

UO Arts and Administration Program Faculty List for 2016-2017

Last revised Sept. 9, 2016

Department Academic Director Functions:

**Director, Arts and Administration Program
and Director, Center for Community Arts and Cultural Policy**
John Fenn

Associate Director for Graduate Studies

Patricia Lambert

Associate Director for Undergraduate Studies

Eleonora Redaelli

Director of Museum Studies Certificate Program

David Turner (interim program coordinator)

Department Coordinator Functions:

Practicum Coordinator, and Liaison to Local/Regional Arts Organizations + Alumni

Betsy Tanenbaum

Coordinator of Portland Programs Development

Bill Flood

Coordinator of Online/Hybrid/Low Residency Programs Development

Scott Huette

Internship Coordinator

Kristin Grieger (PODS)

~~**Coordinator of AAD/CCACP CultureWork Publications**~~

Julie Voelker-Morris (~~also~~ editor of *CultureWork*)

Undergraduate Recruitment and Advising Team

Eleonora Redaelli, David Turner, Betsy Tanenbaum

Department Liaison Functions:

Liaison to UO School of Music and Dance

Eleonora Redaelli

Liaison to Oregon Folklife Network and Folklore Program

John Fenn

Liaison to Department of Anthropology, Department of the History of Art and Architecture, Jordan Schnitzer Museum of Art, and Museum of Natural and Cultural History

David Turner

Liaison to PPM Graduate Certificate Program in Nonprofit Management

Patricia Lambert

Liaison to New Media and Culture Certificate Program

John Fenn

Liaison to UO First-Year Programs

Greg Gurley

Liaison to UO Athletics

David Bretz

Liaison to UO American English Institute

David Bretz

Liaison to UO/Eugene/Oregon Arts Education Initiatives

Catherine Ballard, Julie Voelker-Morris, Lisa Abia-Smith

Concentration/Specialization Faculty Teams in 2016-2017

Community Arts Management Studies

John Fenn

Representative affiliated faculty in Community Arts Management

Doug Blandy

Bill Flood (NTTF co-chair)

Julie Voelker-Morris

Betsy Tanenbaum

Catherine Ballard

Greg Gurley

Guest speakers/instructors from community arts organizations

Director of Museum Studies/Museum Management and Director of Museum Studies Certificate Program

David Turner

Representative affiliated faculty in Museum Management/Studies

Lisa Abia-Smith

Deana Dartt

Elizabeth Kallenbach

Alice Parman (co-chair)

David Turner

Guest speakers/instructors from museums

Director of Performing Arts Management Studies

Patricia Lambert

Representative affiliated faculty in Performing Arts Management

Eleonora Redaelli

John Fenn

David Bretz

Darrel Kau

Julie Voelker-Morris (NTTF co-chair)

Greg Gurley

Guest speakers/instructors from performing arts organizations

Director of Arts in Healthcare Management Studies

Patricia Lambert

Representative affiliated faculty in Arts in Healthcare / Disability Studies

Doug Blandy

Lisa Abia-Smith (NTTF co-chair)

Betsy Tanenbaum (NTTF co-chair)

Guest speakers/instructors from healthcare institutions

In addition to the concentration/specialization teams listed above, teams of faculty also exist in specific clusters of expertise and research/practice interests including, but not limited to, the following:

(Community) Arts Education

Arts Entrepreneurship

Cultural Policy, Planning, and Development

Cultural Tourism

Folklore / Intangible Cultural Heritage

Media Management

Comprehensive List of AAD Faculty in 2016-2017

Tenure-Related Faculty (effective FTE = 4.0, + 1.0 for Blandy)

Dr. Doug Blandy, Professor (*currently serving as SVP for Academic Affairs*)
Dr. John Fenn, Associate Professor
Dr. Patricia Lambert, Associate Professor
Dr. Eleonora Redaelli, Assistant Professor
TBD pending search, TTF line for Museum Studies specialist

Career Instructors at or above 0.5 FTE (total FTE = 6.2)

Dr. Catherine Ballard (0.5)
David Bretz (0.8)
Bill Flood (0.5)
Dr. Greg Gurley (1.0)
Scott Huette (0.5)
Betsy Tanenbaum (1.0)
David Turner (0.9)
Julie Voelker-Morris (1.0)

Career/Pro-Tem Instructors below 0.5 FTE (Total FTE = 1.7)

Lisa Abia-Smith (0.4)
Michael Bukowski (0.4)
Deana Dartt (0.2)
Darrel Kau (0.2)
Dr. Alice Parman (0.2)
Eric Schiff (0.3)

Career Instructors with no Teaching Assignments in 2015-2016

Elizabeth Kallenbach (0)
Robert Voelker-Morris (0)

Affiliated Instructors

Dr. Renee Irvin for PPPM 507 Financial Management in Arts Organizations
Tina Rinaldi for AAD 612 Cultural Administration (with Lambert)
Kristin Grieger for Internship sequence (contracted through PODS)

2016-2017 Committee Structure and Meeting Schedule
Arts & Administration Program—University of Oregon

Core Faculty

John Fenn—Program Director
Doug Blandy
Patricia Lambert—ADGS
Eleonora Redaelli—ADUGS
Catherine Ballard
David Bretz
Bill Flood
Greg Gurley
Scott Huetten
Betsy Tanenbaum
David Turner
Julie Voelker-Morris

The “Core Faculty” includes all currently appointed tenure-track faculty, NTTF or post-docs or research associates with contracts in the department for FTE>0.49 (averaged across the academic year), other NTTF or post-docs or research associates with contracts in the department for FTE<0.50 that do include substantial administrative service, and tenure-reduced faculty.)

All Faculty

Core Faculty +
Lisa Abia-Smith
Michael Bukowski
Deana Dartt
Darrel Kau
Alice Parman
Eric Schiff
Robert Voelker-Morris

“All Faculty” includes the core faculty, as defined above, and all other faculty teaching in the department any time during the current academic year. This other faculty includes NTTF faculty, post-docs or research associates with contracts in the department for FTE<0.50 and no administrative service, adjunct faculty, and visiting faculty.

STANDING COMMITTEES

Merit Review Committee

John Fenn—Chair

Duties of Committee

- The Merit Review Committee has authority to work with the Program Director on behalf of the Core Faculty in matters of Merit Evaluation.
- The committee is only formed and active when a merit process is engaged by the Provost.

NTTF Promo Committee

GTF Appointment Committee (Standing Committee, per GTF CBA, See AAD GDRS, Section 4.0)

John Fenn—Chair
All GTF Supervisors

Duties of the Committee

- Review and approve GTF descriptions
- Determine applicant review criteria
- Review and rank GTF applicants
- Make appointment recommendations to Program Director

AD HOC COMMITTEES

Graduate Committee (Ad Hoc Committee)

Patricia Lambert—Chair
Doug Blandy
John Fenn
Eleonora Redaelli

Duties of the Committee

- Review Graduate Applications
- Confer Awards & Scholarship
- Propose, Review and Revise Graduate Curriculum
- Review Student Progress Toward Completion + Assess Students in Good Standing

Undergrad Committee

Eleonora Redaelli—Chair
David Bretz
Greg Gurley
Betsy Tanenbaum
David Turner
Julie Voelker-Morris

Duties of the Committee

- Propose, Review and Revise Undergraduate Curriculum
- Recruitment, retention and advising of undergraduate minors and majors
- Curricular mapping and ongoing evaluation and assessment of arts management-focused curriculum

CCACP Committee

John Fenn—Chair
Doug Blandy
Patricia Lambert
Eleonora Redaelli
Betsy Tanenbaum
Julie Voelker-Morris

CBA Implementation Committee

John Fenn—Chair
Greg Gurley
~~Christina Kreps~~
David Turner
Betsy T.

Duties of the Committee

- Development of Assignments of Professional Responsibilities Policy & Summer Session Appointments and Policy
- Teaching Effectiveness/Teaching Reviews

PDX Professional/Hybrid Master's Development Committee

Bill Flood & Scott Huette— Co-chairs

Scott Huette

~~(Alice Parman)~~

(Betsy Tanenbaum)

Catherine

Duties of the Committee

- Development of proposal for one-year intensive professional Master's degree based in Portland
- Assess and evaluate the needs and opportunities
- Determine resources needed: financial, technological, personnel

CURRICULAR/PROGRAM DEVELOPMENT WORK GROUPS

Performing Arts Management

Patricia Lambert & Julie Voelker-Morris—Co-Chairs

Eleonora Redaelli

David Bretz

Community Arts Management

John Fenn & Bill Flood—Co-Chairs

Betsy Tanenbaum

Julie Voelker-Morris

Museum Studies

David Turner—Chair

Lisa Abia-Smith

Alice Parman

outside of AADU/us

Arts in Healthcare

Patricia Lambert & Betsy Tanenbaum—Co-Chairs

David Bretz

Lisa

Arts Education

Doug Blandy & Catherine Ballard—Co-Chairs

David Bretz

Greg Gurley

Julie Voelker-Morris

Disability Studies

Doug Blandy & Lisa Abia-Smith—Co-Chairs

David Bretz



DRAFT AAD 2016-2017 TTF and NTTF Teaching Assignments

Faculty Name	Fall 2016	Winter 2017	Spring 2017
John Fenn, Director	631 Research Proposal + Research Introduction Workshops	610 Professional Project I	610 Professional Project II
Doug Blandy	N/A	N/A	N/A
Patricia Lambert	612 Cultural Administration	630 Research Methods 4/571 Performing Arts Management	4/572 Artistic Administration in Perf Arts
Eleonora Redaelli	6XX Cultural Policy 312 Arts Management	2XX Intro to AAA Seminar 250 AHV in class	4/520 Event Management
Greg Gurley (1.0 FTE) 9 courses + 1 service unit	4/510 Integrated Arts Across the Curriculum 251 AVL in class 250 AHV online 0.1 FTE Department Service	251 AVL online 251 AVL online 252 AG online 0.1 FTE Department Service	250 AHV online 251 AVL online 252 AG online 0.1 FTE Department Service
Julie Voelker-Morris (1.0 FTE) 7.5 courses + 2.5 service units	FIG + 0.15 FTE Service assignment (Program Learning Outcomes project coordination) 252 AG in class 252 AG online 0.1 FTE Department Service	252 AG online 252 AG online 4/521 Cultural Programming 0.1 FTE Department Service	252 AG in class 250 AHV online 0.3 FTE Service assignment (Culturework), with service spread over year 0.1 FTE Department Service
Betsy Tanenbaum (1.0 FTE) 7 courses + 3 service unit (external relations, alumni, recruitment, undergrad major advising)	252 AG online Practicum / external relations 0.3 FTE Service (recruitment, advising, spread out over year) 0.1 FTE Department Service	252 AG in class Practicum / external relations 0.3 FTE Service (recruitment, advising, spread out over year) 0.1 FTE Department Service	252 AG online 312 Arts Management online Practicum / external relations 0.1 FTE Department Service
David Bretz (0.8 FTE) 7 courses + 1 service unit	250 AHV online 251 AVL online 301 Understanding Arts & Creative Sectors online 0.1 FTE Department Service	301 Understanding Arts & Creative Sectors in class 250 AHV online 0.1 FTE Department Service	251 AVL in class 251 AVL online 0.1 FTE Department Service
David Turner (0.9 FTE) 4.5 courses + 4.5 service units (museum studies, undergrad minor advising, internal advising materials, launch process)	FIG + 0.15 FTE Service (BA/BS launch) 250 AHV in class 0.3 FTE Undergraduate minor + MS advising 0.1 FTE Department Service	251 AVL in class 250 AHV online 0.3 FTE Undergraduate minor + MS advising 0.1 FTE Department Service	250 AHV in class 0.3 FTE Undergraduate minor + MS advising 0.1 FTE Department Service (Note - teaching 0.3 FTE HAA course)

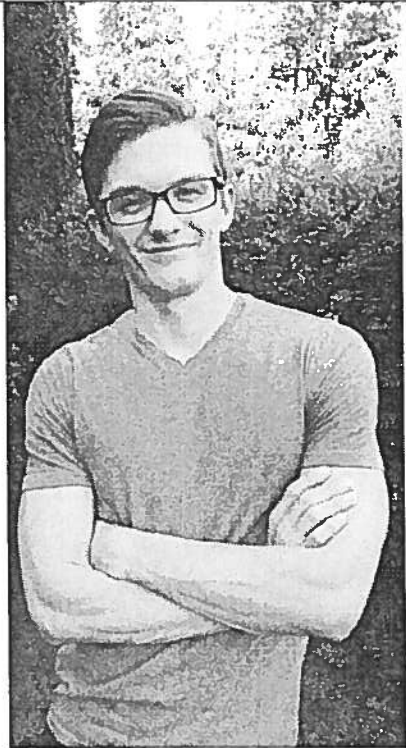
<p>Bill Flood (0.5 FTE) 3 courses + 2 service unit NTTF + Summer Administrative Appointment</p>	<p>4/551 Community Cultural Development 0.1 FTE Portland program development 0.1 FTE Department Service</p>	<p>6XX Art in Society (condensed format) 0.1 FTE Portland program development 0.1 FTE Department Service</p>	<p>6XX Arts Participation & Evaluation 0.1 FTE Portland program development 0.1 FTE Department Service</p>
<p>Scott Huette (0.5 FTE) 3 courses + 2 service units</p>	<p>434 The Artist Entrepreneur 0.1 FTE Hybrid program development 0.1 FTE Department Service</p>	<p>315 Funding the Arts online 0.1 FTE Hybrid program development 0.1 FTE Department Service</p>	<p>435 Arts Business Development 0.1 FTE Hybrid program development 0.1 FTE Department Service</p>
<p>Catherine Ballard (0.5 FTE) 4 courses + 1 service unit</p>	<p>4/530 YACM online 250 AHV online 0.1 FTE Department Service</p>	<p>4/530 YACM hybrid 0.1 FTE Department Service</p>	<p>250 AHV online 0.1 FTE Department Service</p>
<p>Darrel Kau (0.20 FTE) 2 courses</p>	<p>4/575 Performing Arts Industry</p>		<p>315 Funding the Arts</p>
<p>Lisa Abia-Smith 0.6 UO OA -- JSMA (0.4 FTE, on 12-month) 3 courses + 1 course in summer</p>	<p>4/529 Museum Education</p>	<p>Program development assignment: Pilot VTS program for medical students: AAD, JSMA, SHMC, OHSU</p>	<p>4/530 YACM</p>
<p>Eric Schiff (0.3 FTE) 3 courses</p>	<p>6XX AMMC I</p>	<p>6XX AMMC II</p>	<p>6XX Comparative Technologies</p>
<p>Michael Bukowski (0.4 FTE) 4 courses</p>	<p>251 AVL online</p>	<p>250 AHV online 251 AVL online</p>	<p>251 AVL online</p>
<p>Tina Rinaldi 0.05 FTE within OA contract 0.5 courses</p>	<p>612 Cultural Administration (Rinaldi, w/Lambert or TBD)</p>		
<p>Renee Irvin Contracted through PPPM Mel Gray available AY18 - hybrid format</p>		<p>PPPM 4/507 Financial Management for Arts Organizations (\$5,000 + OPE transfer to PPPM)</p>	

<p>Kristin Greiger Contracted through PODS</p>	<p>Internship III</p>	<p>Internship I</p>	
<p>Deana Dartt 0.2 FTE Pro-Tem Instructor</p>		<p>Museum Studies Elective course</p>	<p>Museum Studies: elective course</p>
<p>Alice Parman 0.2 FTE Pro-Tem Instructor</p>	<p>0.2 FTE Museum Studies Research Advising</p>	<p>0.2 FTE Museum Studies Research Advising</p>	<p>0.2 FTE Museum Studies Research Advising</p>
<p>Elizabeth Kallenbach UO OA -- MNCH 0.1 FTE 1 course</p>	<p>4/510 Collection Care & Preservation (rotate out in AY16)</p>		
<p>Missing Teaching Assignments for 2016-2017</p>	<p>252 AG online</p>		<p>252 AG online</p>



Alyssa Bayouk
Concentration: Performing Arts
Undergrad University: Pacific Lutheran University
Undergrad Major: Piano Performance
Hometown: Tacoma, Washington

Alexa Bayouk received a Bachelor of Music in Piano Performance from Pacific Lutheran University in Tacoma, Washington. A native of Tacoma, Alexa had a knack for music at a young age. She was quickly put in piano lessons after playing commercial jingles by ear at age 5. Through Alexa's numerous years in piano lessons, she performed in large ensembles, chamber ensembles, volunteer church worship band, and countless solo recitals. Through undergrad, Alexa found her niche working in the Music Office, becoming Lobby Staff Coordinator for the Music Department, and working at KPLU FM during. Alexa also interned at the Tacoma Symphony and was Head Counselor for the Young Pianists Festival at Icicle Creek Center for the Arts (Leavenworth, Wa). Through the AAD program, Alexa hopes to discover where her skills can be best utilized within a performing arts organization. She hopes to learn to increase community engagement in the performing arts through special event planning.




Joshua Cummins
Concentration: Performing Arts
Undergrad University: University of Texas, Arlington
Undergrad Major: Psychology
Hometown: Arlington, Texas


Joshua Cummins received a Bachelor of Arts in Psychology from the University of Texas at Arlington while also studying Theatre Arts. A native of Arlington, Texas, Joshua became interested in the arts at an early age through his passion for acting and Theatre Arts. As an undergraduate at UTA, he volunteered much of his time with the Maverick Theatre Company as a performer and technician. In addition to the Maverick Theatre Company, he worked with several of the local community theaters in the DFW area back in Texas while also working with various Social Psychology research projects and labs. Upon graduating, Joshua teamed with some of his fellow UTA alumni to lay the groundwork for an upstart theatre group, The Vanguard Players, a project with which he still maintains an advisory role and plans to continue working with moving forward. After moving to Oregon, Joshua has been volunteering his time with the local arts community in Eugene by way of Oregon Contemporary Theatre and Very Little Theatre and hopes to continue doing so throughout his time in the AAD program. While at the U of O, Joshua is looking to build a foundation of knowledge and experience to better prepare him to enter the professional sphere as a socially and culturally conscious arts administrator. He is interested in investigating the various effects the presence of performance and artistic venues have on their community socially, culturally and mentally. Exploring the ways a venue can reach its community and connect with the social and cultural issues important to them through audience development, community outreach and education.



Margot Dedrick
Concentration: Museum Studies
Undergrad University: St. Olaf College
Undergrad Major: Studio Art
Hometown: Grafton, Wisconsin

Margot Dedrick received a Bachelor of Arts in Studio Art from St. Olaf College. A native of Grafton, Wisconsin, Margot became interested in the arts at a young age through community art classes and the influence of her grandmother. During her undergraduate studies, she became interested in museum studies through her internship at the Museum of Wisconsin Art. After college she moved to Minneapolis where she kept an art studio and served on the exhibitions committee at The Stevens Square Center for the Arts. She recently moved to Oregon and has been volunteering at The Arts Center in Corvallis. While in the AAD program, she looks forward to exploring community engagement through museum education and outreach.

	<p>Ivy Delfin Concentration: Community Arts Undergrad University: Undergrad Major: Hometown:</p>	
	<p>Breanna deMontigny Concentration: Museum Studies Undergrad University: University of Montana Undergrad Major: Painting Hometown: Gillette, Wyoming</p>	<p>Breanna deMontigny received a Bachelor of Fine Arts with a focus in Painting, and minors in Media Arts and Art History from the University of Montana. A native of Gillette, Wyoming, Breanna first became interested in the arts as a very young child, but did not take this as a serious interest until her high school art teacher convinced her to submit a portfolio for several colleges. During her undergraduate degree, she was a part of multiple shows and student art groups that participated in community and university events. However, it was when she pursued an opportunity for an internship at a local commercial gallery in Missoula, Montana that she really became involved in an arts community. Eventually that internship turned into a job, and she has spent the last four years learning about event planning, hanging/lighting/installing art work, sales, managing private collections, inventory, and so much more. Due to Missoula's vibrant and collaborative community, she was able to collaborate with many other charities/non-profit foundations and festivals as part of the planning and fundraising process during her time at the gallery. She had also been fortunate enough to have exhibited her own artwork several times in Missoula and the neighboring towns in the Bitterroot Valley area. Through the AAD program at the University of Oregon, she wants to learn more about the contemporary and cultural topics/themes in the art world right now and how to better exhibit these issues to educate through museums.</p>
	<p>Hames Ellerbe Concentration: Museum Studies Undergrad University: Appalachian State University Undergrad Major: Industrial Design Hometown: Boone, North Carolina</p>	<p>Hames Ellerbe received a Bachelor of Science in Industrial Design from Appalachian State University. A native of Boone, North Carolina, Hames became interested in the arts through at an early age. Consequently, during the completion of his undergraduate degree, he worked as a TA in the Design Studio, competed in various design competitions, and interned with a furniture design firm. Moving west He began work in the Ski Industry, designing various terrain parks and events throughout the country with a consulting firm, which involved and engaged each community with the culture of the industry. Furthermore, during his career, he produced a variety of art shows and fundraisers, benefiting the action sports community. While in the AAD Program, he intends to explore developing platforms for exciting, interactive programs and exhibits to create more engaging involvement within the community.</p>

	<p>Isabel Engel Concentration: Museum Studies Undergrad University: University of Oregon Undergrad Major: Judaic Studies Hometown: Medford, Oregon</p>	<p>Isabel Engel received a Bachelor of Arts in Judaic Studies from the University of Oregon. A native of Medford, Oregon, Isabel became interested in the arts through her parents. Both musicians, Isabel was raised in a art filled home. First she was interested in singing and guitar, which she still does as a hobby, then dabbled in dancing all throughout high school, when she realized her underlying passion was the history of art. As an undergraduate at the University of Oregon, she studied the history behind the Jewish Culture, and finding they had a rich and interesting relationship with art, specifically ceremonial and religious art and objects. She also volunteered at the Jordan Schnitzer Museum of Art as an Exhibition Interpreter. In the AAD program she would like to further her studies and immersion with museums and education of children in art history and museum management.</p>
	<p>Jordyn Fox Concentration: Museum Studies Undergrad University: University of Oregon Undergrad Major: Art History and Classical Civilizations Hometown: Georgetown, Texas</p>	<p>Jordyn Fox received a Bachelor of Arts in Art History and Classical Civilizations with a minor in Arts Management from the University of Oregon. A native of Georgetown, Texas, Jordyn became interested in the arts through museum trips as a child and practicing studio arts in high school. Jordyn interned with the Jordan Schnitzer Museum of Art within the education department throughout undergrad working with the summer camp programs, managing the World of Work high school internship program, Art of the Athlete, and Arts Bridge America doing outreach at O'Hara a Catholic middle school in Eugene. In the AAD program at the U of O, Jordyn is interested in exploring collections and collections management as well as art education programming during her time in the program.</p>
	<p>Brianna Hobbs Concentration: Community Arts Undergrad University: Illinois State University Undergrad Major: Art Education Hometown: East Moline, Illinois</p>	<p>Brianna Hobbs received a Bachelor of Science in Art Education and Studio Arts from Illinois State University. A native of East Moline, Illinois, Brianna became interested in the arts at an early age through painting and art history classes. During her years at ISU, Brianna studied the role of art activism in her own studio practice as well as in art education. She used this research to connect with galleries and museums in creating forward thinking artistic environments for the community's youth and artists. Upon graduating, she followed her passion for education. During this time, she implemented a progressive teaching philosophy that allowed students to gain an authentic studio experience with complete creative independence. During her time in the AAD program, she intends to further explore the societal role of the Arts within a community while gaining further knowledge of the role arts management will play in the future.</p>



Sara Kim
Concentration:
Performing Arts
Undergrad
University:
Northern Arizona
University
Undergrad
Major: Vocal
Performance
Hometown:
Portland, Oregon




Sarah Kim, a Portland native, is currently pursuing a concurrent Master of Arts degree in Arts Management alongside a Doctorate of Music in Voice Performance, teaching Voice courses as a GTF. Her previous degrees include: a Master of Music in Voice Performance from University of Nevada Las Vegas and a Bachelor of Music in Voice Performance from Northern Arizona University. Sarah has been immersed and engaged in the arts since childhood, enjoying the comfort of the stage by: singing in choirs, being a soloist, being cast in theatre, and playing the piano, her first instrument. She has gone onto being a versatile, professional singer in opera, chamber music, new music, concert works, and musical theatre, having performed with arts organizations such as: Cascadia Concert Opera, UO Opera, Eugene Opera, Portland Opera, St. Petersburg Opera, Portland SummerFest, Astoria Music Festival, Bravo! Vancouver, Portland Vocal Consort, Triangle Productions, Broadway Rose Theatre Company, Mock's Crest Light Opera.

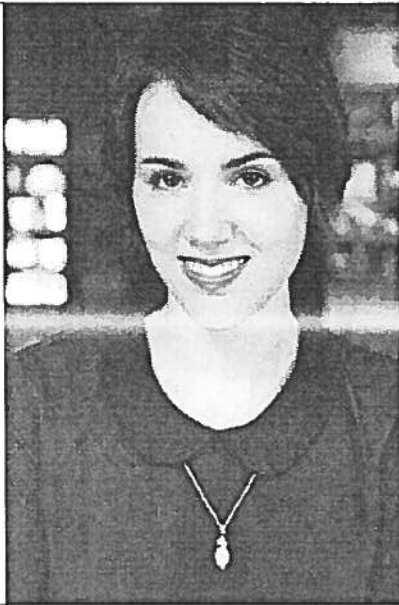
As an undergraduate student, Sarah's first arts-related job was working as a Dean's Office Assistant at the NAU Office of College of Arts and Letters, then proceeding to take on various opportunities to coordinate and organize for arts organization positions including: Administrative Assistant/Audition Coordinator for Bravo! Vancouver, Artistic/Production Manager for Portland Summer Opera Workshop, working in Sales/Marketing for the former Sheet Music Service in Portland. However, the most memorable experience where Sarah saw a glimpse of a successfully operating arts organization was when she was employed as a singer and educator with Portland Opera's Education and Outreach department, touring and bringing opera to students and communities across Oregon and Washington. Seeing the influential role of her director and receiving her guidance made her decide to pursue Arts Management simultaneously with music. Sarah recently finished an internship with Eugene Symphony as the Education and Community Outreach Intern. In addition, her eleven years of being a voice and piano instructor has also influenced her arts management skills and interests. Sarah hopes to explore Summer Music Festival Operations and Development, along with Diversity, Equity, and Inclusion within arts organizations to engage a wider demographic of people, which will result in keeping music thriving for this current and future generations.



Victoria Lee
Concentration:
Museum Studies
Undergrad
University:
University of
Vermont
Undergrad
Major: Economics
Hometown: New
York

Victoria Lee received a Bachelor of Arts in Economics from the University of Vermont. A native of New York, Victoria became interested in the arts through her personal work drawing and graphic design as well as several courses in design and museum studies. As an undergraduate student she had the opportunity to work on several community arts projects including place-making events centered around the engagement of the Burlington, VT community. As a co-curator for the university's Fleming Museum exhibit, EAT: The Social Life of Food, she became interested in museum work and the capacity of the arts to function as both a reflection of society and a tool for education. While in the AAD program Victoria hopes to explore new facets of museum studies while gaining a better understanding of the role of museums in relation to their communities. She looks forward to developing projects and studying exhibit design.

	<p>Sisi Lu Concentration: Museum Studies Undergrad University: East China Institute of Technology Undergrad Major: Musicology Hometown: Wuhan, China</p>	<p>Lu Sisi, a girl grew up in Wuhan, a city of central China, received a Bachelor of Fine Art in Musicology from East China Institute of Technology. As an undergraduate Lu studied opera, she became interested in the arts through opera performing and the working experiences in Hubei provincial museum for three years after graduation. At the museum, her primary responsibility is to organize tour rout and lecture for audiences. In order to become a professional art administer, she decided to pursue graduate studies in Arts Administration. She believes that through AAD, she can gain skills to better combine arts and management in many areas.</p>
	<p>Cara Mico Concentration: Community Arts Undergrad University: Oregon State Univeristy Undergrad Major: Watershed Restoration Science Hometown: Oregon</p>	<p>Cara Mico attended Oregon State University where she received her BS in Watershed Restoration Science and Policy in 2007. Born in Oregon, she studied music and dance at Portland Community College, prior to which she attended Otis College of Art and Design in Los Angeles where she studied architecture and fine art. Her artistic interests are varied and include painting, drawing, writing, and music. Cara's professional career focused on environmental habitat restoration for salmon in Oregon. In 2012 she became active in social justice and politics. Her interest in community art stems from a desire to bring equity and social justice to the forefront of community planning. Her research with Lane Arts Council has focused on gaps in arts funding in K-12 schools in Lane County. She is currently the development director for the Willamette Valley Music Festival. Cara would like to research the connection of policy, social justice, and art in community planning. She is looking forward to learning more about the use of art in protest throughout history.</p>
	<p>Juliet Rutter Concentration: Performing Arts Undergrad University: University of Oregon Undergrad Major: Theatre Arts Hometown: Roseburg, Oregon</p>	<p>Juliet Rutter received a Bachelor of Science in Theatre Arts from University of Oregon. A native of Roseburg, Oregon, Juliet became interested in the arts through her involvement in theatre, dance, and music from a very young age. She has always been obsessed with movies and plays, she has taken dance classes since she was five years old, and she has been in community theater productions since she was twelve years old. In her undergraduate career she worked primarily in the Pocket Playhouse student theater in many different roles. She was also on the student board for the Pocket Playhouse. In the University of Oregon Theater she has won awards for Dramaturgy and Properties design from Kennedy Center American Colligate Theatre Festival (KCACTF). While in the AAD Program she plans to research innovative theater programs that are effective in reaching audiences far and wide.</p>



Melissa Schenter
Concentration: Community Arts Management
Undergrad University: Western Washington University
Undergrad Major: Anthropology
Hometown: Tri-Cities, Washington

Melissa Schenter received a Bachelor of Arts in Anthropology and Theater from Western Washington University. A native of the Tri-Cities, Washington, Melissa first became interested in the arts through a children’s theater at the age of 9, and has been involved in theater ever since. In undergrad, her focus turned to devised theater for social change, and she became passionate about exploring the intersection between anthropology and performance. Since graduating, Melissa has spent her time working in Program Development for the Boys & Girls Clubs of the Portland Metropolitan Area, and touring to Fringe Festivals with a devised show about influential female scientists. Her past summer was spent at an anthropological field school in the country of Malta, where she gained experience as an ethnographer, and developed a strong interest for graphic and audio ethnography. As a member of the AAD program, she hopes to build skills in production and event management, and to learn to use cultural research and the arts as a means of strengthening communities.



Erin Schmith
Concentration: Museum Studies
Undergraduate University: The Evergreen State College
Undergraduate Major: Art History, Fine Arts
Hometown: Seattle, Washington

Erin Schmith is an artist and musician from the Pacific Northwest. She graduated from the Evergreen State College in Olympia, Washington with a BA in fine arts and art history. After graduating she worked at the New Langton Arts gallery in San Francisco and the development department of the United Way of the Bay Area. Once she found herself back in the Northwest, she joined several rock bands and toured throughout the United States and Europe. In Portland she has worked for SCRAP PDX and their adjoining Re:Vision Gallery.



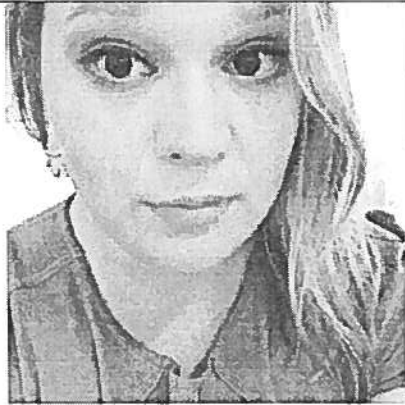
Mark Stevens
Concentration: Performing Arts
Undergrad University: Chopin Academy of Music
Undergrad Major: Piano Performance
Hometown: Washington

Mark Stevens is currently working to complete his Doctor of Musical Arts degree in Piano Performance and Piano Pedagogy through the University of Oregon School of Music and Dance. He is also pursuing a concurrent Masters Degree in Arts Management. His professional background is in studio piano teaching in the Seattle area, where he enjoyed a full studio while serving as a faculty member of the Chopin Academy of Music for five years. He began his DMA studies with the goal of graduating and teaching piano at the university level. While this is still a significant goal, he has also been thrilled to discover the Arts Administration program at UO, finding ways to match his skills and interests in music with a diverse body of research and professional areas. Mark is especially interested in exploring ways for performing arts organizations to re-imagine the concert experience, connecting more significantly with a broader section of their community. In his free time, Mark is an avid putterer, distracting himself with projects like homebrewing, gardening, and straightening the couch cushions. He and his wife Stacey are proud Washingtonians, but they are learning to love Oregon just as much. In their free time, they enjoy mountain biking and running with their Brittany Spaniel named Petey.



Avery Underwood
Concentration:
Museum Studies
Undergrad
University:
University of
Alaska
Undergrad
Major:
Anthropology
Hometown:
Kodiak, Alaska

Avery Underwood received her Bachelor of Science in Anthropology from the University of Alaska, Anchorage. She was born and raised in Alaska by an artistic family, and was grew up drawing, painting, playing the piano and viola, and making jewelry. As an undergraduate, Avery participated in museum archaeology and bioarchaeological research. She has been involved in various arts endeavors, including running a jewelry business and working at the Anchorage Museum for the past few years as a collections intern, educator, and store buyer. While at the University of Oregon, she hopes to gain more experience and knowledge in museums and other arts organizations.



Lauren Wagner
Concentration:
Performing Arts
Undergrad
University:
University of
Oregon
Undergrad
Major: Saxophone
Performance
Hometown:
Troutdale, Oregon

Lauren Wagner received her Bachelor of Music in Saxophone Performance from the University of Oregon and her Master of Music in Saxophone Performance from the University of Wyoming. A native of Troutdale, Oregon, Lauren first became interested in the arts back in elementary school when she was able to attend concerts put on by the local high school. Throughout her undergraduate career, Lauren was involved in almost every ensemble on campus from the Oregon Marching Band and Green Garter Band to various chamber ensembles and the Oregon Jazz Ensemble. She also worked for local theaters as a musician in the pit orchestra and often played original pieces written by local composers around town. Upon acceptance into the University of Wyoming, Lauren was offered a graduate assistantship with the athletic bands and the saxophone studio. This allowed Lauren to gain experience in the administrative and logistical business of the performing arts. She assisted with conducting the bands at athletic events, taught private saxophone lessons, taught classes at the summer music camp, and assisted with all logistics and office work for the Festival of Winds and athletic bands. While Lauren's education is all within the performing arts, much of her work experience is in sales and customer service. This combination is what drove her to pursue a career in Arts Administration. She will focus on performing arts management and hopes to explore outreach among the performing arts, and is also interested in working with donors and events that can promote donations.



Wade Young-Jelinek
Concentration:
Performing Arts
Undergrad
University:
University of
Oregon
Undergrad
Major: Business
Administration
Hometown: Fort
Atkinson,
Wisconsin

Wade Young-Jelinek received a Bachelor of Science in Business Administration from the University of Oregon in 2011. A native of Fort Atkinson, Wisconsin, Wade became interested in performance art at punk shows in the early 1990s, ultimately studying audio engineering during a short stint at the Art Institute of Seattle in 1993-1994. Since that time, Wade has worked professionally as a stagehand, audio engineer, lighting technician, lighting designer, stage manager and production manager for a wide range of performance art forms. Wade currently serves as the Event Services Manager at the University of Oregon's Erb Memorial Union. Wade looks forward to exploring management's role in fostering an environment conducive to the production of quality performance art that seeks guidance from honored traditions and often-ancient best practices while thoughtfully incorporating new technologies, methods and ideologies that enable performance art forms to develop and thrive into the future.

A&AA Administrative Team (a.k.a. the A-Team)

Lawrence 254 (A&AA Admin Hub), Monday through Friday, 8:00am to 5:00pm. Supporting students and faculty in:

- Arts & Administration (541) 346.3639
 - Historic Preservation (541) 346.2982
 - History of Art & Architecture (541) 346.3675
 - Landscape Architecture (541) 346.3634
 - Product Design (541) 346.6697
-

Office Management & Department/Program Head Support



Shaun Haskins, Manager of Administrative Services

haskins@uoregon.edu | 541-346-2859

Assistant to Department/Program Heads; Office Manager

Department/program head administrative support

- Schedules appointments, manages calendars and deadlines
- Arranges travel and processes reimbursements
- Assists with department/program budget monitoring
- Manages department/program faculty searches
- Serves as administrative liaison for department/program heads

Faculty reviews and Policy/CBA compliance

- Manages promotion and tenure processes and timelines
- Coordinates and administers processes related to faculty annual evaluations
- Supports department/faculty review processes
- Supports committees and processes related to CBA compliance and implementation

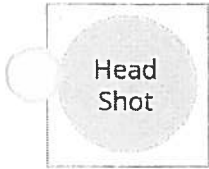
Department/program process planning and implementation

- Provides support for new program proposals
- Supports ongoing curriculum management and proposals
- Coordinates accreditations and department/program reviews
- Supports large scale/highly visible special events
- Manages web materials in the area of department/program policies

Office management and supervision

- Coordinates workflow and assigns tasks to the administrative team staff
- Develops procedures to enhance customer service within the group
- Provides orientation and training to incoming administrative team staff
- Communicates standards and reviews work
- Orders office supplies for faculty and staff supported by the admin team (non-ASA)
- Provides backup support to all student and faculty service positions

Student Services



TBD, Reception (also see faculty services below) –Contact Shaun for these duties
TBD@uoregon.edu | 541-346-3408

General Reception

- Acts as first point of contact for student visitors, triages to Student Services Specialist if needed
- Answers department phone lines, triages calls
- Provides printed program information and/or forms to prospective and enrolled students
- Coordinates student assignment return
- Schedules room reservations for admin team controlled spaces for students, faculty, and staff
- Manages departmental list-servs



Tiffany Benefiel, Student Services & Recruitment Specialist
benefiel@uoregon.edu | 541-346-2685

Student recruitment and admissions

- Creates or updates promotional materials for student recruitment
- Develops department/program tours with heads, support for visiting prospective students
- Coordinates and supports recruitment events
- Supports all phases of UG and GR student admissions including support for application, selection, and notification processes
- Coordinates student and GTF orientation and onboarding events and materials; access, mailboxes
- Updates websites in the area of student services

Enrolled student services

- Maintains student files and check out system for student advising
- Collects advising schedule for all department/program advisors (term by term)
- Provides advising assistance to UG and GR students: can answer questions about which course works where, when is scheduled to be offered next, etc. *Does not advise on career or educational paths or give approval for exceptions to the stated curricula*
- UG and GR degree audits and exceptions
- Processes registration pre-authorization and overrides
- Assists students with adding/dropping major and minors, stamps student petitions
- Processes UG and GR graduation
- Provides guidance regarding student led events
- Tracks alumni from supported departments/programs
- Sends student deadline reminder emails, event notices, etc. to student list-servs
- Provides printed program information and/or forms to prospective and enrolled students
- Support for scholarship and travel award process
- Manages program curriculum handbooks and similar materials and ensures that updated versions are posted to departmental websites
- Posts student employment announcements
- Collects graduate student thesis or terminal projects for archiving

Faculty Services



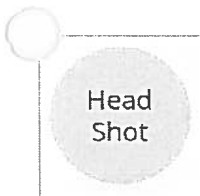
TBD, Faculty Support Specialist (also see Reception above) –Contact Shaun for these duties
TBD@uoregon.edu | 541-346-3408

Faculty recruitment and onboarding

- Assists MAS with faculty searches
- Supports new faculty onboarding, assists in the coordination of new faculty orientations including updating handbooks/manuals, access, mailboxes, etc.
- Updates department websites

Department/Faculty support

- Provides coordination and support for faculty led guest lectures and related events
- Provides coordination and support for field schools, field trips
- Supports faculty committees (scheduling, staffing, etc.)
- Tracks faculty award eligibility and nominations
- Updates websites in the area of faculty and departmental support
- Assists MAS with accreditations and department/program reviews
- Provides support for promotion and tenure cases, three and six year reviews
- Assists faculty in navigating travel reimbursement process, refers faculty to Fiscal Services as needed
- Schedules room reservations for admin team controlled spaces



Maia Howes, Faculty Support Specialist
mhowes@uoregon.edu, 541-346-2687

Faculty support

- Processes all contracts (TT, NTTF, GTFs)
- Maintains faculty records and comprehensive faculty lists for each program/department
- Assists with various faculty payroll forms and procedures
- Maintains documentation regarding faculty sabbaticals and official leaves
- Assists with course grade collection at end of term
- Manages and maintains faculty filing according to retention schedules, coordinates archiving and destruction of materials as appropriate to guidelines and policies

Classroom scheduling

- Coordinates classroom scheduling and data entry for all supported departments/programs and posts final schedules to departmental websites as appropriate
- Coordinates large classroom requests
- Troubleshoots schedule for time zone compliance and overlap of related courses
- Posts course descriptions to online UO class listings, department/program posting boards and posts syllabi to departmental websites

**Important Dates—Arts & Administration Program
2016-2017**

Fall Term

Mandatory GE (GTF) Training	Monday, September 19, 12:30–4:30pm Straub Hall 156
→ AAD New Student Orientation	Wednesday, September 21, 12:30–4pm <u>LA 249</u>
→ Practicum Fair	Thursday, September 22, 1–3pm, WOW Hall
New Graduate Student Resource Fair & Orientation, Hosted by the Graduate School	Tuesday, September 20, 12–3:30pm. Straub Hall 156
↪ Welcome Back Party	Friday, September 23, 6 – 9 p.m. Patricia Lambert’s house
- Research Intro I	Friday, September 30, 10 a.m. – 12 p.m. Lawrence 249
- Research Intro II	Friday, October 14, 10 a.m. – 12 p.m. Lawrence 249
- Research Intro III	Friday, October 21, 10 a.m. – 12 p.m. Lawrence 249
Oct. 24 Patrick Fohl Oregon Arts Summit	→ Bring your own lunch—Euro. Perspectives on Comm. Cult Persp Friday, October 7, 8:30 – 5:00 p.m. in Corvallis, OR
Fall BRAVA Breakfast	Friday, November 4, 7:30–9:30am Hult Center for the Performing Arts
Friday Forum—OPEN Panel	<i>Evaluation Methods in Arts & Culture</i> , November 4, 12:00 – 1:30 p.m., White Stag, Portland, OR
Sheila Smith	<i>How to Mobilize Your Patrons and Volunteers to Support Arts and Culture Advocacy</i> , Thursday, November 17, 10–11:30, Hult Center Studio
Student Scholarships/Awards Due	Friday, November 11, 5 p.m.
Internship Presentations	Date/Location TBD, check in with Kristin
Cultural Policy Poster Session	Date/Location TBD, check in with Eleonora
Faculty End-of-Year Party	Tuesday, December 13, 6 – 9 p.m. Potluck at ?? House

Winter Term

Winter Open Forum Breakfast	Thursday, Jan. 19, 9:00 – 10:30 a.m., Location TBD
Friday Forum	??
Student Scholarships/Awards Due	Friday, February 24, 5 p.m.
1 st Yr Research Presentations	Date/Location TBD, check with Patricia (followed by faculty lunch to assign research advisors)
ELAN Visiting Practitioner	??
Spring BREAK	March 21-25, 2016

Spring Term

ELAN Beats + Brushstrokes	??
Spring Open Forum Breakfast	Thursday, April 13, 9:00 – 10:30 a.m., Location TBD
CCACP Visiting Scholar/Practitioners	??
Student Scholarships/Awards Due	Friday, May 19, 5 p.m.

2nd Yr Research Presentations	Friday, May 19, 8:30 a.m. – 3:00 p.m., breakfast + lunch, Location TBD
ELAN ArtsVenture	??
Spring Faculty Retreat	??
End-of-Year Party	Thursday, June 15, 6 – 9 p.m., location TBD
Commencement	Monday, June 19, Time TBD