

Library Faculty and Officers of Administration Motion
Document ID: LFOA2022-23/02
Sponsors: Elizabeth Peterson and Cathy Flynn-Purvis
Submitted to LFOA: Nov. 22, 2022
Approved:

**Motion to Amend the LFOA Bylaws:
Deposit of LFOA Resolutions and Motions in Scholars' Bank**

- 1.1 WHEREAS self-governance ensures that library faculty participate in the development of policies and in decision-making that affects the institution,
- 1.2 WHEREAS the UO Libraries maintains a self-governance system through the Library Faculty and Officers of Administration (LFOA),
- 1.3 WHEREAS the LFOA shall consider matters of mutual interest, promote transparent, open, and consistent communication, and provide a forum for democratic participation in policy making, according to its bylaws,
- 1.4 WHEREAS the LFOA Secretary is responsible for the reproduction and distribution of the agenda and minutes of meetings, the maintenance of records of the LFOA, and correspondence relating to LFOA business,
- 1.5 WHEREAS persistent access to the records of LFOA policy decisions and changes therein ensures transparency and continuity within the organization for both members and leadership,
- 1.6 WHEREAS the UO Libraries maintains an institutional repository for depositing selected permanent records of the institution,
- 1.7 WHEREAS the UO Libraries maintains an intranet (Iris) to support the work of divisions, departments, and groups within the Libraries, including communication and document sharing that is accessible to all employees of the Libraries,

BE IT HEREBY MOVED, the LFOA will adopt a policy that it is the LFOA Secretary's responsibility to deposit a copy of all approved resolutions and motions into the dedicated LFOA collection in Scholars' Bank, and to create a dedicated page in the LFOA site on Iris for said resolutions and motions, where the secretary will link individual documents from Scholar's Bank to the [LFOA site in Iris](#). The dedicated page on Iris will list the documents chronologically for enhanced findability and will be separate from the main LFOA page on Iris to prevent that page from growing too long.

BE IT HEREBY FURTHER MOVED, approved resolutions and motions that have broader public interest, including to prospective hires, will also be linked to [our public website](#). Article 10 of the LFOA bylaws will be amended to read, "Official resolutions and main motions of the LFOA shall be archived in Scholars' Bank and can be linked to the public-facing LFOA page of the UO Libraries website if their contents have broader interest."