

LFOA Resolution - Calling for the Creation of a Process Flowchart for Parliamentary Motions

Resolution Sponsors: Kate Thornhill & Bronwen Maxson

Date presented to the LFOA Presiding Officer: March 7, 2022

Date Passed by Vote of the LFOA: April 7, 2022

UO Libraries' Library Faculty and Officers of Administration (LFOA) has a limited history¹ of passing different motion types. To encourage library faculty and officers of administration (OA) to participate in self-governance through these and other official procedures, we believe a process flowchart could support and aid LFOA members in bringing forward new shared governance motions. It would allow members to easily reference the distinct types of motions and procedures that are possible, empowering members to participate. Therefore, we, the UO Libraries' LFOA, have created a motion with the following declarations:

- The University of Oregon Libraries is mission and values highlight transparency, diversity, and learning. <https://library.uoregon.edu/general/about/mission>
- The LFOA is UO Libraries' shared governance group where library faculty and officers of administration can freely offer to take part in an enterprise or undertake a task. <https://iris.uoregon.edu/cms/node/1365>
- When the UO Libraries hire new library faculty and officers of administrators, they will need to learn about LFOA's motion types and procedures for membership engagement.
- According to CAST, representation is a principle of universal design for learning. This means that there is no one means or way for learners to perceive and comprehend information that is presented to them. Learners need information presented to them in diverse ways. <https://udlguidelines.cast.org/representation>
- The UO uses the IDEAL framework to call us to foster achievement, meaning we "[e]nsur[e] that our policies, processes and practices provide access for all" with the goal of equity. It also includes the pillar of leadership, calling us to "develop, nurture and coach leadership to facilitate inclusive environments as well as the resources for success. " <https://inclusion.uoregon.edu/ideal-framework>
- The University of Oregon Senate's Parliamentarian has created a process flowchart showing the distinct types of motions and procedures related to motion submission, debate, approval, acceptance, and enactment that was well received by Senators (See addendum)

¹ It was discovered in 2020 while proposing the "Resolution Calling for Diversity, Equity, and Inclusion Practices in Hiring within UO Libraries" that the only other known time a motion was put forward was over 15 years ago.

Therefore, UO Libraries faculty and officers of administration call on LFOA Leadership to make a similar process flowchart to that of the one created by the UO Senate. A process flowchart of this type would make motion processes more transparent and equitable, setting up LFOA members for success.

The chart should include a brief (“Cliff’s notes”-like) overview of requirements for how the motion should be brought forward (whether by an individual or a committee like LFPC) and how it will flow through LFOA’s governing processes (For example, see the “At Senate Meeting” bubble of the UO Senate chart). The document can point to specific parts of the bylaws that need to be consulted for more details.

We recommend LFOA Leadership to charge itself to make an “LFOA Process Flowchart for Parliamentary Motions.” We recommend adding the original copy of the LFOA process flowchart to the bylaws in order that it may be updated when any governance procedures change. We also ask LFOA Leadership to post the process flowchart to the UO Libraries intranet and public-facing LFOA webpage, and to share this document with all future LFOA members during their new hires onboarding to the UO Libraries.

3 Types of Motions

Legislation

Policy Proposal

Resolution

Issues that relate specifically to the academic mission of the University of Oregon

New or revised official UO Policies with the goal of being published in the UO Policy Library

Any other matter the Senate wishes to express an opinion on. (Unrestricted in topic)

Upon Submission: All motions are reviewed by Senate Leadership, Senate Executive Coordinator and Senate Parliamentarian to ensure the motion that is presented to and voted upon by the senate is in the correct form. If the form is unclear, the motion will be reviewed by the Senate Rules Committee.

At Senate Meeting:

- Motions is debated by Senate
- Motion is PASSED! (Simple Majority 50% +1 needed, quorum must be present)

-After passage, the motion is referred to the President's Office. Next step is determined by the type of motion that is passed...

President's Office:

Upon receiving a motion that has passed the Senate, the President will either.

- Accept the Motion,
- Follows the Processes below based on type of motion

Legislation: Becomes effective in 60 days unless the President requests withdrawal of the motion or to amend (President also must appear and speak to the Senate) If there is no agreement within 60 days of the President's appearance at Senate, this disputed motion may be put to the Faculty Assembly

Policy Proposal: Becomes effective if the President posts the passed motion to the Policy Library within 60 days. The President may choose to consult the PAC (Policy Advisory Committee) to review and advise on the proposal during the review period (an extension may also be approved by Senate Leadership). If no agreement is reached within 60 days of the President's appearance at Senate the disputed motion may be put to the Faculty Assembly.

Resolution: Becomes effective in unless the President concludes that it is not in the best interests of the University to act as requested by the resolution. If the action requested by the resolution is not enacted by the President, they must explain their reason for inaction or propose an amended action.