

University Library Committee
Minutes
November 11, 1997

PRESENT: Francie Cogan, Peter Gilkey, John Nicols, Gordon Sayre, James Schombert George Shipman (ex officio), Sergey Yuzvinsky.

ABSENT: James Bailey, Lucy Lynch, Regina Psaki, Ray Weldon.

GUESTS: Andrew Bonamici, Associate University Librarian for Administrative & Media Services; Deborah Carver, Associate University Librarian for Public Services and Collections; Mark Watson, Acting Associate University Librarian for Technical Services.

The meeting was called to order at 3:30 p.m. by Peter Gilkey, chair. The minutes of the Oct. 14, 1997 meeting were approved with no corrections or additions.

OLD BUSINESS

Notice of Motion to Senate

Gilkey reported that the rules committee has accepted the motion regarding library membership on the Undergraduate Council and will be presented to the Senate at their Nov. 12 meeting. Shipman added that he has recently received a memo from Stead Upham inviting the library to appoint an ex officio member to the Graduate Council.

ULC Report to Senate

Gilkey distributed copies of the report he will be presenting at the Senate meeting November 12 regarding the Library's "pay for print" policy. He suggested that the Library send a representative to the meeting in case there are questions. Also, on the verso of the Senate report handout is an article on printing fees from today's (11/11/97) *Oregon Daily Emerald*.

Continuation of Materials Budget Discussion

Gilkey asked if there were any comments on the materials budget summary, which was distributed by Deb Carver at the Oct. 14 ULC meeting. All agreed with the proposed increases.

AUL Candidate Presentation/Meeting with ULC

Gilkey reported that several members of the ULC attended the presentation by Mark Watson, candidate for Associate University Librarian for Technical Services, and also attended a separate meeting with the Watson. Following that session, the members met briefly and Gilkey forwarded the committee's report to the University Librarian. The second candidate for this position will be interviewing Nov. 13, in which the ULC members are again invited to participate. The presentation will be at 9:15 a.m. in the Browsing Room and the ULC will meet with the candidate from 2:30-3:00 in the Library Office Conference Room.

IMC MISSION STATEMENT

Copies of the IMC Mission Statement draft were distributed. This is an FYI, no action is being requested of the committee. Bonamici gave a brief background as to why this document is being revised. The IMC has been without a permanent director since Dec. 31, 1996. At that time, a recruitment was done to appoint a new director. That recruitment was not successful, primarily because the candidates did not have a thorough understanding of the media center and also because IMC staff and constituents were unsure of what they were looking for in a director. The revised mission statement is an attempt to sum up the media center's activities that are done on a daily basis, as well as create a context for growth. A comment was made that classroom needs are not being met and many faculty are quite concerned. Nicols added that he has had several bad experiences with equipment in various classrooms. Shipman responded that the Library's equipment budget is not adequate to bring classrooms up to the standards that faculty and students expect. The Library/IMC has never officially been directed to oversee the classrooms, but has always taken the initiative. Shipman believes the President should appoint an advisory committee to oversee classroom issues. He believes representatives from the Library, Media Center, Physical Plant, Computing Center, Planning Office, and teaching faculty should be included in this effort. No one individual/department should be held responsible for equipping/maintaining the classrooms. Gilkey suggested that this suggestion should be directed to the Faculty Advisory Committee, who works directly with the president. Shipman added that the Library/Media Center will proceed to assume responsibilities relating to technology in the library, media center and classrooms until University Administration advises otherwise. Cogan asked if there is a handout that explains IMC services. Bonamici responded that nothing is in print, but that information can be accessed via the web. Watson added that the video collection can be accessed via Janus by getting into the online catalog and choosing call # search. Within that, choose non-LC Call # search and then enter VT to pull up video titles.

In summary of the media center discussion, the committee agreed with the mission statement as written. It was suggested that J. Nicols draft a statement from the ULC to the Faculty Advisory Committee asking that they look into classroom equipment issues. Nicols agreed and will email the draft to the ULC committee for comment. The memo will then be discussed at the next ULC meeting.

NEW BUSINESS

Deb Carver distributed a handout on monograph and serial allocations for 1997/98. The Library has \$17,620 to allocate for new monographs and \$10,00 to allocate for new serials. Carver explained that the library is testing a new method to determine how to allocate the new money. One formula uses the following objective criteria:

- number of undergraduates
- number of graduates
- number of faculty
- publication output
- cost of materials

Column A & B reflect monograph allocations with column A reflecting the actual results and column B translating those results into a five-point scale. The third column represents new serial monies – actual requests made by the departments. Gilkey asked if Carver could provide more information as to how the formula was derived. The committee agreed to meet next Tuesday, Nov. 18 at 3:30 to further discuss the monograph and serial allocations. Gilkey will not be able to attend and asked F. Cogan to serve as chair in his absence. She agreed. [11/13/97 UPDATE: The November 18 meeting has been rescheduled for Thursday, November 20 at 1:30 p.m.]

The meeting was adjourned at 4:35 p.m.

Submitted by Sheila Gray
November 14, 1997