

**DATE:** October 20, 2010

**SUBJECT:** October 20, 2010 DESC Meeting Summary

**PREPARED BY:**

Members present Vicky Mello, Bob Kline, Charlotte Behm and Scott Wylie. Also present were Sonny Chickering, ODOT, Douglas Beauchamp, Arts Consultant, and John Lively, CAWOOD.

The agenda for the meeting included the following:

- Finalize plans for ADT 1 RFP informational meeting October 25
- Discussion of next steps for ADT 2 & 3
- Additional stakeholders for all ADT's

### **Meeting Summary**

1. ADT 1 RFP informational meeting on October 25.
  - a. Vicky e-mailed a draft of her remarks to the committee and asked for feedback. Vicky will introduce (provide the names of) the DESC members to those attending.
  - b. Charlotte will introduce the ODOT team. Sonny provided some additional background on each of the ODOT representatives.
  - c. Scott will introduce Esther and David. Committee members provided ideas for the introductions including referring to the brochure on talking stones.
  - d. Douglas reported 33 people had requested the RFP information as of Monday. No way to no how many might show up on the 25<sup>th</sup>.
  - e. It was agreed to set the room up in a u-shape facing the screen. The RFP and attachments will be available on the screen for reference.
  - f. Providing food along with coffee and water for the beginning of the meeting was recommended.
  - g. Following further discussion, members decided to change the tour to the south side of the river, meeting at the construction trailer and walking the Southbank Path to the Knickerbocker Bridge. John will provide a map with instructions on how to find the parking site.
  - h. John will also provide a map and list of downtown restaurants to attendees.
  - i. Bob suggested a video of the enhancement zones for the above deck art might also be a good item to make available to those responding to the RFP.

Note: Douglas pointed out that the WRB website is not displaying the information from ADT 2 & 3 correctly with the links provided. John will follow-up and have the site corrected.

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#### **2. ADT 2 & 3 – next steps**

- a. Charlotte emphasized that for both ADT 2 & 3 preliminary agreement was reached on early design concepts, but no in depth conversations occurred about how to move forward or further develop the concepts. In addition, much has changed since the preliminary discussions and agreements at the CAG/PDT, such the viaduct path replacing the existing Southbank Path.
- b. Vicky noted that the criteria and standards for ADT 1 were not in place before and has not been applied to ADT 2 and 3.
- c. Bob noted that other items not considered on the south bank include the work on the interpretative areas for the millrace and the Confederated Tribes of the Grand Ronde.
- d. Charlotte recommended the newly developed criteria be given to the stakeholder groups for ADT 2 and 3 and asked for responses and recommendations.
- e. Vicky emphasized it is important for the stakeholder groups to be involved with how the process will move forward.
- f. It was felt that those working on ADT 2 and 3 could learn a lot from what is presented on Monday, Oct. 25. At the minimum they should be provided the ADT 1 RFP information and the notes from Monday. A general discussion followed regarding next steps, process, timing, who should be involved and roles and responsibilities.
- g. Sonny outlined on the whiteboard consensus next steps needed and the timeline. It was agreed to create a chart of what was outlined including ADT 1. The goal is to have all three groups ready for Phase II by March 2011. (See attached chart)
- h. Douglas emphasized the need to get OBEC involved in reviewing and understanding next steps as they are and will be managing the contracts. Also, OBEC can provide some context for costs associated with what is being proposed for next steps, versus where the groups are at now.
- i. The process chart and other material from the meeting will be provided to OBEC for their review and input.
- j. Douglas noted that the impact of the IGA's also needs to be part of any consideration on final products for ADT 2 and 3.
- k. Consensus of the DESC was that given all the changes, both groups need to review what concepts were originally presented to the CAG/PDT and decide what if any will move forward.

3. Additional stakeholders

- a. It was felt the stakeholder group for ADT 3 is already in place from previous work and should continue forward.

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- b. ADT 2 needs additional stakeholders to include CAG members, owner representatives, neighbors, tribal and community.
  - c. Additional stakeholders for ADT 1 will need to be identified and in place when finalists are selected.
4. Next meeting of the DESC is set for Monday, November 1, 1:30 to 3:30 p.m. at CAWOOD.