

**DATE:** December 6, 2010

**SUBJECT:** December 6, 2010 DESC Meeting Summary

**PREPARED BY:**

Members present Vicky Mello, Bob Kline, and Charlotte Behm. Also present were Sonny Chickering, ODOT, Douglas Beauchamp, Arts Consultant, and John Lively, CAWOOD.

### **Meeting Summary**

The meeting was held to de-brief the ADT meetings held November 29. Meeting notes from the 11/29 meeting including the latest proposed ADT schedule were distributed by e-mail to all members on 12/3/10.

- Vicky asked about the status of the budget relating to the ADT process. All members agreed to the importance of having clarity on the budget before moving into final stages. Charlotte requested that the DESC review and agree to the next round of expenditures (Phase IIA) once Larry has received the estimates from each group. Bob noted that any update information needs to include clarification about funds available for design versus funds for construction. Vicky recalled the figure of \$88,000 as being what remains for design, but it is unclear if that will be enough for the phase we are currently in and then what will be left when final designs are accepted.
  - Sonny indicated that Billie O’Conner is reviewing minutes from previous meetings to determine the amount of funds that are available to do the “interpretative work” on the southbank as part of ADT 2. These funds are not currently accounted for in the ADT budget.
  - Bob and other DESC members reiterated the desire to integrate the work on the millrace and Grand Ronde interpretative areas into ADT 2 as part of the enhancements for the south bank.
  - Douglas restated the changes that have occurred to the budget including starting over on ADT 1, smaller amount estimated for ADT 2 and other items in support of the need for budget clarification.
- It was agreed to ask Larry Fox for additional information and clarification on the budget spent and available funds to support this work.
- Vicky asked about the dates chosen in January for the next meetings with the ADT and if members of the DESC would be available. The dates tentatively selected were January 13 and February 3. Upon further discussion it was determined the dates do not work for Charlotte and/or Bob especially in January.

- Everyone reviewed the earlier discussion about the purpose of the meetings, having the focus groups and expected participation by both representatives from ADT 2 & 3. General agreement around the need for probably 4 focus groups plus the potential of an additional meeting for ADT 3 with parks representatives. Following much discussion and reviewing possible dates, the consensus was to move the focus group meeting to the first Friday in February. It was felt Friday would be the best day for CAG/PDT members as they have most recently been meeting on Friday mornings.
- For the specific park representatives meeting with ADT 3, it was decided to set the meeting for the evening of January 27 following the regular CPC meeting. The CPC would meet for approximately one hour, and then adjourn. CPC members along with other park representatives and key stakeholders would then meet with representatives from ADT 3 regarding proposed art in the Whilamut Natural Area. The meeting will be held in the Sloat Room at the Atrium. Charlotte and Vicky will talk with the chair of CPC to confirm this arrangement.
- Vicky asked for more discussion on the stakeholder groups, especially as it relates to ADT 2. Reviewing a draft document prepared following previous DESC meetings, the group agreed to engage the CAG/PDT members as much as they are willing on each ADT. Members felt it important to get key neighborhood representation, especially on ADT 2. The leadership of those neighborhood groups has changed since this process began and members were in agreement to ask someone from current leadership to serve.
  - Douglas clarified what is expected of the stakeholders groups, especially if we are asking new members to join. This is not Phase 1 over again on ADT 2 & 3 but rather just the next steps in refining before final proposals.
  - Other names were reviewed. John will update the draft stakeholders' list and re-send for review by DESC members.
- Vicky sought for clarification on a suggestion by Tulsi for one to three word describers for each of the criteria DESC developed. It was agreed this is not work for the DESC, but something that Tulsi along with Robin could do if it helps them in the upcoming meetings.
- At 1 p.m. the DESC adjourned and the additional members making up the ADT 1 RFP selection committee joined the group to review proposals received.