



Oregon

Kate Brown, Governor

Department of Land Conservation and Development

635 Capitol Street NE, Suite 150

Salem, Oregon 97301-2540

Phone: 503-373-0050

Fax: 503-378-5518

www.oregon.gov/LCD



NOTICE OF ADOPTED CHANGE TO A COMPREHENSIVE PLAN OR LAND USE REGULATION

Date: August 02, 2016

Jurisdiction: City of Astoria

Local file no.: A16-03

DLCD file no.: 003-16

The Department of Land Conservation and Development (DLCD) received the attached notice of adopted amendment to a comprehensive plan or land use regulation on 07/29/2016. A copy of the adopted amendment is available for review at the DLCD office in Salem and the local government office.

Notice of the proposed amendment was submitted to DLCD 46 days prior to the first evidentiary hearing.

Appeal Procedures

Eligibility to appeal this amendment is governed by ORS 197.612, ORS 197.620, and ORS 197.830. Under ORS 197.830(9), a notice of intent to appeal a land use decision to LUBA must be filed no later than 21 days after the date the decision sought to be reviewed became final. If you have questions about the date the decision became final, please contact the jurisdiction that adopted the amendment.

A notice of intent to appeal must be served upon the local government and others who received written notice of the final decision from the local government. The notice of intent to appeal must be served and filed in the form and manner prescribed by LUBA, (OAR chapter 661, division 10).

If the amendment is not appealed, it will be deemed acknowledged as set forth in ORS 197.625(1)(a). Please call LUBA at 503-373-1265, if you have questions about appeal procedures.

DLCD Contact

If you have questions about this notice, please contact DLCD's Plan Amendment Specialist at 503-934-0017 or plan.amendments@state.or.us



NOTICE OF ADOPTED CHANGE TO A COMPREHENSIVE PLAN OR LAND USE REGULATION

FOR DLCD USE

File No.: 003-16 {24383}

Received: 7/29/2016

Local governments are required to send notice of an adopted change to a comprehensive plan or land use regulation **no more than 20 days after the adoption.** (See [OAR 660-018-0040](#)). The rules require that the notice include a completed copy of this form. **This notice form is not for submittal of a completed periodic review task or a plan amendment reviewed in the manner of periodic review.** Use [Form 4](#) for an adopted urban growth boundary including over 50 acres by a city with a population greater than 2,500 within the UGB or an urban growth boundary amendment over 100 acres adopted by a metropolitan service district. Use [Form 5](#) for an adopted urban reserve designation, or amendment to add over 50 acres, by a city with a population greater than 2,500 within the UGB. Use [Form 6](#) with submittal of an adopted periodic review task.

Jurisdiction: City of Astoria

Local file no.: **A16-03**

Date of adoption: 7-18-16

Date sent: 7/29/2016

Was Notice of a Proposed Change (Form 1) submitted to DLCD?

Yes: Date (use the date of last revision if a revised Form 1 was submitted): No

No

Is the adopted change different from what was described in the Notice of Proposed Change? Yes No

If yes, describe how the adoption differs from the proposal:

n/a

Local contact (name and title): Nancy Ferber, Planner

Phone: 503-338-5183

E-mail: nferber@astoria.or.us

Street address: 1095 Duane Street

City: Astoria

Zip: 97103-

PLEASE COMPLETE ALL OF THE FOLLOWING SECTIONS THAT APPLY

For a change to comprehensive plan text:

Identify the sections of the plan that were added or amended and which statewide planning goals those sections implement, if any:

CP.028.j, background plans and studies; CP.275.25 parks and recreation and open space element policies

For a change to a comprehensive plan map:

Identify the former and new map designations and the area affected:

Change from	to	acres.	A goal exception was required for this
change.			
Change from	to	acres.	A goal exception was required for this
change.			
Change from	to	acres.	A goal exception was required for this
change.			
Change from	to	acres.	A goal exception was required for this change.

Location of affected property (T, R, Sec., TL and address):

The subject property is entirely within an urban growth boundary

The subject property is partially within an urban growth boundary

If the comprehensive plan map change is a UGB amendment including less than 50 acres and/or by a city with a population less than 2,500 in the urban area, indicate the number of acres of the former rural plan designation, by type, included in the boundary.

Exclusive Farm Use – Acres:	Non-resource – Acres:
Forest – Acres:	Marginal Lands – Acres:
Rural Residential – Acres:	Natural Resource/Coastal/Open Space – Acres:
Rural Commercial or Industrial – Acres:	Other: – Acres:

If the comprehensive plan map change is an urban reserve amendment including less than 50 acres, or establishment or amendment of an urban reserve by a city with a population less than 2,500 in the urban area, indicate the number of acres, by plan designation, included in the boundary.

Exclusive Farm Use – Acres:	Non-resource – Acres:
Forest – Acres:	Marginal Lands – Acres:
Rural Residential – Acres:	Natural Resource/Coastal/Open Space – Acres:
Rural Commercial or Industrial – Acres:	Other: – Acres:

For a change to the text of an ordinance or code:

Identify the sections of the ordinance or code that were added or amended by title and number:

For a change to a zoning map:

Identify the former and new base zone designations and the area affected:

Change from	to	Acres:
Change from	to	Acres:
Change from	to	Acres:
Change from	to	Acres:

Identify additions to or removal from an overlay zone designation and the area affected:

Overlay zone designation:	Acres added:	Acres removed:
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Location of affected property (T, R, Sec., TL and address):

List affected state or federal agencies, local governments and special districts: SHPO, ODOT

Identify supplemental information that is included because it may be useful to inform DLCD or members of the public of the effect of the actual change that has been submitted with this Notice of Adopted Change, if any. If the submittal, including supplementary materials, exceeds 100 pages, include a summary of the amendment briefly describing its purpose and requirements.

BEFORE THE ASTORIA CITY COUNCIL
OF THE CITY OF ASTORIA

IN THE MATTER OF AN AMENDMENT REQUEST)
)
FOR THE FOLLOWING PROPERTY:)
CITY WIDE; ASTORIA, OREGON 97103) ORDER NO. A16-03
)
)
APPLICANT: ASTORIA PARKS & RECREATION DEPARTMENT,)
CITY OF ASTORIA, 1095 DUANE, ASTORIA OR 97103)

The above named applicant filed a request to amend the Astoria Comprehensive Plan to include the Astoria Parks and Recreation Comprehensive Master Plan within the City limits of Astoria, Oregon.

A public hearing on the above entitled matter was held before the Planning Commission on May 24, 2016; and the Planning Commission closed the public hearing and rendered a decision at the June 28, 2016 meeting. The Planning Commission found the proposed amendment to be necessary and recommends to the Astoria City Council that the proposed amendment be approved.

A public hearing on the above entitled matter was held before the Astoria City Council and the public hearing was closed at the July 5, 2016 meeting; and the Astoria City Council rendered a decision at the July 18, 2016 meeting.

The City Council found the proposed amendment to be necessary and orders that this application for Amendment A16-03 is approved and adopts the findings and conclusions of law attached hereto. A copy of the application, all documents and evidence relied upon by the applicant, the staff report, and applicable criteria are available for inspection at no cost and will be provided at reasonable cost.

The effective date of this approval is the date of the signing of this Order.

This decision may be appealed to the Land Use Board of Appeals (LUBA) by the Applicant, party to the hearing, or a party who responded in writing, by filing a Notice of Intent to Appeal with LUBA within 21 days of the date this Order is signed.

DATE SIGNED: July 18, 2016

DATE MAILED: 7-19-16

ASTORIA CITY COUNCIL



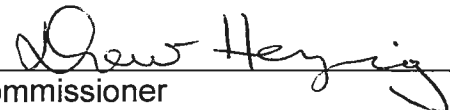
Mayor



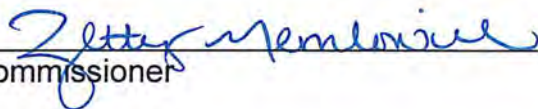
Commissioner



Commissioner



Commissioner



Commissioner

ORDINANCE NO. 16-04

AN ORDINANCE AMENDING THE ASTORIA COMPREHENSIVE PLAN SECTION PERTAINING TO BACKGROUND PLANS AND STUDIES, AND PARKS, RECREATION, AND OPEN SPACE ELEMENT

THE CITY OF ASTORIA DOES ORDAIN AS FOLLOWS:

Section 1. Astoria Comprehensive Plan is amended by the addition of Section CP.028.J pertaining to Background Plans and Studies to read as follows:

"J. Astoria Parks and Recreation Comprehensive Master Plan (attached), adopted by the City Council on July 18, 2016 by Ordinance No. 16-04."

Section 2. Astoria Comprehensive Plan is amended by the addition of Section CP.275.25, Parks, Recreation, and Open Space Element, Policies to read as follows:

"25. The City should use the Astoria Parks and Recreation Comprehensive Master Plan, dated 2016, to guide future decisions for land use, public investment, and determining community needs."

Section 3. Effective Date. This ordinance and its amendment will be effective 30 days following its adoption and enactment by the City Council.

ADOPTED BY THE COMMON COUNCIL THIS 18TH DAY OF JULY, 2016.

APPROVED BY THE MAYOR THIS 18TH DAY OF JULY, 2016.



Mayor

ATTEST:



City Manager

ROLL CALL ON ADOPTION	YEA	NAY	ABSENT
Councilor Nemlowill	X		
Herzig	X		
Price	X		
Warr	X		
Mayor LaMear	X		

To Julie 6-30-16



CITY OF ASTORIA
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June 29, 2016

MEMORANDUM

TO: MAYOR AND CITY COUNCIL
FROM: BRETT ESTES, CITY MANAGER
SUBJECT: PUBLIC HEARING AND CONSIDERATION OF PROPOSED
ASTORIA COMPREHENSIVE PLAN AMENDMENT A16-03 TO
INCLUDE THE PARKS AND RECREATION COMPREHENSIVE
MASTER PLAN

DISCUSSION/ANALYSIS

In 2015, the Astoria City Council adopted a goal to complete a system-wide Parks and Recreation Master Plan. The plan would provide guidance and policy direction for Astoria's parks, aquatics center, recreation center, and recreational programs. In September 2015 a planner was hired to manage the project through University of Oregon Community Service Center's Resource Assistance for Rural Environments (RARE) program, and a 12-member Citizen Advisory Committee was appointed by the Mayor to oversee the process.

The planning process included research on the current inventory and state of the Parks and Recreation Department's facilities and services, their use by the community, and priorities for the future. Over 1,200 community members participated through public meetings, surveys, and focus groups. A comparison with State of Oregon recommendations, peer parks and recreation providers, and national trends was also made to help assess facilities and services provided by the City of Astoria. The result of this research, with the guidance of the Citizen Advisory Committee, was a set of recommended actions. The recommendations were then refined through community input, and a strategy for implementation was developed that included estimated project costs, target completion dates, and necessary staff capacity.

The Astoria Parks and Recreation Comprehensive Master Plan outlines the planning process, research findings, inventory and existing conditions, level of service, needs, recommendations, and implementation strategy. Recommended actions include maintenance and planning initiatives, communications and marketing objectives, operational strategies, partnerships, and capital projects to be implemented over the next ten years. Throughout that period, the document is intended to serve as a guide to

the City of Astoria in making future decisions about parks. The document would be updated at regular intervals in the future to ensure the City continues to inspire and meet the open space and recreational needs of its community.

The Citizen Advisory Committee and Parks and Recreation Advisory Board have recommended that the City adopt the Parks and Recreation Comprehensive Master Plan in the Astoria Comprehensive Plan Section CP.028.J pertaining to "Background Plans and Studies". It also recommended that the City amend Comprehensive Plan Section CP.275 pertaining to Parks, Recreation, and Open Space Element, with the addition of a Policy to read as follows:

"25. The City should use the Astoria Parks and Recreation Comprehensive Master Plan, dated 2016, to guide future decisions for land use, public investment, and determining community needs."

At its June 28, 2016 meeting the Astoria Planning Commission held a public hearing and recommended unanimously that the City Council adopt the proposed amendment. A copy of the Staff Report and Findings of Fact as adopted by the Planning Commission is attached. Also attached to this memo is the proposed ordinance. A public hearing on the Amendment has been advertised and is scheduled for the July 5, 2016 City Council meeting.

RECOMMENDATION

It is recommended that the Council hold a public hearing and adopt the ordinance as recommended by the Planning Commission, Parks and Recreation Advisory Board, and Citizen Advisory Committee. If the Council is in agreement with the recommendation, it would be in order for Council to hold a first reading of the Ordinance.

Submitted By: 
Angela Cosby
Director of Parks & Recreation

Prepared By: 
Ian Sisson
Planner, Parks & Recreation
Department

BEFORE THE ASTORIA PLANNING COMMISSION
OF THE CITY OF ASTORIA

IN THE MATTER OF AN AMENDMENT)
)
FOR THE FOLLOWING PROPERTY:)
CITY WIDE, ASTORIA OR 97103)
) ORDER NO. A16-03
)
APPLICANT: ASTORIA PARKS & RECREATION DEPARTMENT,)
CITY OF ASTORIA, 1095 DUANE, ASTORIA OR 97103)

The above named applicant applied to the City for Amendment A16-03 to amend the Astoria Comprehensive Plan to include the Astoria Parks and Recreation Comprehensive Master Plan, City Wide, Astoria, Oregon 97103.


A public hearing on the above entitled matter was held before the Astoria Planning Commission on May 24, 2016; and the Astoria Planning Commission closed the public hearing and rendered a decision at the June 28, 2016 meeting.

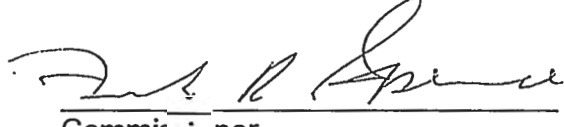
The Planning Commission found the proposed amendment to be necessary and recommends to the Astoria City Council that the proposed amendment be approved. *A copy of the application, all documents and evidence relied upon by the applicant, the staff report, and applicable criteria are available for inspection at no cost and will be provided at reasonable cost.*


DATE SIGNED: JUNE 28, 2016

DATE MAILED: 6-29-16

ASTORIA PLANNING COMMISSION


Resident

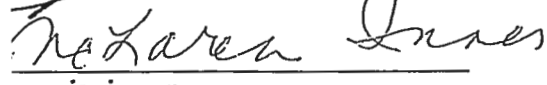

Commissioner


Commissioner


Commissioner


Commissioner


Commissioner


Commissioner



CITY OF ASTORIA
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COMMUNITY DEVELOPMENT

May 17, 2016

TO: ASTORIA PLANNING COMMISSION

FROM: KEVIN A. CRONIN, AICP, COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: AMENDMENT REQUEST (A16-03) BY COMMUNITY DEVELOPMENT DIRECTOR TO AMEND COMPREHENSIVE PLAN FOR ADDITION OF PARKS AND RECREATION MASTER PLAN

I. BACKGROUND SUMMARY

- A. Applicant: Ian Sisson
Parks and Recreation Department
City of Astoria
1997 West Marine Drive
Astoria OR 97103
- B. Request: Amend the Astoria Comprehensive Plan to add the new Parks and Recreation Master Plan.
- C. Location: Citywide
- D. Previous Applications: Not applicable

II. BACKGROUND

The City Council set a FY 2015-16 goal to "Develop a City of Astoria parks master plan." In August 2015 the Parks and Recreation Department began the development of a new master plan to guide new facilities, investment, maintenance, and operations of parks, recreation, open space, trails, and other park related resources. This is the first known master plan for a park system that has existed for over a hundred years. The new master plan meticulously identifies the existing inventory of assets, calibrates existing and planned levels of service, determines future needs, and makes recommendations to implement the master plan over a 15 year period. The process included extensive public involvement: surveys, focus groups, open houses, a Mayor appointed citizen advisory committee, and various City Board and Commission input.

The proposed text amendment to the Comprehensive Plan is to adopt the Parks Master Plan as a land use document to guide parks and open space land needs for the next fifteen years. The Statewide Land Use Planning Goals include 19 goals that guide how cities and counties manage growth and natural resources. Specifically, Goal 5: Natural

Resources and Open Space and Goal 8: Recreation needs to be addressed in a Comprehensive Plan. The Parks, Recreation, and Open Space Element of the Comprehensive Plan CP. 260 – CP.275 has not been substantially updated since the original plan was adopted in 1981. However, the Plan was updated after the Trails Master Plan was completed in 2006.

One of the key conclusions of the master plan is to manage the existing inventory of land more efficiently and not add additional parks and open space. Therefore, the proposed amendment doesn't contemplate the addition of new lands within the existing urban growth boundary. In the future, the City will consider reallocating existing lands to repurpose for other land needs where there is a deficit based on the Buildable Lands Inventory.

The proposed amendment to the Parks Element of the Comprehensive Plan will be as follows:

23. The City should use the Astoria Parks and Recreation Comprehensive Master Plan (2016) to guide future decisions for land use, public investment, and determining community needs.

III. PUBLIC REVIEW AND COMMENT

A. Astoria Planning Commission

The Planning Commission held a work session open to the public on April 26 where the Commission reviewed the purpose and intent of the master plan. In accordance with Section 9.020, a notice of public hearing was published in the *Daily Astorian* on May 17, 2016. The proposed amendment is legislative (Type IV) as it applies citywide. Finally, notice of Planning Commission meetings is also broadcast via email to those on an interested parties list.

B. City Council

The City Council is expected to hold a public hearing on July 5, 2016 if the Planning Commission recommends approval of the amendment.

IV. FINDINGS OF FACT

- A. Development Code Section 10.020.A states that “an amendment to the text of the Development Code or the Comprehensive Plan may be initiated by the City Council; Planning Commission, the Community Development Director, a person owning property in the City, or a City resident.”

Finding: The proposed amendment to the Comprehensive Plan is being initiated by the Community Development Director.

- B. Section 10.050(A) states that “The following amendment actions are considered legislative under this Code:

1. *An amendment to the text of the Development Code or Comprehensive Plan.*

Finding: The proposed amendment is to add text of the Comprehensive Plan Parks and Open Space Element. The amendment would reference the new Parks Master Plan but does not propose any other changes to the goals and policies section. The proposed amendment is applicable to the entire Comprehensive Plan and therefore a citywide policy. Processing as a legislative action is required.

- C. Section 10.070(A)(1) concerning Text Amendments, requires that *"The amendment is consistent with the Comprehensive Plan."*

1. CP.005(5), General Plan Philosophy and Policy Statement states that local comprehensive plans *"Shall be regularly reviewed, and, if necessary, revised to keep them consistent with the changing needs and desires of the public they are designed to serve."*

Finding: The City Council adopted a FY 15-16 goal to develop a Parks Master Plan. The Community Development Director initiated the text amendment to comply with land use planning goals.

2. CP.015(1), General Land & Water Goals states that *"It is the primary goal of the Comprehensive Plan to maintain Astoria's existing character by encouraging a compact urban form, by strengthening the downtown core and waterfront areas, and by protecting the residential and historic character of the City's neighborhoods. It is the intent of the Plan to promote Astoria as the commercial, industrial, tourist, and cultural center of the area."*

Finding: The proposed amendment outlines the future development of a parks and recreation system in support of a compact urban form providing a balance of services to tourists and local residents alike. The proposed ordinance is intended to provide the guidance to help achieve these goals.

3. CP.470(1), Citizen Involvement states that *"Citizens, including residents and property owners, shall have the opportunity to be involved in all phases of the planning efforts of the City, including collection of data and the development of policies."*

Finding: The development of the master plan was completed with unprecedented public involvement. In addition to a work session, the Planning Commission received a presentation on March 22. Notices were sent to interested parties via an email list, and posted to the City website. Anyone interested in the proposed changes was encouraged to submit suggestions and comments.

- D. Section 10.070(A)(2) concerning Text Amendments requires that *"The amendment will not adversely affect the ability of the City to satisfy land and water use needs."*

Finding: The proposed amendment does not directly address impacts to water use needs. However, it does address land needs by concluding that no additional land is necessary and any excess parks or open space that is designated in the future by the City Council can be disposed and reallocated to benefit future land needs for residential or commercial purposes. This determination can occur separately or as part of the plan amendment decision.

V. CONCLUSION AND RECOMMENDATION

The request is consistent with the Comprehensive Plan as well as implements a City Council goal. Staff recommends that the Planning Commission recommend adoption of the proposed amendment to the City Council and schedule a public hearing to take public comment.

THE ASTORIA PARKS & RECREATION
COMPREHENSIVE MASTER PLAN
DATED 6/16/16
SUBMITTED TO THE
PLANNING COMMISSION
ON MAY 24, 2016
IS AVAILABLE UPON REQUEST.

PLEASE CONTACT THE
COMMUNITY DEVELOPMENT
DEPARTMENT
503-338-5183 or swilliams@astoria.or.us.

Submitted by:

Jan Danson - Parks DeptDate: 5-24-16 APC**3.3 City of Astoria Parks**

Park Name	Location	Acreage	Use	Condition
Community Parks				
Shively Park	16th & Williamsport	11.7	High	Good
Tapiola Park	S. Denver & W. Marine	12	Very High	Good
Destination Parks				
Astor Park	1 Coxcomb Dr	37.5	Very High	Excellent
Youngs River Falls	Young's River Loop Rd	12	High	Fair
Linear Parks				
River Walk	Smith Point to Alderbrook Lagoon	36.4	Very High	Good
Nature Parks				
6th Street River Park	6th St & River Walk	0.15	Moderate	Fair
12th Street Viewing Area	12th St & River Walk	0.05	High	Good
14th Street River Park	14th St & River Walk	0.13	High	Good
Alderbrook Lagoon	53rd & Alder	13.3	Moderate	Good
Cathedral Tree Trail	2800 Block of Irving Avenue	47	High	Fair
Mill Pond Park	23rd & Mill Pond Ln	0.29	Low	Excellent
People's Park	16th & Marine	0.41	Low	Fair
Neighborhood Parks				
ARC Grounds	1555 W Marine Dr	3.5	Moderate	Fair
Columbia Fields	35th & Leif Erickson	2.9	Moderate	Poor
Evergreen Fields	Astoria Middle School	11.7	Moderate	Poor
Fred Lindstrom Park	7th & Niagara	1.9	Very High	Good
Pocket Parks				
9th & Astor Park	9th & Astor	0.13	Low	Good
14th & Grand Playground	14th & Grand	0.38	Moderate	Good
Alameda Park	Alameda & Melbourne	0.11	Low	Good
Alameda Park Reserve	Alameda & Cumberland	0.67	Low	Good
Alderbrook Park	45th & Leif Erickson	0.62	Low	Poor
Birch Field & Park	49th & Birch	0.96	Low	Fair
Children's Park Playground	6th & Commercial	0.23	Low	Fair
Gray School Field	Alameda & Chinook	0.77	Low	Poor
McClure Park	8th & Grand	0.92	Low	Fair
Violet LaPlante Park	45th & Cedar	0.69	Low	Fair
Special Use Parks				
Astoria Skate Park	S. Denver & W. Marine	0.35	Moderate	Good
Community Gardens	Alameda & Chinook (Gray School)	0.25	Low	Good
Customs House	35th & Leif Erickson	0.5	Low	Fair
Fort Astoria Park	15th & Exchange	0.14	Moderate	Good
Maritime Memorial	Bay St & Marine Dr	0.24	High	Excellent
Ocean View Cemetery	18th & Whiskey Rd, Warrenton	100	Moderate	Poor
Pioneer Cemetery	15th & Niagara	2.1	Low	Good
Post Office Park	15th & Franklin	0.11	Low	Good
Tidal Rock Park	15th & Commercial	0.08	Low	Poor
Urban Plaza Parks				
Heritage Square / Garden of Surging Waves	11th & Duane	1.25	High	Good

Total acres of parkland:

301.43

4.2 Parkland Level of Service

Parkland Type	Service Area	Acres Managed by APRD (number of parks)	Current LOS provided by APRD (acres/1,000 population)	Recommended Oregon LOS (acres/1,000/ population)	Acres Managed by Other Agencies (within 5 miles of City Limits)	Status
Community Parks	5-10 miles (15 min drive)	23.7 (2)	2.5	2.0 - 6.0	49	Meets recommendation
Destination Parks	Region/state/nation	49.5 (2)	5.2	20.0 - 30.0	4300	Meets recommendation ⁺
Linear Parks	Community/region	36.4 (1)	3.8	0.5 - 1.5	-	Exceeds recommendation
Nature Parks	Community/region	61.3 (10)	6.5	2.0 - 6.0	-	Exceeds recommendation
Neighborhood Parks	1/4 - 1/2 mile (5-10 min walk)	20.1 (4)	2.1	1.0 - 2.0	-	Exceeds recommendation
Pocket Parks	1/4 mile (5-10 min walk)	5.5 (10)	0.6	0.25 - 0.5	-	Exceeds recommendation
Regional Parks	20-30 miles (45 min drive)	0	0	5.0 - 10.0	97	Meets recommendation ⁺
Regional Sports Parks	Community/region	0	0	5.0 - 10.0	TBD	Meets recommendation ⁺
Special Use Parks*	Varies	3.77 (8)	0.4	N/A	-	N/A
Urban Plaza Parks	Community/region	0.25 (1)	0.13	0.1 - 0.2	-	Need exists [^]
Total Acres of Parkland		201.52 (38)	21.2	6.25 - 15		Exceeds recommendation

"**": Does not include Ocean View Cemetery (100 acres)

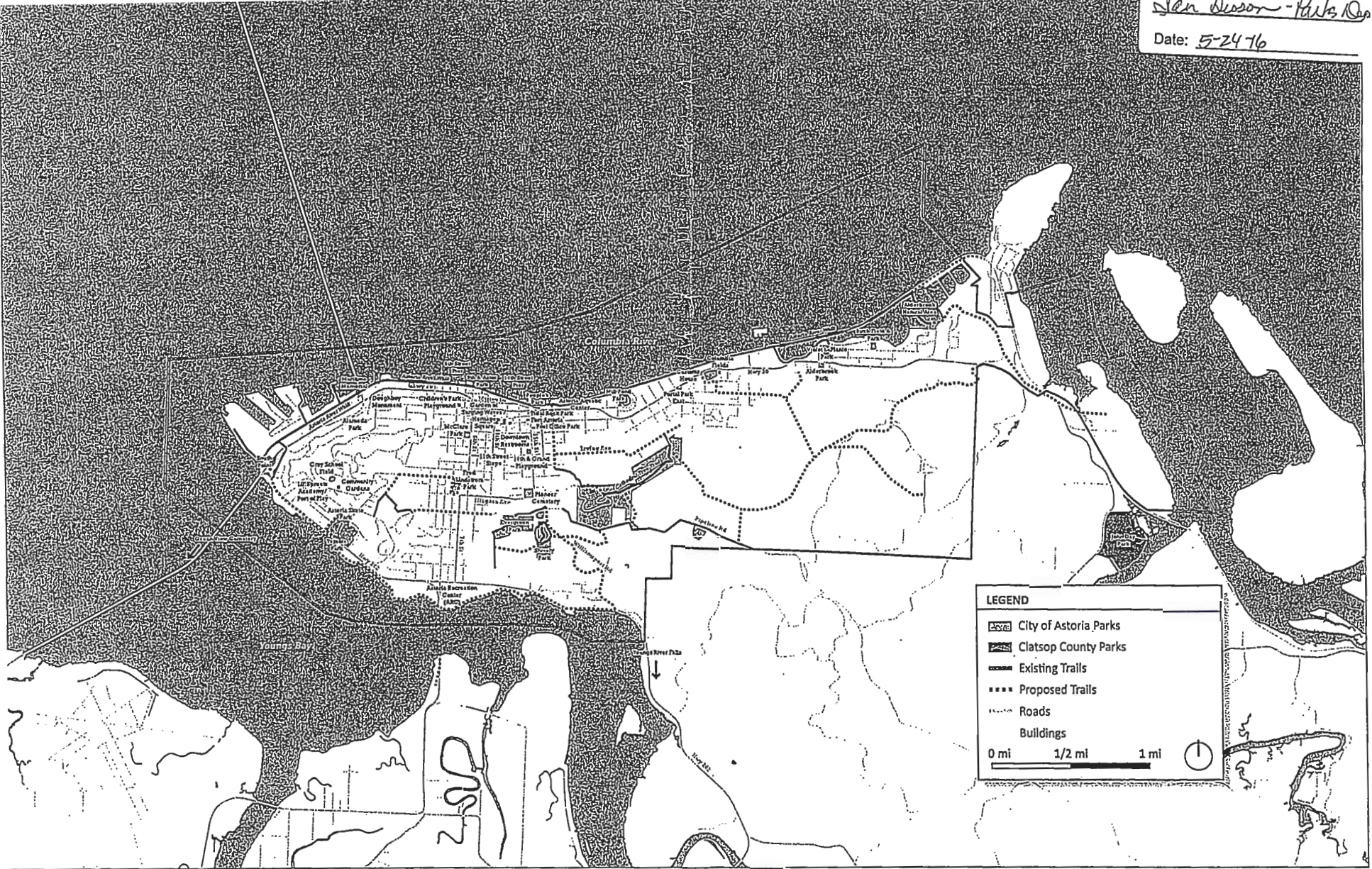
"+": Facilities managed by other agencies contribute to meeting this need.

"^": Approximately 1 acre would be added, should the City of Astoria complete the development of Heritage Square, at which point the recommendation for Urban Plaza Parks would be met.

4.3 Trails Level of Service

Trail Type	Total Miles Managed by APRD	Current LOS provided by APRD (miles/1,000 population)	Recommended Oregon LOS (miles/1,000 population)	Miles Managed by Other Agencies (within 5 miles of City Limits)	Status
Hard surface	6.7	6.7	N/A	9	N/A
Soft surface	0.9	0.9	N/A	14	N/A
Total Miles	7.6	7.6	0.8	23	Meets recommendation

Compiled by:
Jan Dussor - Parks Dept
Date: *5-24-76*



Recommendation	Page	Timeline	Actions	Target Completion	Cost	Funding Source(s)	Project Lead/Support/Partners
Parks & Recreation Facilities Maintenance Plan		1-2 years	Establish standards for level of care at each park, trail, and indoor facility Identify and prioritize the backlog of deferred maintenance tasks Survey, inventory, and develop maintenance guidelines for all built and natural historic features Utilize computer software to record and track parkland and facility conditions, maintenance needs, scheduling, amenities, and part numbers Prioritize sustainability and energy efficiency. Develop a strategy for improvement in those areas Survey, inventory, and develop maintenance guidelines for all tree and plant species Incorporate estimates for the maintenance costs of proposed development, such as the trails included in the 2013 Trails Master Plan, and the development of Heritage Square. Update the Parks & Recreation Facilities Maintenance Plan at regular intervals.	2018; update every 3-5 years	\$50,000 - \$75,000	Parks & Recreation Fund; Capital Improvement Fund; OPRD grants	Parks & Recreation Director; Maintenance Supervisor. Partners: master gardeners, Columbia River Estuary Study Taskforce, Nort Coast Watershed Association, Clatsop Community College Historic Preservation, Lower Columbia Preservation Society, Clatsop County Historical Society, Tongue Point Job Corps, National Park Service.
Increase community stewardship		Ongoing	Develop and maintain a public online database of projects which need volunteer assistance or could be completed by volunteers Continue to grow the CHIP-In program, focusing on methods to improve volunteer recruitment and increase retention Establish a formal "Friends of the Parks" program and develop a contract with guidelines and expectations. Establish a formal "Adopt-A-Park" program and develop a contract with guidelines and expectations. Achieve and maintain internal staff capacity to oversee projects and ensure continued maintenance.	2017 Ongoing 2017 2017 Ongoing		Parks & Recreation Fund; Promote Astoria Fund; OPRD grants	Volunteer Coordinator.* Support: Parks & Recreation Director; Maintenance Supervisor.

* Additional staff capacity is needed to implement this recommendation

Planning Initiatives					Timeline	Source(s)	Project Lead	Support	Partners
Capital Improvement Plan		1-2 years	Include a plan for long-term maintenance requirements for each project Prioritize projects based on community support and availability of funding		2017				Parks & Recreation Director; Maintenance Supervisor; Recreation Coordinators
Ocean View Cemetery Master Plan		1-2 years	Address funding sources, operations and maintenance, and future site development Complete this initiative prior to any new development		2017	\$50,000 - \$75,000	Capital Improvement Fund; Grants		Parks & Recreation Director; Maintenance Supervisor. Support: Parks Advisory Board; City Council; Community Development Department
Combined Recreation Center Feasibility Study		6-9 years	Evaluate consolidation of APRD-managed indoor recreation facilities into a single site Evaluate the Astoria Aquatic Center's capacity to be expanded to include the amenities currently provided at the Astoria Recreation Center and Port of Play Evaluate the advantages and disadvantages of selling the Astoria Recreation Center, and consider the requirement to retain public access to Youngs Bay Assess the advantages and disadvantages of consolidating facilities, including staffing, facility maintenance, parking, and customer satisfaction Evaluate a range of development scenarios, with consideration given to other providers of indoor recreation facilities in Astoria Evaluate options for retaining or relocating parks maintenance facilities in scenarios that would include the sale of the Astoria Recreation Center facility		2020	\$30,000 - \$50,000	Capital Improvement Fund; Grants		Parks & Recreation Director. Support: Parks Advisory Board; City Council; Community Development Department
Site-specific park improvement plans		3-5 years	9th & Astor Park Alderbrook Natural Area Alderbrook Park Astor Park (coordinate with Friends of the Astoria Column) McClure Park (coordinate with Friends of McClure Park) Shively Park Tidal Rock Park		2019	\$20,000 - \$50,000 per plan	Capital Improvement Fund; Grants		Parks & Recreation Director; Maintenance Supervisor. Support: Parks Advisory Board; City Council; Community Development Department
PRD involvement in related City of Astoria planning projects		Ongoing	Heritage Square Riverfront Vision Plan Any other proposed projects that would require APRD resources to construct, operate, or maintain		Ongoing	Varies based on staff time	Parks & Recreation Fund		Parks & Recreation Director; Maintenance Supervisor. Support: Parks Advisory Board; City Council; All City Departments
Update the Comprehensive Parks and Recreation Master Plan		Ongoing	Update the Plan every five years		2021	\$25,000 - \$50,000	Capital Improvement Fund; Grants		Parks & Recreation Director. Support: Parks Advisory Board; City Council; Community Development Department
Update the City of Astoria Comprehensive Plan: Parks, Recreation and Open Space Element		1-2 years	Update policies and goals Update map		2018	Varies based on staff time	Parks & Recreation Fund		Parks & Recreation Director. Support: Parks Advisory Board; City Council; Community Development Department

Communications and Marketing Plan	Annual	Measure the impact that communications and marketing strategies have on attendance, program registration, and revenue.	Annual	\$5,000 - \$10,000	Parks & Recreation Fund	Communications Coordinator*. Support: Parks & Recreation Director
Visitor and non-resident use study	3-5 years	Track, measure, and record the use of parks, trails, facilities and programs by user type (residents, non-residents, visitors).	2020	\$30,000 - \$50,000	Capital Improvement Fund; Grants	Communications Coordinator*. Support: Parks & Recreation Director
	Assess the impact of tourism on Parks & Recreation facilities.					
	Assess the value Parks & Recreation facilities and events bring to the area's economy through sales and job creation.					
Increase awareness of APRD facilities and services	Ongoing	Continue to develop and improve the Astoria Parks & Recreation website, social media pages, and periodicals.	Ongoing	Varies based on staff time.	Parks & Recreation Fund	Communications Coordinator*. Support: Parks & Recreation Director
		Provide materials in print at key locations such as the Astoria Senior Center, Astoria Library, Chamber of Commerce, and other public facilities, community organizations, and healthcare providers.				
		Provide communications and marketing materials in Spanish and coordinate with local community groups such as the Lower Columbia Hispanic Council and Lower Columbia Tourism Committee.				
		Increase awareness of scholarship opportunities, discounts, giveaways and free events.				
		Increase awareness of the Parks and Recreation Department's operations, amenities, and services.				

*: Additional staff capacity is needed to implement this recommendation.

Partnerships							
Evaluate agreements with existing partners for shared maintenance and/or use of facilities	Ongoing	Evaluate existing agreements to ensure a fair balance	2017	Varies based on staff time.	Parks & Recreation Fund	Parks & Recreation Director; Maintenance Supervisor. Support: Recreation Coordinator(s); Parks Advisory Board	
		Establish new or more formal agreements where appropriate					
Honor existing agreements	Ongoing	Ensure all existing agreements continue to be honored, especially where funds have been granted with contracts that require particular uses and/or amenities	Ongoing	N/A	N/A	Parks & Recreation Director	
Coordinate with other local recreation providers	Ongoing	Build and pursue new partnerships with other local parks and recreation providers Collaborate to meet shared goals, and reduce gaps or overlaps in services	Ongoing	Varies based on staff time.	Parks & Recreation Fund	Recreation Coordinator(s); Parks & Recreation Director	

Balance staff capacity with quality and level of service demands		1-2 years	Achieve target staffing levels to meet current needs	2017	TBD	Parks & Recreation Fund; Capital Improvement Fund	Parks & Recreation Director. Support: Maintenance Supervisor; Recreation Coordinators; Parks Advisory Board; City Council; City Manager
		Ongoing	Provide competitive wages and benefits to improve hiring and retention	Ongoing			
			Employ a sufficient level of part and full time staff to meet quality and level of service needs				
			Contract for services that cannot reasonably be provided by Department staff				
Provide a safe and healthy work environment							
Increase revenues to meet quality and level of service demands		Ongoing	Adjust program and user fees at regular intervals to keep up with changes in operations and maintenance costs	Annual	TBD	TBD	Parks & Recreation Director. Support: Parks Advisory Board; City Council; City Manager; Community Development Department
			Evaluate and implement new revenue sources to support operations and maintenance costs, such as utility fees, business license fees, a parks and recreation taxing district, a cemetery taxing district, increased non-resident user fees, and/or greenway fees for businesses along the River Walk	2017			
			Evaluate and implement new revenue sources to support capital projects, such as system development charges (SDCs), grants, Parks & Recreation Endowment Fund; and/or a food and beverage tax.	2017			
			Request Promote Astoria Funds for building, improving, and maintaining facilities that benefit citywide beautification and tourism.	Ongoing			
			Leverage public/private partnerships to reduce requirements or share costs	Ongoing			
			Leverage communications and marketing strategies to increase revenue	Ongoing			
Prioritize "core" services by reconfiguring or eliminating underutilized facilities and/or programs		Ongoing	Use the Parks and Recreation Department's mission statement, goals, and Comprehensive Master Plan to determine what "core" services should encompass	Ongoing	N/A	N/A	Parks & Recreation Director. Support: Recreation Coordinators; Maintenance Supervisor; Parks Advisory Board; City Council
			Evaluate reconfiguration or sale, of surplus or underutilized facilities or land, to allow more resources to be allocated to the core				
			Evaluate the reduction or elimination of underutilized programs, or programs that are determined to be outside of the core				
			Investigate alternative options for the maintenance of "non-park" land currently managed by APRD				
Extend hours of operation at Astoria Aquatic Center		1-2 years	Determine extended hours to better meet community needs while ensuring appropriate staff capacity.	2017	\$80 - \$100 per hour	Parks & Recreation Fund	Parks & Recreation Director; Recreation Coordinator

Projects							
Install lighting along the River Walk from 17th Street to 39th Street		3-5 years	Determine appropriate fixtures and locations with the goal of improving safety	2021	\$1 M - \$1.5 M	Capital Improvement Fund; Promote Astoria Fund; Grants	Parks & Recreation Director; Maintenance Supervisor. Support: Public Works; Engineering Department
Add, remove, replace, or repair playground equipment		3-5 years	Provide play equipment near residential neighborhoods	2018	\$250,000 - \$750,000	Capital Improvement Fund; Grants	Parks & Recreation Director; Maintenance Supervisor. Support: Parks Advisory Board
			Ensure equitable access to parks with safe play equipment				
			Ensure play equipment meets ADA requirements for access and use				
Designate off-leash dog area(s) within existing parkland		1-2 years	Provide a designated off-leash dog area or areas within existing parkland, with signage and waste bags	2018	\$1,000 - \$5,000	Capital Improvement Fund; City General Fund; Grants	Parks & Recreation Director; Maintenance Supervisor. Support: Parks Advisory Board; Astoria Dog Park Friends; Astoria Parks, Recreation, and Community Foundation
		6-9 years	Design and construct a fenced-in dog area with amenities within existing parkland	2025	Varies based on size and amenities		
Install a permanent restroom facility at Fred Lindstrom Park		1-2 years	Determine specific location and type of facility	2018	\$150,000 - \$200,000	Capital Improvement Fund; Promote Astoria Fund; Grants	Parks & Recreation Director; Maintenance Supervisor. Support: Parks Advisory Board; Public Works; MOMS Club; Astoria Parks, Recreation, and Community Foundation
Install permanent restroom facilities along the River Walk at People's Park and 9th & Astor Park		1-2 years	Determine specific location and type of facility	2020	\$150,000 - \$200,000 each	Capital Improvement Fund; Promote Astoria Fund; Grants	Parks & Recreation Director; Maintenance Supervisor. Support: Parks Advisory Board; Public Works
Implement the 2013 Trails Master Plan		10-15 years	See the 2013 Trails Master Plan Map, Goals, and Objectives	Ongoing	TBD	Capital Improvement Fund; Promote Astoria Fund; Grants	TBD. Support: Parks & Recreation Director; Maintenance Supervisor; Parks Advisory Board; Public Works; Community Development Department
Improve signage system-wide		1-2 years	Install wayfinding signage (refer to 2015 Wayfinding Concept Plan)	2018	TBD	Capital Improvement Fund; Promote Astoria Fund; Grants	Parks & Recreation Director; Maintenance Supervisor. Support: Parks Advisory Board; Public Works, Community Development Department, Astoria Downtown Historic District Association
			Install park identification signage				
			Install additional interpretive signage				
			Ensure sign character and location is consistent system-wide				



MEMORANDUM

DATE: JUNE 28, 2016

TO: ASTORIA PLANNING COMMISSION

FROM: IAN SISSON, PLANNER – PARKS & RECREATION DEPT.

SUBJECT: TEXT UPDATES TO ASTORIA PARKS AND RECREATION COMPREHENSIVE MASTER PLAN

DISCUSSION

Attached are two pages highlighting text changes that have been made to the draft Parks and Recreation Comprehensive Master Plan. The following changes were made:

- In section 3.5 "Indoor Facilities Managed by Astoria Parks and Recreation", two facilities were identified as missing from the inventory table, and have since been added: Astoria Batting Cages at 200 Tapiola Park Loop, 6,000 square feet, in good condition; Pioneer Cemetery Mausoleum at 15th & Niagara, 150 square feet, in poor condition. This brings the total square feet for this category to 71,300 (up from 65,150).
- In section 4.2 "Parkland: Level of Service", a column has been added to the table that shows a projection for acres of parkland per 1,000 residents in Astoria in the year 2030. The calculation assumes no change in the current acreage of parkland provided by the City, and a 1% annual population growth. This column was added to help identify future system needs and can be used to help in determining the appropriate amount of parkland provided by the City.

RECOMMENDATION

The Astoria Planning Commission should include the changes as shown in their recommendation of the proposed Comprehensive Plan amendment, A16-03.

Submitted By: Angela Cosby
Angela Cosby
Director of Parks & Recreation

By: Ian Sisson
Ian Sisson
Planner, Parks & Recreation
Department

3.4 Additional Land Managed by Astoria Parks and Recreation

Site Name	Location	Acreage
13th Street City Parking Lot	13th St & Duane St	0.2
15th Street Triangle	15th St & Marine Drive	0.2
18th Street Flower Beds	Marine Drive to Exchange St	0.1
8th Street Triangle	8th St & Marine Dr	0.1
Aquatic Center Grounds	1997 W Marine Drive	2.2
Astoria Senior Center Grounds	11th St & Exchange St	0.1
Exchange Street Parkway	17th St to 20th St	0.3
Library Parking Lot	10th St & Exchange St	0.2
Marine Drive Parkway	10th St to 23rd St	1.5
Portal Park - East	33rd St & Marine Drive	0.2
Portal Park - West	Taylor St & W Marine Drive	0.4
Smith Point Traffic Circle	Hwy 101 & Hwy 202	3.2
West Bond Street Triangle	W Bond Street & Marine Drive	0.1
Total Acreage		8.8

3.5 Indoor Facilities Managed by Astoria Parks and Recreation

Facility Name	Location	Square Feet	Condition
Alderbrook Hall	45th & Leif Erickson Dr	1,500	Poor
Astoria Aquatic Center	1997 Marine Dr	25,000	Fair
Astoria Batting Cages	200 Tapiola Park Loop	6,000	Good
Astoria Column/Gift Shop/Caretaker House	1 Coxcomb Dr	2,000	Fair
Astoria Recreation Center	1555 W Marine Dr	14,000	Poor
Astoria Senior Center	1111 Exchange St	6,600	Excellent
Customs House	35th & Leif Erickson Dr	500	Fair
Doughboy Monument	Columbia Ave & Marine Dr	250	Poor
Downtown Restrooms	12th & Exchange	300	Fair
Lil' Sprouts Academy*	785 Alameda Ave	6,000	Fair
Ocean View Cemetery Chapel	18th & Whiskey Rd, Warrenton	800	Fair
Ocean View Cemetery Maintenance Shop	18th & Whiskey Rd, Warrenton	1,200	Poor
Parks Maintenance Shop	1555 W Marine Dr	3,500	Poor
Pioneer Cemetery Mausoleum	15th & Niagara	150	Poor
Port of Play*	785 Alameda Ave	1,500	Fair
Shively Hall	1530 Shively Park Road	2,000	Poor
Total square feet:		71,300	

3.6 Trails Managed by Astoria Parks and Recreation

Trail Name	Length (miles)	Surface	Use	Condition
11th Street Steps	0.05	Paved	Moderate	Fair
Evergreen Park to Shively Park	0.2	Dirt	Low	Poor
Richard Fenscak Cathedral Tree Trail	1.3	Dirt	High	Poor
River Walk	6.4	Paved	Very High	Fair
Shively Park Loop	0.3	Paved	Moderate	Good
Tapiola Park Loop	0.5	Paved	Moderate	Good
Total mileage:	8.75			

2 Parkland: Level of Service

Parkland Type	Recommended Oregon LOS (acres/1,000 population)	Oregon Median LOS (acres/1,000 population)	Acres Managed by APRD (total parks)	APRD LOS in 2016 (acres/1,000 population)	LOS Status	LOS Based on Possible 2030 Population (11,143)
Community Parks	2.0 - 6.0	2.1	23.7 (2)	2.5	Meets recommendation	2.1
Destination Parks	20.0 - 30.0	-	49.5 (2)	5.2	Meets recommendation +	4.4
Linear Parks	0.5 - 1.5	0.9	36.4 (1)	3.8	Exceeds recommendation	3.3
Linear Parks	2.0 - 6.0	2.3	61.3 (10)	6.5	Exceeds recommendation	5.5
Neighborhood Parks	1.0 - 2.0	0.6	20.1 (4)	2.1	Exceeds recommendation	1.8
Neighborhood Parks	0.25 - 0.5	0.16	5.5 (10)	0.6	Exceeds recommendation	0.5
Regional Parks	5.0 - 10.0	9.2	0	0	Meets recommendation +	0
Regional Sports	5.0 - 10.0	-	0	0	Satisfactory *	0
Urban Use	N/A	1.98	3.77 (8)	0.4	N/A	0.3
Urban Plaza	0.1 - 0.2	0.1	0.25 (1)^	0.03	Need exists^	0.02
	6.25 - 15	17.3	201.5 (38)	21.2	Exceeds recommendation	18.1

Does not include Ocean View Cemetery (100 acres)

Facilities managed by other agencies contribute to meeting this need.

There is generally a lack of sufficient land area in Astoria to accommodate "Regional Sports Parks" as defined in the Oregon State Comprehensive Outdoor Recreation Plan. It was determined that the need for this type of parkland is not met sufficiently, between a number of private and public facilities that are offered within Astoria and its surrounding communities.

Approximately 1 acre would be added, should the City of Astoria complete the development of Heritage Park, which point the recommendation for Urban Plaza Parks would be met.

**A16-03: Parks Master Plan – Comprehensive Plan Amendment
Staff Report - Addendum**

The following findings will replace the findings in staff report A16-03 dated May 17, 2016:

- D. Section 10.070(A)(2) concerning Text Amendments requires that *“The amendment will not adversely affect the ability of the City to satisfy land and water use needs.”*

The proposed amendment does not directly affect impacts to water use needs. It does not adversely affect future land use needs. In terms of projecting future land needs, the plan identifies a higher than normal level of parkland per capita and several under-utilized sites, which warrants further investigation as to land that could be repurposed to satisfy other City land use needs to maintain a 20 year supply of residential or commercial land. The future designation of lands for other purposes will require additional analysis and public process separate from the proposed plan amendment to the Comprehensive Plan.

DRAFT
6/27/2016



ASTORIA PARKS & RECREATION Comprehensive Master Plan

