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**University Library Committee  
Minutes  
April 9, 2020**

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**Attendees:** Jesse Cohen, David Condon, Alex Dossin, Beth Harn, Margaret Sereno, George Sheridan, Kate Thornhill, Rayne Vieger (guest), Mark Watson

**Absent:** Bettina Cornwell, Mile Peixoto, Xiaobo Su

**Staff:** Shelley Harshe (ex officio)

**ULC Agenda**

**Welcome and Introductions** (Margaret Sereno)

**Update from the Interim Dean** (Mark Watson)

- In all his years of library service, this past month has been unprecedented.
- The rapid changes in COVID-19 prevention measures—from the Governor’s state of emergency declaration on March 8, to limiting the size of gatherings on March 12, to K-12 schools now being closed for the remainder of the school year—meant rapid changes in the status of UO Libraries operations as well.
- Library Administration worked closely with the UO Incident Management Team (IMT) to coordinate library operations and hours. The Knight Library usually provides around-the-clock service during finals week, but those hours were reduced to normal term hours. By end of that week (March 19), physical access to library buildings was limited to the UO community, with only one Knight Library entrance open. Entering spring break (March 23), the libraries maintained limited hours (closing at 5:00 pm), and by end of the week, library buildings were closed to everyone except library staff.
- Currently, 90% of library staff are working remotely, and there has been a rapid uptake of online tools (Teams, Zoom, email, etc.).
- The closure to the public has allowed library staff to fully focus on supporting spring term remote services:
  - To provide one place for updates, a Coronavirus Updates web page (<https://library.uoregon.edu/coronavirus>) was created as well as an informational banner pegged to the top of every library web page.
  - Collection Services began contacting publishers asking them to temporarily open resources to support online learning and teaching. This has resulted in access to a list of trial (temporary) databases (<https://library.uoregon.edu/resources/trial-databases>).
  - Although most peer libraries have completely closed their buildings and are not providing access to physical collections, the UO Libraries has been able to maintain this access by creating a pickup window and offering mail delivery (<https://library.uoregon.edu/pickup-delivery-remote-teaching>).



### **The Libraries Rapid Response Team (RRT) (Rayne Vieger)**

- The charge of the RRT is to help the library departments identify and develop services in support of remote learning and teaching, and to create documentation.
- “Library Services for Remote Teaching” web page (<https://library.uoregon.edu/remote-teaching>): one central location for faculty resources. The page walks faculty through documentation and outlines services. The most important thing faculty can do is to get in touch with their library liaison for help in moving courses online. RRT continues to add sources to the page as new support develops.
- “Library Services for Remote Learning” web page (<https://library.uoregon.edu/remote-learning>): one central location for student resources. The page includes information on how to access resources as well as expanded chat hours and video conference appointment options.
- Librarian support: RRT has also focused on creating guides for librarians ([http://researchguides.uoregon.edu/scua\\_covid-19](http://researchguides.uoregon.edu/scua_covid-19)) and internal training on Panopto, Canvas, and the like to engage remotely, and on copyright and fair use.
- A librarian role has been added to Canvas so that faculty can add a library liaison to courses to provide information literacy instruction and support.
- Special Collections is working with faculty to provide access; details can be found at [http://researchguides.uoregon.edu/scua\\_covid-19](http://researchguides.uoregon.edu/scua_covid-19).
- Questions:
  - In addition to the trial databases, there are a lot of free courses not available. Has the library created a list of these?
    - The libraries continues to offer workshops online, but has not yet compiled a list of external workshops or classes.
  - What should people do about library books they need to return?
    - Information is available online at <https://library.uoregon.edu/borrowing/about-borrowing>. Options include returning books at the Knight Library book chute (books will be quarantined for several days), mailing books back to the library, or hanging onto them for now (the UO Libraries has waived fines and automatically renewed materials).

### **Update from Senate Sub-committee on Open Access (David Condon)**

- The sub-committee completed the first draft of the white paper (<https://openaccess.uoregon.edu/>) on March 6 and shared with ULC members for feedback.
- The sub-committee is working on an executive summary of the document and a short video on open access is underway.
- Next step is to engage the community (faculty, students, administration, local community) in discussion about open access through digital outreach.

### **Next Meeting Preview**

- The next ULC meeting is Thursday, May 4 at 11:00 am; topic is discussion with faculty from the natural sciences.