transformations. Prerequisites: Ph C 360 or an equivalent knowledge of meteorology; a course in college physics or its equivalent; a knowledge of algebra through quadratics; an elementary knowledge of trigonometry; and some familiarity with the notation of the calculus.

Text: Allbright, *Physical Meteorology*, Prentice-Hall, 1939.

**Ph C 463. Advanced Meteorology.** 3 t.h. 16 a. \$15.00.

An introduction to synoptic and aeronautical meteorology intended primarily for airplane pilots and others wishing to prepare themselves for positions as meteorologists in the service of the airlines or the United States government. The course is devoted almost exclusively to synoptic meteorology, the study of weather conditions existing over a large area at a given time. Special emphasis is placed upon the air-mass analysis system of weather forecasting. Prerequisites: an elementary course in meteorology such as Ph C 360 or its equivalent; algebra through quadratics; a course in college physics or its equivalent; an elementary knowledge of trigonometry; and some familiarity with the notation of the calculus.

Text: Taylor, *Aeronautical Meteorology*, Pitman Pub. Corp., New York, 1938.

## Physiology

**Z C 250. Elementary Physiology.** 3 t.h. 16 a. \$15.00.

For description, see page 50.

## Political Science

**PS C 1 X. Preparation for Citizenship.** No credit. 21 a. \$3.50.

The purpose of this course is to assist candidates for naturalization who cannot



attend regularly organized classes to prepare for their citizenship examination. It is planned for those who have a fair knowledge of English.

Text: Federal Textbook on Citizenship, *Our Constitution and Government* (simplified ed.); the text is sent with the lesson outlines.

**PS C 201. American National Government.** 4 t.h. 22 a. \$20.00.

The national government, with special attention to practical operation and contemporary reforms.

\* Texts: Beard, *American Government and Politics* (8th ed.), Macmillan Co., 1939; Rankin, *Readings in American Government*, D. Appleton-Century Co., 1939.

**PS C 202. American State and Local Governments.** 4 t.h. 20 a. \$20.00.

A study of state and local governments, with special attention to practical operation and contemporary reforms in Oregon. (In process of revision; available September 1, 1950.)

## Psychology

**Psy C 201. General Psychology.** 3 t.h. 16 a. \$15.00.

This course is the first of a three-course sequence in psychology. The first two courses cover the principles of psychology; the third is the psychology of adjustment. The three together constitute the first-year work in psychology and provide students with a scientific basis for understanding their own behavior and that of others.

Texts: Munn, *Psychology: The Fundamentals of Human Adjustment*, Houghton Mifflin Co., 1946; Munn, *Students' Manual to accompany Psychology*; and Valentine, *Experimental Foundations of General Psychology* (3rd. ed.), Farrar and Rinehart, 1949.

**Psy C 202. General Psychology.** 3 t.h. 16 a. \$15.00.

A continuation of Psy C 201. Same texts.

**Psy C 203. General Psychology.** 3 t.h. 16 a. \$15.00.

In this course the principles of psychology are applied to problems of personal adjustment which arise out of the complexities of modern social life.

Text: Shaffer, *Psychology of Adjustment*, Houghton Mifflin Co., 1936.

**Psy C 411. Genetic Psychology.** 3 t.h. 16 a. \$15.00.

A study of growth of behavior during infancy, childhood, and adolescence, and an analysis of the decline of abilities with maturity and senescence. The development and decline of perception, emotion, intelligence, motor skill, language, and social behavior receive special attention. Prerequisite: Psy C 201, 202. (In process of revision.)

**Psy C 413. Abnormal and Borderline Psychology.** 3 t.h. 16 a. \$15.00.

A study of different forms of abnormal behavior, with emphasis on their causes. Modern methods of psychotherapy are explained and discussed. Prerequisite: Psy C 201, 202 or any good course in general psychology.

Text: Maslow and Mittlemann, *Principles of Abnormal Psychology: The Dynamics of Psychic Illness*, Harper & Bros., 1941.

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\* Arrangements may be made to borrow these texts from the University of Oregon Library or from the State Library in Salem. Copies are not available otherwise.

### Secretarial Science\*

**SS C 111. Stenography (Gregg).** 3 t.h. 16 a. \$15.00.

This course and SS C 112, 113 cover the entire theory of Gregg shorthand. If the student does the practice suggested in the assignments throughout these three courses, at their completion he should be able to take dictation at a fair rate of speed. Letters for dictation are included in the last course. These three courses may be taken independently, but they must be taken in their proper sequence.

Texts: Frick and Vietti, *Talk and Take Gregg Shorthand*, Oregon State College Cooperative Association, Corvallis, Ore., 1939; Beers and Scott, *Fundamental Drills in Gregg Shorthand*, Gregg Pub. Co., 1932.

**SS C 111. Stenography (Thomas).** 3 t.h. 16 a. \$15.00.

The theory of Thomas shorthand covered, with practical applications of theory principles in sentence and letter dictation. For beginners only.

Text: Frick, Vietti, Thomas, *Talk and Take Thomas Natural Shorthand* (2nd ed.), Prentice-Hall, 1944; Thomas, *Thomas Natural Shorthand* (2nd ed.), Prentice-Hall, 1942.

**SS C 112. Stenography (Gregg).** 3 t.h. 16 a. \$15.00.

A continuation of SS C 111. Same texts.

**SS C 113. Stenography (Gregg).** 3 t.h. 16 a. \$15.00.

A continuation of SS C 112. Same texts.

**SS C 111. Stenography (Simplified Gregg).** 3 t.h. 16 a. \$15.00.

**SS C 112. Stenography (Simplified Gregg).** 3 t.h. 16 a. \$15.00.

**SS C 113. Stenography (Simplified Gregg).** 3 t.h. 16 a. \$15.00.

This sequence is now in preparation and will be available November 1, 1950. Contact the General Extension Division for information about texts.

**SS C 121. Typing.** 2 t.h. 12 a. \$10.00.

This course and SS C 122, 123 cover the theory and practice of touch typing. The keyboard, speed and accuracy drills, introduction to business letters. Students who have had one year of typing in high school may not take SS C 121 for credit.

Text: Lessenberry, *College Typewriting*, with personal problems (4th ed.), South-Western Pub. Co., 1947.

**SS C 122. Typing.** 2 t.h. 12 a. \$10.00.

A continuation of SS C 121. More work on letters, speed emphasis, improvement of stroking skill, tabulating, and manuscript typing.

Text: Lessenberry, *College Typewriting*, with personal problems (4th ed.), South-Western Pub. Co., 1947, and Workbooks I and II.

**SS C 123. Typing.** 2 t.h. 12 a. \$10.00.

A continuation of SS C 122. Office forms, legal documents, application letters, personal typewriting.

Text: Lessenberry, *College Typewriting*, with personal problems (4th ed.), South-Western Pub. Co., 1947, and Workbook III.

**SS C 313. Office Organization and Management.** 3 t.h. 16 a. \$15.00.

A study of the field of management as it pertains to the office and its activities in relation to other phases of the business. Instruction begins with the development of

\* See also Business Administration, page 23.

elementary office routines, and progresses to more complicated problems of planning and layouts, and the selection and training of office personnel. Considerable emphasis is placed upon office management in relation to small or moderate-size offices. Provides practical training for both office worker and office manager or supervisor. This course may not be substituted for the five-hour course. SS 313 required of majors in secretarial science.

Text: McDonald, *Office Management* (3rd ed.), Prentice-Hall, 1947.

## Sociology

**Soc C 204. General Sociology.** 3 t.h. 16 a. \$15.00.

Analysis of social organization and culture; social changes and movements as affected by culture and by biological and physical environmental factors. This course and Soc C 205, or their equivalent, are prerequisite to advanced courses in sociology.

Text: Ogburn and Nimkoff, *Sociology*, Houghton Mifflin Co., 1940.

**Soc C 205. General Sociology.** 3 t.h. 16 a. \$15.00.

A continuation of Soc C 204. Same text.

**Soc C 211. General Sociology.** 3 t.h. 16 a. \$15.00.

Analysis of social organization, involving a study of human nature and social institutions; consideration of social problems, social processes, and social control. A service course for students with majors in other fields. An abridgement of Soc C 204 and Soc C 205; may not be taken with these courses for credit.

Text: MacIver, *Society: A Textbook of Sociology*, Farrar & Rinehart, 1949.

**Soc C 213. Modern Social Problems.** 3 t.h. 16 a. \$15.00.

A study of some of the more important social problems of modern times and their relation to basic principles of social organization; designed to orient the student in the field of applied sociology. Prerequisite: Soc C 204 and Soc C 205 or equivalent.

Text: Elliott and Merrill, *Social Disorganization* (rev. ed.), Harper & Bros., 1941.

**Soc C 315. Criminology.** 3 t.h. 16 a. \$15.00.

An analysis of the nature of the phenomenon of crime, with specific reference to the causative factors involved, and criticism of present attitudes toward crime and the criminal. Prerequisite: Soc C 204, 205, or Soc C 211, or equivalent.

Texts: Sutherland, *Principles of Criminology* (3rd rev. ed.), J. B. Lippincott Co., 1939; Gilin, *Criminology* (3rd ed.), D. Appleton-Century Co., 1947. Other books required may be borrowed from libraries.

**Soc C 338. Matrimonial Institutions.** 3 t.h. 16 a. \$15.00.

A course designed to give the student an understanding of the institution of marriage and the family, with emphasis upon the functions of the family in modern social life. Prerequisite: Soc C 204, 205, or Soc C 211, or equivalent.

Text: Nimkoff, *The Family*, Houghton Mifflin Co., 1934.

**Soc 420. Community Problems.** 2t.h. 12 a. \$10.00.

This course is designed primarily to provide an analysis of community problems normally dealt with by the public health nurse, the social worker, or others interested in social organization for more harmonious and efficient communal life. The emphasis is on community health problems. Prerequisite: Soc C 204, 205 or equivalent.

Text: Bossard, *Social Change and Social Problems*, Harper & Bros., 1934.

**Zoology****Z C 150. Bird Study.** 3 t.h. 19 a. \$16.50.

A combined reading and laboratory course, emphasizing interesting facts connected with the biology of birds, their characteristics and habits.

Text: Included in the course outline, but at least one good book on western birds will be needed for identification purposes.

**Z C 250. Elementary Physiology.** 3 t.h. 16 a. \$15.00.

An introduction to human physiology with special emphasis on the normal functions of the various organs of the body.

Text: Carlson and Johnson, *The Machinery of the Body* (3rd ed.), University of Chicago Press, 1948.

## **High-School Courses**

These courses are offered in cooperation with the office of the state superintendent of public instruction, who has approved their acceptance by the principal of any high school in Oregon for credit toward graduation. Students who wish to use them toward graduation should secure the approval of their principal to insure selection of the proper course. The courses may also be used by students beyond high-school age who wish to clear college entrance deficiencies.

Colleges and universities in Oregon have agreed upon these minimum entrance requirements:

Graduation from a standard high school, which in Oregon involves the completion of 16 units, 8 of which shall be required as follows: 3 units in English; 2 units in social science, comprising the state-adopted courses in United States history-civics and socio-economic problems; 1 unit in health and physical education; and 2 units selected from the fields of natural science and mathematics or the field of foreign language. Two units in either natural science or mathematics or 1 unit in each of these fields will be acceptable, but a minimum of 2 units in a single language will be required if a foreign language is selected.

At the State College, to be admitted to any of the four-year curricula in engineering, except industrial arts, 1 unit in algebra,  $\frac{1}{2}$  unit in higher algebra, and 1 unit in geometry must be presented. A student deficient in mathematics may be admitted to a pre-engineering course for the first year, necessitating a five-year program to qualify for graduation.

Graduates from standard out-of-state high schools are required to present substantially the above distribution of units. Such applicants who are not residents of Oregon may be held for additional requirements demonstrating superior ability.

College credit will not be given for any of the high-school courses listed below, but college entrance credit will be granted for the satisfactory completion of any of them.

A unit, when applied to high-school credit, means the equivalent of five recitations per week of not less than forty minutes each, in one branch of study, for the school year of not less than thirty-six weeks.

Numbers following the title of a course indicate: (1) unit (u.) of high-school or college entrance credit; (2) number of assignments (a.); (3) the fee.

*High-school seniors who expect to use any of these courses for graduation credit should enroll at least ninety days before they expect to graduate.*

### **Business**

**BA C 1 E. Introduction to Accounting.**  $\frac{1}{2}$  u. 24 a. \$10.00.

The aim of this course is to give the student instruction in practical methods of bookkeeping and information concerning the principles underlying all accounting records. It includes a study of business relationships as affecting the accounting

records, recording of transactions in the more simple forms of books of original entry, posting to ledgers, and preparation of financial statements.

Texts: Carlson, Forkner, Prickett, *20th Century Bookkeeping and Accounting* (19th ed.), South-Western Pub. Co., 1947; work book for use with *20th Century Bookkeeping and Accounting* (Stock No. B 451); R. L. Dean Practice Set *without* business papers (Stock No. B 414).

**BA C 2 E. Introduction to Accounting.**  $\frac{1}{2}$  u. 24 a. \$10.00.

A continuation of BA C 1 E.

Texts: Carlson, Forkner, Prickett, *20th Century Bookkeeping and Accounting* (19th ed.), South-Western Pub. Co., 1947; work book for use with *20th Century Bookkeeping and Accounting*, begins with Chapter 17 (Stock No. B 451); Curry and Todd Practice Set *without* business papers.

**Eng C 14 E. Elementary Commercial English.**  $\frac{1}{2}$  u. 24 a. \$10.00.

This course covers practical grammar review, use of the dictionary, vocabulary-building exercises, correction of errors in usage, principles of effective writing, with attention to punctuation and some fundamentals of public speaking.

Texts: Hagar, Wilson, Hutchinson, Blanchard, *The English of Business*, and *The English of Business Work Book* by the same authors, Gregg Pub. Co., 1935.

## Drawing

**Mech D C 1 E. Mechanical Drawing.**  $\frac{1}{2}$  u. 24 a. \$10.00.

This is the first semester of a course for students who are beginning the study of mechanical drawing. It includes tool care and use; view shape; simple dimensions; circles; angles; parts of circles; ellipses; sections; shape descriptions; working drawings; graphs, charts, maps, and tracings; lettering.

Text: French and Svenson, *Mechanical Drawing*, McGraw-Hill, 1948. A supplementary text is required and may be selected from a list furnished by the General Extension Division.

**Mech D C 2 E. Mechanical Drawing II.**  $\frac{1}{2}$  u. 24 a. \$10.00.

Continuation of Mech D C 1 E. Includes working drawing sections; auxiliary views; revolutions; threads, bolts, and nuts; assembly and detail drawings; pictorial drawings; inking and tracing; development of sheet-metal drawing; lettering. Prerequisite: Mech D C 1 E or equivalent. Same text as for Mech D C 1 E.

## English

**Eng C 1 E. Ninth-Grade English I.**  $\frac{1}{2}$  u. 24 a. \$10.00.

This course is the first semester of English and includes work in grammar and literature.

Text: Tressler, *English in Action*, Course I (3rd ed.), D. C. Heath & Co., 1940.

**Eng C 2 E. Ninth-Grade English II.**  $\frac{1}{2}$  u. 24 a. \$10.00.

This is a continuation of Eng C 1 E and covers the second semester of English.

Texts: Cross, Smith, Stauffer, Collette, *Good Reading*, Vol. I, *Adventure* (rev. ed.), Ginn & Co., 1938.

**Eng C 3 E. Tenth-Grade English III.**  $\frac{1}{2}$  u. 24 a. \$10.00.

This course covers the first semester of second-year high-school English.

Text: Tressler, *English in Action*, Book I (3rd ed.), D. C. Heath & Co., 1940. Access to a good dictionary is also necessary.

**Eng C 4 E. Tenth-Grade English IV.** ½ u. 24 a. \$10.00.

A continuation of Eng C 3 E, covering the second semester of tenth-grade English.

Texts: Cross, Smith, Stauffer, Collette, *Good Reading for High Schools*, Vol. II, *Achievement* (rev. ed.), Ginn & Co., 1938.

**Eng C 5 E. Eleventh-Grade English V.** ½ u. 24 a. \$10.00.

This course is the first semester of junior English. Its purpose is to develop the ability of the student to write effectively through practice in composition and to guide him in the study of American literature, especially fiction.

Texts: Tressler, *English in Action*, Course III (4th ed.), D. C. Heath & Co., 1945; Inglis, Bowman, Gehlman, Schramm, *Adventures in American Literature* (4th ed.), Harcourt, Brace & Co., 1947.

**Eng C 6 E. Eleventh-Grade English VI.** ½ u. 24 a. \$10.00.

A continuation of Eng C 5 E, covering the second semester of eleventh-grade English. Reading will be from representative American writers in the essay, biography, poetry, drama, folk literature, and humor.

Texts: Tressler, *English in Action*, Course III (4th ed.), D. C. Heath & Co., 1945; Inglis, Bowman, Gehlman, Schramm, *Adventures in American Literature* (4th ed.), Harcourt, Brace & Co., 1947.

**Eng C 7 E. Twelfth-Grade English VII.** ½ u. 24 a. \$10.00.

The first semester of senior English. It includes five units of work on English literature from Anglo-Saxon times through the eighteenth century and a careful survey of grammar and grammatical principles.

Texts: Tressler, *English in Action*, Course III and Course IV (4th ed.), D. C. Heath & Co., 1940; Inglis, Cooper, Oppenheimer, Benét, *Adventures in English Literature* (4th ed.), Harcourt, Brace & Co., 1946.

**Eng C 8 E. Twelfth-Grade English VIII.** ½ u. 24 a. \$10.00.

This course is the second semester of senior English, and includes four units of work on the development of English life as reflected through its literature from the romantic period through the twentieth century. Special attention is also given to grammar and composition.

Texts: Tressler, *English in Action*, Course III and Course IV (4th ed.), D. C. Heath & Co., 1940; Inglis, Cooper, Oppenheimer, Benét, *Adventures in English Literature*, Harcourt, Brace & Co., 1946; Webster, *Daily Drills for Better English* (rev. and enlarged ed.), 1939, for students who need special drills.

**Eng C 9 E. Entrance English Composition.** ½ u. 24 a. \$10.00.

This course is planned to give the student drill on the mechanics of writing and some experience in organizing his ideas and putting them before a reader. Each lesson requires from the student some piece of writing and generally the completion of an exercise in grammar, usage, or punctuation. Especially for high-school seniors.

Text: Smith, *Learning to Write*, Little, Brown & Co., 1943. A high-school or collegiate dictionary is desirable.

**Eng C 10 E. Entrance English Composition.** ½ u. 24 a. \$10.00

A continuation of Eng C 9 E. Same text.

**Eng C 13 E. Grammar, Punctuation, and Usage Review.** ½ u. 24 a. \$10.00.

Intended to give the student a review of all facts and principles of grammar that have practical application in relation to punctuation and good usage. Practice is

followed by objective mastery tests, which leave no doubt as to the student's achievement.

Text: Tressler, *Grammar in Action* (rev. ed.), D. C. Heath & Co., 1938.

Eng C 14 E. **Elementary Commercial English.**  $\frac{1}{2}$  u. 24 a. \$10.00.

For description of this course, see page 52.

## Latin

Lat C 1 E. **Beginning Latin, Sec. I.**  $\frac{1}{2}$  u. 24 a. \$10.00.

This course and Lat C 1 E, Sec. II, are the equivalent of the regular high-school course in first-year Latin. Their purpose is to help students learn to understand the structure of the Latin and English languages, their similarities and differences; to know common Latin words and phrases used in English; to analyze words and appreciate distinctions of meaning; to appreciate the great contributions of the Romans toward world civilization; and to recognize the influence of Greece and Rome in many phases of our daily lives.

Text: Ullman and Henry, *Latin for Americans, First Book*, Macmillan Co., 1941.

Lat C 1 E. **Beginning Latin, Sec. II.**  $\frac{1}{2}$  u. 24 a. \$10.00.

A continuation of Lat C 1 E, Sec. I, and equivalent to the second semester of first-year Latin in high school. Same text as in the preceding course.

Lat C 2 E. **Second-Year Latin.** (First semester.)  $\frac{1}{2}$  u. 24 a. \$10.00.

This course and the one following are the equivalent of second-year Latin in high school. The purpose of the study of Latin as stated for the first year is continued through the second year.

Text: Ullman and Henry, *Latin for Americans, Second Book*, Macmillan Co., 1942.

Lat C 2 E. **Second-Year Latin.** (Second semester.)  $\frac{1}{2}$  u. 24 a. \$10.00.

Continues the preceding course and includes portions of Caesar's *Gallic Wars*. Same text.

## Mathematics

Mth C 1 E. **Elementary Algebra, A1.**  $\frac{1}{2}$  u. 24 a. \$10.00.

This course and A2 correspond to the two semesters' work in this subject offered in standard high schools. A1 covers pages 1-234 of the text.

Text: Betz, *Everyday Algebra, Elementary Course*, Ginn & Co., 1946.

Mth C 2 E. **Elementary Algebra, A2.**  $\frac{1}{2}$  u. 24 a. \$10.00.

A continuation of A1, covering the remainder of the text. Same text as for A1.

Mth C 3 E. **Intermediate Algebra.**  $\frac{1}{2}$  u. 24 a. \$10.00.

This is an intermediate course between Elementary Algebra, A2, and College Algebra. It covers the work done in the third semester of high-school algebra.

Text: Betz, *Algebra for Today, Second Course*, Ginn & Co., 1946.

Mth C 4 E. **Plane Geometry, G1.**  $\frac{1}{2}$  u. 24 a. \$10.00.

The two courses in plane geometry and the one in solid geometry (G1, G2, G3) correspond to the three semesters' work in this subject offered in standard high schools.

Text: Welchons and Krickenberg, *Plane Geometry* (rev. ed.), Ginn & Co., 1943.

Mth C 5 E. **Plane Geometry, G2.**  $\frac{1}{2}$  u. 24 a. \$10.00.

Same text as for G1.



**Mth C 6 E. Solid Geometry, G3.**  $\frac{1}{2}$  u. 24 a. \$10.00.

This course follows directly after Plane Geometry, G2. Students who expect to specialize in mathematics, science, engineering, and architecture should take this course.

Text: Welchons and Kriekenberger, *Solid Geometry*, Ginn & Co., 1943.

**Mth C 7 E. Elementary Trigonometry.**  $\frac{1}{2}$  u. 24 a. \$10.00.**Mth C 8 E. Arithmetic.**  $\frac{1}{2}$  u. 22 a. \$10.00.

For high-school students or adults who feel they need further study in the practical everyday problems in arithmetic. First lessons of the course deal with basic processes of arithmetic; later lessons include practical application in consumer mathematics.

Text: Bartoo and Osborn, *Home and Job Mathematics*, Webster Pub. Co., 1943.

## Science

**Bi C 1 E. Biology I.**  $\frac{1}{2}$  u. 24 a. \$10.00.

This course and Bi C 2 E cover the fundamental principles in plant and animal life, with special emphasis on human and everyday biology. Field work and laboratory exercises supplement the text work. Current reference material is used. A magnifying glass or access to a microscope is required. (In process of revision; available September 1, 1950.)

Text: Smith, *Exploring Biology*, Harcourt, Brace & Co., 1949.

**Bi C 2 E. Biology II.**  $\frac{1}{2}$  u. 24 a. \$10.00.

A continuation of Bi C 1 E, the second semester's work in biology. Same text. (In process of revision.)

**Ph C 1 E. Physics I.**  $\frac{1}{2}$  u. 24 a. \$10.00.

The first semester of a year course in physics.

Texts: Dull, *Modern Physics*, Henry Holt & Co., 1939; Dull, *Laboratory Exercises in Physics* (rev. ed.), Henry Holt & Co., 1940; Millikan, Gale, Coyle, *New Elementary Physics*, Ginn & Co., 1944.

**Ph C 2 E. Physics II.**  $\frac{1}{2}$  u. 24 a. \$10.00.

The second semester in physics; follows immediately after Ph C 1 E. Same text.

**Ph C 3 E. Elementary Physics.**  $\frac{3}{4}$  u. 24 a. \$13.50.

This course presents the fundamental principles of physics in an elementary manner suitable for high-school students. The course is for students who cannot do laboratory work. Prerequisites: elementary algebra and plane geometry.

Text: Millikan, Gale, Pyle, *Elements of Physics*, Ginn & Co., 1927.

**Ph C 5 E. Principles of Radio.**  $\frac{1}{2}$  u. 16 a. \$10.00.

A review of the principles of electricity, vacuum tubes, inductance and capacitance, use of test and measuring equipment, audio and radio frequency amplification, receiver circuits, and other related topics. A knowledge of general science and physics is desirable as a prerequisite.

Text: Marcus and Horton, *Elements of Radio* (1943 ed.), Prentice-Hall; *The Radio Amateur's Handbook* (1945 ed.), The American Radio Relay League, 38 LaSalle Road, West Hartford, Conn.

## Social Studies

**Hst C 1 E. Civics I.**  $\frac{1}{2}$  u. 24 a. \$10.00.

This is the first section of a course designed to provide a general knowledge of the

forms and functions of the various units of government in the United States. Current events receive special emphasis. Suitable for seniors in high school.

Texts: Magruder, *American Government*, Allyn & Bacon, 1949; Steinberg and Lamm, *Our Changing Government*, J. B. Lippincott Co., 1943.

Hst C 2 E. Civics II.  $\frac{1}{2}$  u. 24 a. \$10.00.

A continuation of Hst C 1 E. Same texts.

Hst C 3 E. World History I.  $\frac{1}{2}$  u. 24 a. \$10.00.

This course and Hst C 4 E are designed to give students a knowledge of the background of history. This section deals with world history from the time of primitive man to the French Revolution.

Texts: Hughes, *The Making of Today's World*, Allyn & Bacon, 1940; Pahlow, *Man's Great Adventure* (rev. ed.), Ginn & Co., 1940.

Hst C 4 E. World History II.  $\frac{1}{2}$  u. 24 a. \$10.00.

A continuation of Hst C 3 E, reviewing briefly world history from the French Revolution to the present. Same texts.

Hst C 5 E. American History I.  $\frac{1}{2}$  u. 24 a. \$10.00.

This course and Hst C 6 E aim to give the student an understanding of the beginnings and growth of the United States. The first semester covers American history from its beginnings to the close of the reconstruction period following the Civil War.

Texts: Wirth, *The Development of America*, American Book Co., 1946; and Wirth, *Workbook for the Development of America* (1945 ed.), American Book Co.

Hst C 6 E. American History II.  $\frac{1}{2}$  u. 24 a. \$10.00.

A continuation of Hst C 5 E. The second semester covers the period in American history from the close of the reconstruction aftermath of the Civil War to the end of World War II. Same texts as for Hst C 5 E.

Prb C 7 E. American Problems I.  $\frac{1}{2}$  u. 24 a. \$10.00.

American Problems I and II fulfill the twelfth-grade requirement in social studies. By integrating problems of social, economic, and political significance ranging in scope from problems of personal and community interest to those of national and world-wide importance, the course covers a wide area of topics that are fundamental to the information and understanding of an alert American citizen. In dealing with these a genuine problem study approach is taken.

Texts: Blaich and Baumgartner, *The Challenge of Democracy* (rev. ed.), Harper and Bros., 1947; Sorenson and Malm, *Psychology for Living*, McGraw-Hill, 1948.

Prb C 8 E. American Problems II.  $\frac{1}{2}$  u. 24 a. \$10.00.

This course constitutes the second semester's work in American Problems, and uses the same texts and general method as American Problems I.

## Spanish

Sp C 1 E. First-Year High-School Spanish. (First semester.)  $\frac{1}{2}$  u. 25 a. \$10.00.

For students who are beginning the study of Spanish. This course covers lessons 1 to 25 in the text.

Text: Pittaro and Green, *Primer Curso de Español*, D. C. Heath & Co., 1938.

Sp C 2 E. First-Year High-School Spanish. (Second semester.)  $\frac{1}{2}$  u. 25 a. \$10.00.

A continuation of Sp C 1 E, covering lessons 26 to 50 in the text.

Text: Pittaro and Green, *Primer Curso de Español*, D. C. Heath & Co., 1938.

## ***Extension and Correspondence Services***

Classes that combine direct methods of instruction with the correspondence method will be organized whenever there is a sufficiently large group desiring such instruction, and the necessary arrangements can be made by the General Extension Division to provide an instructor.

**REQUIREMENTS.** Usually a class cannot be organized when the initial membership is less than twenty. A group wishing to organize should decide upon the course of study it wishes to pursue, with an alternative course in case an instructor for the first cannot be obtained. The group should put some responsible person in charge of all necessary arrangements, such as room, membership, publicity, and any other problems that arise in connection with the organization of a class. A reasonable degree of permanency in class membership will be expected by the General Extension Division, since satisfactory work cannot be done when the personnel of the group is constantly changing.

Either credit or noncredit courses will be given to classes meeting regularly and following a definite course of study under the direction of an instructor provided by the General Extension Division.

**APPLICATIONS.** Applications for extension classes outside of Portland should be made to the General Extension Division, Oregon State System of Higher Education, Eugene, Oregon. Applications for classes in or near Portland should be made to the Portland office of the General Extension Division, 207 Education Center Bldg., 220 S. W. Alder St., Portland 4.

### ***Study Courses for Clubs***

The General Extension Division invites women's clubs, teachers' study clubs, granges, and other groups of persons whose common interest in some subject makes group study desirable to use correspondence courses as study outlines. The careful organization of the course outlines, the many references for supplementary reading, and the lesson questions, which are well adapted to group discussion, make many of the correspondence courses excellent aids to group study.

Groups wishing to use a course outline in this manner may enroll as a group in the name of the secretary or leader of the group and pay only one registration fee. Such registration entitles the group to one complete set of the lesson outlines and the privilege of submitting one written report on each lesson. Such a report should represent the conclusions of the group as determined by general discussion of the members. Members of the group who wish to secure credit for their work may enroll individually, submit their own reports on each assignment, and fulfill all other requirements of the course. Such members should find the group discussions of special value and interest in connection with their work.

Questions concerning this group-study plan should be addressed to the Office of Correspondence Study, General Extension Division, Eugene.

# Enrollment in General Extension Division

July 1, 1949—June 30, 1950

EXTENSION CLASSES (Indicate City)	Undergraduates			Graduates			Auditors			Noncredit			Total		
	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total
Portland Center.....	1,614	2,504	4,118	338	303	641	297	566	863	128	109	237	2,377	3,482	5,859
Vancouver Center.....	1,951	366	2,317	.....	.....	.....	.....	.....	.....	.....	.....	.....	1,951	366	2,317
<b>STATE-WIDE CLASSES</b>															
Albany.....	9	93	102	10	17	27	.....	5	5	.....	.....	.....	19	115	134
Ashland.....	5	10	15	.....	.....	.....	1	4	5	.....	.....	.....	6	14	20
Astoria.....	12	74	86	11	16	27	1	1	2	.....	.....	.....	24	91	115
Baker.....	5	35	40	6	7	13	.....	.....	.....	.....	.....	.....	11	42	53
Bandon.....	1	10	11	5	7	12	.....	.....	.....	.....	.....	.....	6	17	23
Bend.....	18	61	79	.....	.....	.....	13	13	26	.....	.....	.....	31	74	105
Bend C.C.*.....	67	44	111	.....	.....	.....	.....	1	1	.....	.....	.....	67	45	112
Bonneville.....	12	4	16	.....	.....	.....	7	10	17	.....	.....	.....	19	14	33
Canby.....	2	28	30	.....	.....	.....	1	.....	.....	.....	.....	.....	3	28	31
Central Point.....	5	36	41	.....	.....	.....	13	15	28	.....	.....	.....	18	51	69
Coos Bay.....	6	99	105	2	5	7	.....	6	6	.....	.....	.....	8	110	118
Coquille.....	8	64	72	.....	.....	.....	1	8	9	.....	.....	.....	9	72	81
Corvallis.....	55	154	209	29	22	51	20	30	50	.....	.....	.....	104	206	310
Cottage Grove.....	3	30	33	1	5	6	.....	1	1	.....	.....	.....	4	36	40
Dallas.....	2	15	17	9	8	17	.....	.....	.....	.....	.....	.....	11	23	34
Enterprise.....	11	42	53	.....	.....	.....	.....	.....	.....	.....	.....	.....	11	42	53
Estacada.....	3	29	32	6	6	12	.....	.....	.....	.....	.....	.....	9	35	44
Eugene.....	184	311	495	41	86	127	65	58	123	132	144	276	422	599	1,021
Florence.....	2	21	23	.....	.....	.....	1	2	3	.....	.....	.....	3	23	26
Forest Grove.....	9	25	34	22	13	35	.....	.....	.....	.....	.....	.....	31	38	69
Grants Pass.....	27	91	118	7	5	12	.....	2	2	.....	.....	.....	34	98	132
Halsey.....	3	16	19	.....	.....	.....	.....	.....	.....	.....	.....	.....	3	16	19
Harrisburg.....	2	23	25	.....	.....	.....	.....	1	1	.....	.....	.....	2	24	26
Hermiston.....	13	56	69	.....	.....	.....	.....	.....	.....	.....	.....	.....	13	56	69
Hillsboro.....	95	324	419	2	1	3	14	8	22	.....	.....	.....	111	333	444
Hood River.....	14	68	82	13	7	20	2	21	23	.....	.....	.....	29	96	125
John Day.....	2	5	7	.....	.....	.....	.....	.....	.....	.....	.....	.....	2	5	7
Klamath Falls.....	63	216	279	18	12	30	35	66	101	25	23	48	141	317	458
Klamath Falls C.C.*.....	67	102	169	.....	.....	.....	9	12	21	.....	.....	.....	76	114	190
La Grande.....	2	4	6	34	14	48	.....	1	1	.....	.....	.....	36	19	55
Lake Grove.....	2	18	20	.....	.....	.....	.....	.....	.....	.....	.....	.....	2	18	20
Lakeview.....	2	13	15	.....	.....	.....	.....	.....	.....	.....	.....	.....	2	13	15
Lebanon.....	9	78	87	7	11	18	1	1	2	.....	.....	.....	17	90	107
Lyons.....	3	14	17	.....	.....	.....	.....	1	1	.....	.....	.....	3	15	18
Madras.....	.....	13	13	.....	.....	.....	.....	.....	.....	.....	.....	.....	.....	13	13
McMinnville.....	20	89	109	3	3	6	1	2	3	.....	.....	.....	24	94	118
McNary.....	24	10	34	.....	.....	.....	7	1	8	.....	.....	.....	31	11	42
Medford.....	26	84	110	7	6	13	3	7	10	.....	.....	.....	36	97	133
Milton.....	5	13	18	.....	.....	.....	1	2	3	.....	.....	.....	6	15	21

\* Community College.

# Enrollment in General Extension Division

(Continued)

July 1, 1949—June 30, 1950

	Undergraduates			Graduates			Auditors			Noncredit			Total		
	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total
Milwaukie.....	1	23	24	4	9	13	---	---	---	---	---	---	5	32	37
Molalla.....	---	29	29	---	---	---	---	2	2	---	---	---	---	31	31
Monmouth.....	12	33	45	15	7	22	---	1	1	---	---	---	27	41	68
Monroe.....	---	6	6	---	1	1	---	---	3	---	---	---	---	10	10
Moro.....	5	10	15	---	---	---	---	---	---	---	---	---	5	10	15
Myrtle Creek.....	1	27	28	10	7	17	---	---	---	---	---	---	11	34	45
Newberg.....	4	30	34	---	---	---	---	---	---	---	---	---	4	30	34
Newport.....	15	60	75	1	5	6	---	2	2	---	---	---	16	67	83
North Bend.....	5	23	28	6	8	14	---	1	1	---	---	---	11	32	43
Ontario.....	4	73	77	28	15	43	---	---	---	---	---	---	32	88	120
Oregon City.....	5	---	5	6	---	6	---	---	---	---	---	---	11	---	11
Pendleton.....	19	40	59	18	11	29	---	3	3	---	---	---	37	54	91
Prineville.....	5	32	37	---	---	---	2	---	2	---	---	---	7	32	39
Rainier.....	6	31	37	1	3	4	---	1	1	---	---	---	7	35	42
Redmond.....	2	21	23	9	---	9	---	2	2	---	---	---	11	23	34
Roseburg.....	17	142	159	38	28	66	2	9	11	---	---	---	57	179	236
Salem.....	93	210	303	27	39	66	8	10	18	24	---	24	152	259	411
Sandy.....	3	26	29	---	---	---	---	---	---	---	---	---	3	26	29
Seaside.....	1	11	12	---	2	2	---	1	1	---	---	---	1	14	15
Silverton.....	7	28	35	---	---	---	---	---	---	---	---	---	7	28	35
Stayton.....	4	6	10	---	---	---	4	---	4	---	---	---	8	6	14
St. Helens.....	3	45	48	---	---	---	---	---	---	---	---	---	3	45	48
Sutherlin.....	2	22	24	---	---	---	---	---	---	---	---	---	2	22	24
Sweet Home.....	7	33	40	12	9	21	1	---	1	---	---	---	20	42	62
Taft.....	1	7	8	---	2	2	2	1	3	---	---	---	3	10	13
The Dalles.....	---	25	25	4	5	9	---	---	---	---	---	---	4	30	34
Tigard.....	6	28	34	---	---	---	---	---	---	---	---	---	6	28	34
Tillamook.....	13	51	64	2	11	13	---	---	---	---	---	---	15	62	77
Vale.....	13	21	34	2	---	2	---	---	---	---	---	---	15	21	36
Veneta.....	2	17	19	---	---	---	1	1	2	---	---	---	3	18	21
Willamina.....	3	17	20	---	---	---	---	---	---	---	---	---	3	17	20
Yoncalla.....	2	13	15	---	---	---	---	---	---	---	---	---	2	13	15
<b>Total Extension Classes.....</b>	<b>4,624</b>	<b>6,432</b>	<b>11,056</b>	<b>754</b>	<b>716</b>	<b>1,470</b>	<b>513</b>	<b>882</b>	<b>1,395</b>	<b>309</b>	<b>276</b>	<b>585</b>	<b>6,200</b>	<b>8,306</b>	<b>14,506</b>
<b>CORRESPONDENCE STUDY</b>															
New Registrants.....	1,293	1,418	2,711†	---	---	---	---	---	---	---	---	---	861	948	1,809†
Old Registrants.....	861	948	1,809	---	---	---	---	---	---	---	---	---	1,293	1,418	2,711†
<b>Total, Correspondence Study.....</b>	<b>2,154</b>	<b>2,366</b>	<b>4,520†</b>	---	---	---	---	---	---	---	---	---	<b>2,154</b>	<b>2,366</b>	<b>4,520†</b>
<b>‡Grand Total, Extension Classes and   Correspondence Study.....</b>	<b>6,778</b>	<b>8,798</b>	<b>15,576</b>	<b>754</b>	<b>716</b>	<b>1,470</b>	<b>513</b>	<b>882</b>	<b>1,395</b>	<b>309</b>	<b>276</b>	<b>585</b>	<b>8,354</b>	<b>10,672</b>	<b>19,026</b>

† June registrations estimated from last year's report.

‡ Figures include 121 men and 354 women who took classes in more than one center.

## ***Publications of the General Extension Division***

The General Extension Division issues the following publications, copies of which will be mailed upon request:

### **CORRESPONDENCE STUDY CATALOG**

Persons desiring to register for correspondence courses should write for the latest catalog to General Extension Division, Oregon State System of Higher Education, Eugene, Oregon.

### **STATE-WIDE EXTENSION CLASSES LEAFLET**

Address General Extension Division, Oregon State System of Higher Education, Eugene, Oregon.

### **CATALOG OF VISUAL-INSTRUCTION AIDS**

Lists a large number of 16 mm. and 35 mm. silent and sound films and both glass and film slides, together with service or rental fees. It may be secured by addressing Department of Visual Instruction, Oregon State System of Higher Education, Corvallis, Oregon.

### **CATALOG OF PORTLAND EXTENSION CENTER**

Lists the courses offered at the Portland Center during the regular collegiate year. Write to Portland Extension Center, 207 Education Center Bldg., 220 S. W. Alder St., Portland 4, Oregon.

### **ANNUAL HANDBOOK OF OREGON HIGH SCHOOL SPEECH LEAGUE**

Contains the list of district directors, the constitution and by-laws of the League, and information concerning state high-school speech contests. Address General Extension Division, Oregon State System of Higher Education, Eugene, Oregon.

### **TEACHER'S BROADCAST GUIDE, SCHOOL OF THE AIR, KOAC**

An aid to teachers whose classes listen to the School of the Air program. Address Radio Station KOAC, Corvallis, Oregon.

### **KOAC RADIO PROGRAM**

The regular program, published quarterly during the school year. Address Radio Station KOAC, Corvallis, Oregon.

### **GENERAL EXTENSION JOURNAL**

A news sheet published quarterly for the students of the General Extension Division. Address General Extension Division, Oregon State System of Higher Education, Eugene, Oregon.

### **CATALOG OF PORTLAND CENTER SUMMER SESSION**

Address Director, Portland Center Summer Session, 207 Education Center Bldg., 220 S. W. Alder St., Portland 4, Oregon.

**CATALOG OF STATE-WIDE SERVICES**

Address General Extension Division, Oregon State System of Higher Education, Eugene, Oregon.

**WORKSHOPS AND CONFERENCES LEAFLET**

Address General Extension Division, Oregon State System of Higher Education, Eugene, Oregon.

**STATE-WIDE SERVICES LEAFLET**

Address General Extension Division, Oregon State System of Higher Education, Eugene, Oregon.

## ***The Department of State-Wide Services***

Beginning in 1949, the General Extension Division offices located on the Eugene campus were combined to form the Department of State-Wide Services. This merger involved State-Wide Classes and the Office of Correspondence Study. State-Wide serves the entire state outside Portland with classes from all the institutions of higher learning. These classes are arranged on both credit and noncredit bases. All Oregon institutions of higher learning recognize credit earned through extension classes, and a major portion of the hours necessary for the bachelor's degree may be taken in extension classes. The fees are in line with campus costs, and the classes are taught by professors from the staff of the University, Oregon State College, or the three colleges of education — depending upon the institution which offers the course—or by professional staff members completely approved by these institutions. The motto, "The State is the Campus," clearly illustrates the scope of service available to all citizens of Oregon.

Correspondence study offers over 300 home-study courses in the following general fields: anthropology, architecture, art, aviation, biology, business administration, economics, education, engineering, English, literature, geography, geology, history, home economics, journalism, languages (both modern and classical), library methods, mathematics, physics, political science, psychology, secretarial science, sociology, and zoology. Also offered are high-school courses in almost every subject.

Correspondence students are found in all but three states, in all outlying possessions, and in many foreign countries.

Instruction through correspondence study is thorough, pleasant, and efficient, and this branch of the newly created Department of State-Wide Services is the eighth largest in the United States in terms of students being served.

For further information or catalogs, write Department of State-Wide Services, General Extension Division, 1225 Kincaid Street, Eugene, Oregon.



Make postal orders, express orders, and bank drafts payable to the General Extension Division, and send application to the General Extension Division, Oregon State System of Higher Education, Eugene

**Application for  
CORRESPONDENCE COURSES**

Name in full.....  
(Mr., Mrs., or Miss)

Address .....

Have you ever before registered for a correspondence course with this Extension Division? .....

Occupation..... Age ..... years

Amount of high-school work completed and where.....

Amount of college, university, or teachers-college work completed and where .....

What degree, if any, do you hold? .....

What institution of higher education in Oregon do you expect to enter? .....

What subject do you expect to make your major? .....

What is your object in taking this course? .....

What preparation for it have you had? .....

Do you desire credit?..... When do you wish to use the credit? .....

..... Where? .....

To what libraries do you have access? .....

**CORRESPONDENCE COURSE DESIRED**

Name of Course	Term Hours Credit	Amount of Fee
.....	.....	\$.....
.....	.....	.....
.....	.....	.....

Total amount enclosed..... \$.....

