

University Library Committee

May 31, 2011

Minutes

Present: Michal Young, John Conery, Gerry Berk, Alisa Freedman, Pat Curtain, Deb Carver, Steven Shoemaker, Andrew Bonamici, Mark Watson

The meeting was called to order at 2:10 p.m. The meeting's agenda was to review the draft document "*ULC Summary of Focus Groups*" and to determine if it is a good representation of the focus group discussions held late March with library departmental representatives. The goal of those sessions was to hear how faculty members' research and teaching are changing. Their input will help the library with its strategic planning process.

A few suggestions were provided:

- Expand on changing library services to enhance faculty productivity, but not adding to their workloads.
- Expand on making expert assistance a priority as it is a critical component of a research library.
- Recognize that different disciplines have different needs and values.
- Expand the introduction to include more background on the ULCs work this past year on the library's strategic plan - the importance of getting faculty from all disciplines involved.

A suggestion was made to incorporate a final section on how the library's budget will advance the recommendations outlined in the focus groups summary document. The document should also address enrollment growth, labor obligations, inflation costs, etc. The library needs a systematic, rational budget model if ongoing strategic planning process is to succeed. Deb added that the library will be receiving funds from the matriculation fee paid by all incoming students. The allocation for FY12 will be \$275K. These funds will be used to support operations that are related to enrollment growth (e.g., Blackboard).

Next Steps:

1. Deb and Michal will incorporate these suggestions into the document. They may ask other members for help with the revisions.
2. The final document will be posted to the ULC website.
3. An email will be sent to the library departmental representatives with a brief background on why this document has been created and will ask for feedback.
4. Introduce the document to the provost now and possibly to the faculty senate in the fall. It is important to show that the ULC and departmental representatives endorse the recommendations in the document.