

ITconnections

Information technology applications at the University of Oregon



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Welcome to the University of Oregon

A message from our CIO



In his autobiography *My Past and Thoughts*, Alexander Herzen reminisced about his youth and time as a university student. “Youth is the fullest, most exquisite part of life,” he wrote, “the part that

is most our own, and, indeed, almost the most important, for it imperceptibly shapes our future.”

Much of course has changed since Herzen was a student at Moscow University in the 1830s. But the opportunity to have your life impacted by a university experience is one thing that has thankfully not changed.

For those of us who have dedicated our lives to the academy, the beginning of the academic year is an exciting time. We watch new freshman arrive on campus, knowing that they are entering an environment where new ideas will be shared, new friendships made, and futures shaped. Like attending a performance of our favorite symphony, we eagerly anticipate what is to come, knowing that if everyone performs their part the experience will be enjoyed by all.

Yet things don’t always go according to plan. For some, their time at a university is not “full,” let alone “exquisite.” Why? Student Affairs professionals might hold the answer to this question. They indicate that there is a window of time after new freshman arrive when they seem to be most receptive to the university experience. Everything is new, emotional barriers are down, and students are eager to embrace all that the university has to offer. Yet for others, that window stays open for only a brief period, perhaps as little as a couple of weeks. If new friendships are not formed and new experiences reinforced,

the window closes. Students then seem to fall back on old patterns and also seem to be closed to new ideas and intellectual growth.

The key to success in the university, and indeed to realizing the bliss Herzen describes, is to keep that window of possibilities open as long as possible. This often requires patience and the understanding that some things take time to develop. It also requires reaching out to others who are willing to help.

The Information Technology resources and services described in this booklet are a good example. Behind this list of resources and services are professionals willing to help you get started or help you when you encounter difficulty. These individuals may be in Information Services, our central information technology organization, or within your school or college. Get to know who they are and what they can do to help you, and utilize them as a resource throughout your time at the university.

I hope that your time at the University of Oregon will be an enjoyable one, filled with new ideas, friendships, experiences, and opportunities.

Don Harris
VP for Information Services and CIO
cio@uoregon.edu

New McKenzie Collaboration Center

Explore new possibilities for teaching and learning

Vickie Nelson
vmn@uoregon.edu



Students try out some of the features of the Center's new interactive white board.

Looking for a place to practice a presentation or work with friends on a group project? Head over to 175 McKenzie Hall and give the new Information Services Collaboration Center a try.

Over the summer 175 McKenzie has undergone a metamorphosis. What has emerged is a bright, inviting center with flexible space and comfortable furniture that can be easily rearranged. Students are welcome to work together here on group assignments and other projects. New wiring provides readily available power and network connectivity.

CIO Don Harris says he has seen centers like this done on a larger scale and he wanted to see what could be achieved with a smaller footprint. Information Services staff planned the center with flexibility and comfort in mind.

Complete with bright new paint—including an eye-catching red wall—the Collaboration Center features new tables and chairs that are all on wheels. Partitions—also on wheels—make the space easily reconfigurable. Whether you need space for two or ten or more, you can quickly create the type of area you need. Use the partitions to make intimate nooks and crannies with facing desks, or stack the partitions to the side to turn the room into a more open environment with conventional rows.

The Collaboration Center also welcomes people working solo. Individuals can sit back in one of our comfortable armchairs, put their feet up and study for a test or work on their laptops.

Another part of Harris’ vision for the center was to provide a “sandbox” for technology, a place where faculty and other staff can try out different pieces of equipment and spend the time to explore them thoroughly before making purchasing decisions.

The first major acquisition for the Collaborative Center, a 60-inch Smart Board interactive whiteboard, lets users write, erase, and perform mouse functions with fingers, pens, and an eraser. You can also project a PowerPoint presentation, Word document, or Excel spreadsheet and let your study group critique it, capturing the group’s suggestions with the Smart Board as you go.

The Collaboration Center is a work in progress. Plans include adding laptops and PC tablets, a flat screen plasma TV and a rear projection plasma TV, both with smart overlays, and setting up videoconferencing between the center and the EMU Computing Lab.

The Collaboration Center, which also stocks computing-related books, CDs, and training videos, is open Monday through Friday from 9:30 A.M. to 5 P.M. Call 346-4406 for additional information.



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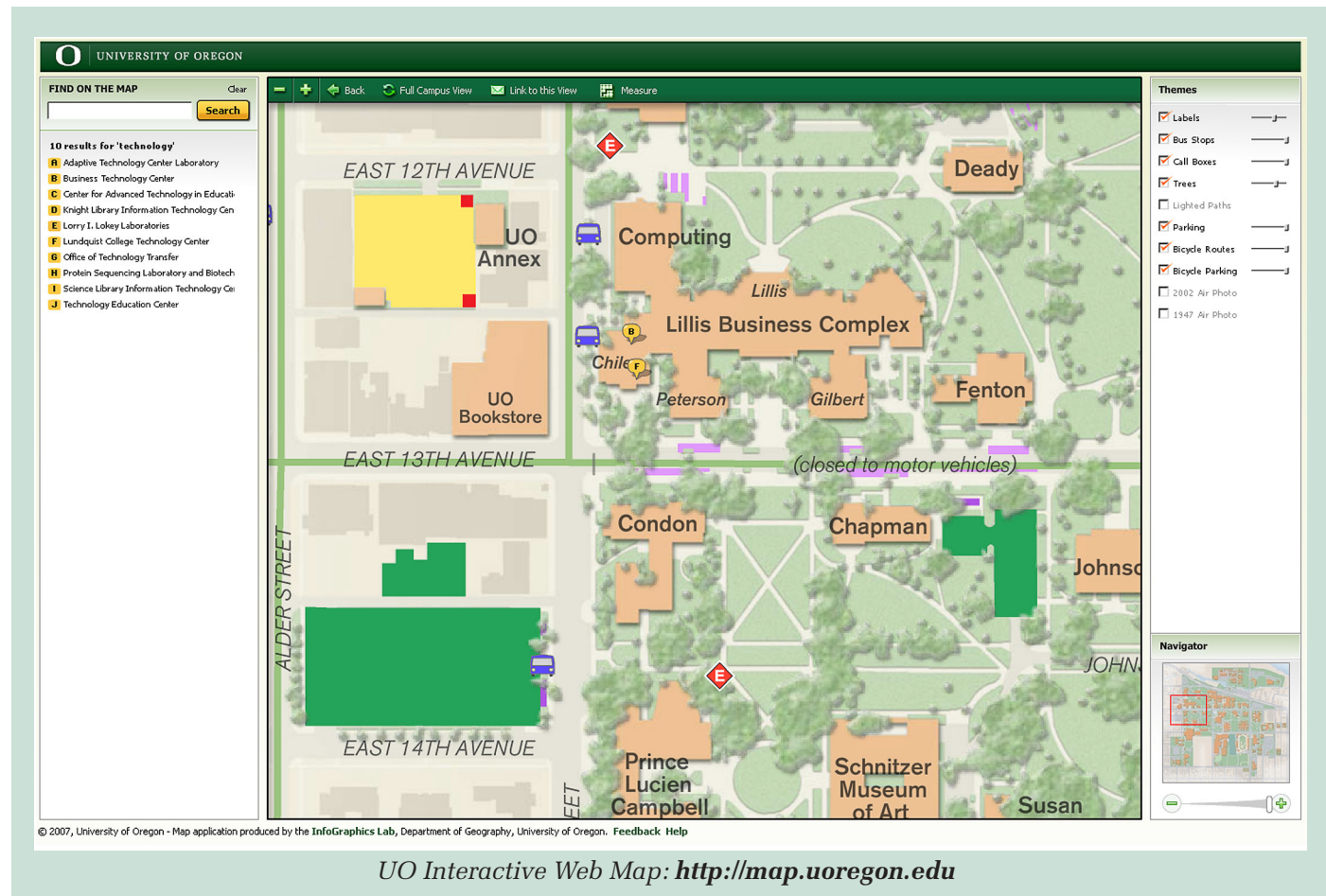
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<http://it.uoregon.edu/itnews/>

Use the UO Interactive Web Map to locate classrooms, offices, eateries, residence halls, parking, bike routes...and more!



New to campus? Trying to find your 9 A.M. psych class or the best bike route from Lillis to Millrace Studios?

Now you can locate precisely what you're looking for using the UO's new online navigation system, the UO Interactive Web Map at **<http://map.uoregon.edu>**. The map, which was created by the Department of Geography's award-winning InfoGraphics Lab team, has many dynamic features to help you customize your search:

• **Keyword search.** One of the map's handiest features is the keyword search box in the upper left. When you type in the name of a department, building, or office address, results appear in the form of clickable links. When you click on a link, the map automatically zooms to locate that spot and gives you a brief description of it—often accompanied by a photo. You can search for something as specific as “151 McKenzie” or as general as “computer” or “counseling.”

- **Measuring tool.** This tool, located at the top of the map on the right side of the toolbar, allows you to

trace your route from point to point and determine the exact distance in miles or number of steps, and the approximate time it would take you to walk there.

• **Overlay alternative views.** By clicking in the boxes to the right of the map, under “Themes,” you can show bus stops, lighted paths, bike routes, parking areas, and air photos from 2002 and 1947. Each new layer of information is color-coded for easy viewing, and some (such as bus stops) display prominent icons.

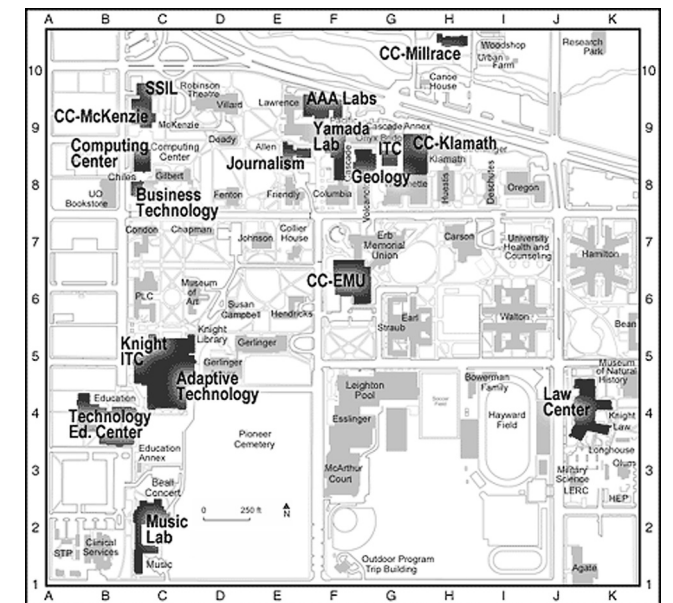
• **Create a web link to your custom map view.** If you need to save your customized map view or share it with someone else, you can easily do so by selecting “Link to this View” from the toolbar. The URL is lengthy, but it can easily be shortened by using the free utility at <http://www.tinyclip.com>.

- **Online help.** To find some illustrated tips on how to use the interactive map, click the “Help” link at the bottom of the page.

• **Feedback:** The InfoGraphics Lab team is eager to hear your suggestions for improving their map. Click the “Feedback” link at the bottom of the page, or email your comments to maps@uoregon.edu.

Campus Computing Labs

Online Map of Campus Labs



http://it.uoregon.edu/campus_labs.shtml

Knight Library
Learning Commons

Main floor, Knight Library

346-1818

<http://libweb.uoregon.edu/commons/>

The Learning Commons is designed to foster academic collaboration and integrate technology into library research. It offers collaborative workstations in a flexible setting, a Collaboration Center (Room 122) for group and individual tutoring, advising, and consulting, and a Presentation Practice Room (147B) with A/V and computer projection hardware for practicing in-class presentations.

Laptop CheckOut Office

In Room 143, near the collaborative workstations area, current UO students may arrange to check out a laptop for up to four hours or overnight. Forty wireless-equipped laptops are available. For details, see <http://libweb.uoregon.edu/commons/laptops/>.

The UO maintains a number of open-access labs on campus that are available to all UO students, faculty, and staff:

- **CC-EMU (22 EMU) - 346-1769**
<http://labs.uoregon.edu/cc-emu.html>
iMacs (OS X), Pentium IVs (WinXP Pro),
color scanner, b/w & color laser printers
- **CC-Klamath (B13 & B26 Klamath) - 346-4781**
<http://labs.uoregon.edu/cc-klamath.html>
2GHz G5s (Tiger), Pentium IVs (2.8 GHz
WinXP Pro), color scanners, laser printer
- **CC-McKenzie (101 McKenzie) - 346-0787**
<http://labs.uoregon.edu/cc-mckenzie.html>
G4s (Tiger), Pentium IVs (2.6 GHz WinXP Pro),
color scanners, laser printer, color laser printer
- **CC-Millrace (113 Millrace I) - 346-0316**
<http://labs.uoregon.edu/cc-klamath.html>
2.16 GHz Intel iMacs (Tiger), color
scanner, b/w & color printers
- **Knight Library ITC (2nd floor) - 346-1935**
<http://libweb.uoregon.edu/kitc/>
iMac and Power Mac Dual G5s, 3GHz Pentium IV
color scanners, b/w & color printers, DVD burners
- **Science Library ITC (lower level,
Onyx Bridge Bldg) - 346-1331**
<http://libweb.uoregon.edu/sitc/>
iMac G5s and Power Mac Dual G5s, Pentium
IVs, DVD burners, color scanners, slide
& film scanner, b/w & color printers
- **SSIL (442 & 445 McKenzie) - 346-2547**
<http://ssil.uoregon.edu/ssil/>
62 Dell workstations (P4, 3.0 GHz, 1 GB RAM),
Mac G5 (OS X), large format plotter, color
scanner, color laser printer (can do 11 x 17),
DVD-/+R, CD-R, 2 instructor stations

Current Lab Info:

http://it.uoregon.edu/labs_list.shtml

Reserving Lab Space for Instruction

The Windows and Mac labs in both Klamath and McKenzie may be reserved for classes by UO departments or faculty. Email reservation requests to labhelp@uoregon.edu. To reserve space in other campus labs, check with individual departments.

Computing Support Services

Microcomputer Services Help Desk 151 McKenzie Hall
346-4412 <http://micro.uoregon.edu/>



Come to the Microcomputer Services Help Desk with your questions about Duckware, antivirus and antispyware, Windows and Mac OS, your Duck ID, password changes, or Internet connections and file transfers.

The Help Desk is open Monday through Friday from 9 A.M. to 5 P.M. You can also call 346-4412 or email microhelp@lists.uoregon.edu if it's more convenient. Answers to many common questions are available on the Help Resources site at <http://it.uoregon.edu/help/>.

Computer Hardware Support and Repair
Electronics Shop 151 McKenzie Hall
346-3548 http://is.uoregon.edu/e_shop/

Skilled technicians in the UO Electronics Shop offer extensive computer hardware support and repair services at competitive rates to UO students, faculty, and staff. They can also help you determine the best and most cost-effective way to upgrade your machine. The shop stocks numerous backup solutions and a wide selection of parts. Visa and MasterCard are accepted. Short-term parking is available on the west side of McKenzie Hall for easy loading and unloading of equipment.

QUICK LINKS

- IT resources at the UO (departmental IT support, computing labs, help resources, network status): <http://it.uoregon.edu/>
- Wireless coverage on campus: <http://geography.uoregon.edu/infographics/wireless/>
- AlphaMail (UO web email): <http://email.uoregon.edu/>
- Mailing Lists at the UO: <http://lists.uoregon.edu/>

Special Printing Services on Campus

Printing services are available in campus computing labs, but for special projects you might want to check out the Output Room in the department of Architecture and Allied Arts, and the Campus Copy Center in the basement of the EMU

A&AA Output Room 280 Lawrence Hall

346-2081
Karl Owens, Manager
(karlo@uoregon.edu)

In the photo on the right, Karl Owens displays a ten-foot banner produced by “Ansel,” the latest addition to the Output Room’s collection of large-format printers.

The Output Room provides fee-based services to any campus affiliate. In addition to Ansel, it is equipped with a large-format scanner, slide/film scanner, a large-format color laser printer, and large-format inkjet color printers capable of producing signs, posters, banners, and working drawings of economy, weather-resistant, or archival quality. For more details on hours of operation, equipment, and fees, go to <http://aaa.uoregon.edu/computing/> and select “Output Room” in the left menu.



Campus Copy Center 19 EMU
346-4369 Monday - Friday 7:30 AM to 5:30 PM

Conveniently located on the ground floor of the EMU, the Campus Copy Center offers a variety of printing services to the campus community, including black and white and color copying, comb binding, and lamination. The center can accommodate paper sizes up to 11 x 17. While-you-wait service is available. For more information, including a current fee schedule, stop by the copy center during business hours on weekdays.

QUICK LINKS

- IT help resources (FAQs, Duck ID, changing passwords, email, connecting to the UO network, Buyer’s Guide): <http://it.uoregon.edu/help/>
- Statistical Resources: <http://www.uoregon.edu/~robinh/statistics.html>
- Instructional Technology Directory (help finding academic support resources): <http://itdirectory.uoregon.edu/>
- UO Libraries Technology Services: <http://libweb.uoregon.edu/general/services/techres.html>



Whether you're a Mac or PC user, you'll find the 2007 Duckware CD offers all the basic antivirus and networking software you'll need to get started with computing at the University of Oregon

Duckware is free to currently enrolled UO students, faculty, and staff. Among other things, the CD contains the UO's site-licensed McAfee antivirus software, web tools, shareware, step-by-step directions to connect your computer to the Internet, and links to help resources.

Reuse and recycling

If you decide you no longer want your copy of Duckware, please don't throw it away! We'll gladly take it back and give it to someone else. Just drop it off at the Microcomputer Services Help Desk in 151 McKenzie, or mail it via campus mail to Microcomputer Services, 151 McKenzie Hall.

Help

For additional Duckware help or information, contact Microcomputer Services (346-4412, microhelp@lists.uoregon.edu). You can also drop by 151 McKenzie Hall weekdays from 9 A.M. to 5 P.M., or visit <http://micro.uoregon.edu/>

Where to Get Your CDs

- Microcomputer Services (151 McKenzie Hall)
- CC-McKenzie Lab (101 McKenzie Hall)
- CC-EMU Microcomputing Lab (22 EMU)
- CC-Klamath Lab (B13 Klamath Hall)
- CC-Millrace Lab (113 Millrace I)
- Knight Library Information Technology Center (second floor, Knight Library)
- Science Library Information Technology Center (lower level, Onyx Bridge Building)

Campus housing distribution:

Students living in campus housing should have received their copies of Duckware when they moved in. If not, they can get Duckware at Residence Hall and Family Housing area desks in the University Inn, Carson, Spencer View, and in the ResNet office (101 Douglass Hall, Walton Complex).

BOOKMARK IT!



LINKS TO DEPARTMENT IT SUPPORT, COMPUTING LABS, HELP RESOURCES, NETWORK STATUS, AND MORE

*it.uoregon.edu...
YOUR LINK TO
IT RESOURCES
AT THE UO*

Your Duck ID

Your Duck ID is your UO username and password, your entrée for accessing Blackboard, wireless, modem, VPN (virtual private network), and your UO email (such as AlphaMail, the UO's webmail program).

Duck ID is part of the new Identity Management system for UOregon accounts. It uses security questions, rather than a PAC (UO personal access code) for password resets.

Getting your Duck ID. If you're new to the university, you can claim your account by visiting account.uoregon.edu. Enter your UO ID number and PAC to log in the first time. You will then be asked to create answers to a set of security questions. If you subsequently forget your password, the system will ask you to answer those questions before you can reset it.

Already have a UO Email address? If you already have a UO email address, you already have a Duck ID. Your Duck ID will be your username—the part of your email address to the left of the @ sign—and your current password.

Changing your password. To change your password, go to account.uoregon.edu. Enter your username, then click the login button. On the next page, click the Change Password link and follow the directions.

Resetting your password. If you forget your password, go to account.uoregon.edu. Enter your username, then click the Forgot Password button. Follow the directions to reset your password.

Password expiration. Your password will expire once every 180 days. One week before it expires, we will notify you of the expiration date via email and send you instructions on how to change your password.

Need more information? For more details on UO email account management, including mail forwarding, spam filtering options, vacation auto-response messages, or checking your disk quota, see

<http://it.uoregon.edu/help/email/manage.shtml>.

Tech Training

UO Human Resources

- RAA Web-based Software Program Training:
<http://hr.uoregon.edu/training/raa.html>
- New Horizons Training:
Software applications training. UO departments may purchase vouchers for training faculty and other staff.
<http://hr.uoregon.edu/training/upcoming.php>
- Classified Staff Training & Development Advisory Committee:
Professional mentoring groups in Excel, FileMaker Pro, WebMechanics
http://www.uoregon.edu/~cstdac/training_mentoring.shtml

Workshops on Demand

Customized technology workshops for UO students, faculty, and staff
<http://libweb.uoregon.edu/cet/workshops/>

Teacher Effectiveness Program (TEP)

Seminars, workshops, and presentations on diverse teaching effectiveness issues, including new ways of using technology in the classroom. Fall term offerings include introductions to ePortfolios and Second Life.

General information:
<http://tep.uoregon.edu/workshops/teachwithtech/teachwithtech.html>

Current workshop schedule:
<http://tep.uoregon.edu/workshops/events/events.html>

Information Services Collaboration Center (175 McKenzie)

Computing-related books, CDs, training videos
<http://is.uoregon.edu/docsrn/>
346-4406

Tech Interest Groups

Podcasting Interest Group

Faculty interested in delving into podcasting may want to check out the campus Podcasting Interest Group, active since late last fall. The group holds meetings and maintains both a website (<http://libweb.uoregon.edu/tools/wikis/podcasting/>) and a mailing list (podcasting@lists.uoregon.edu). You can join the email discussion by sending the request “subscribe podcasting” to majordomo@lists.uoregon.edu from your UO account. The interest group provides a forum for people to explore all aspects of podcasting, ranging from the specifics of equipment needed for recording, editing, and publishing a podcast to more general questions about intellectual property issues.

ePortfolio Interest Group

If you’re interested in learning more about ePortfolios and how they’re being used to enhance teaching at the UO and across the country, you can join the discussion by subscribing to the ePortfolio group listserv. To subscribe, send a message to majordomo@lists.uoregon.edu with the text “subscribeportfolio” in the body of the message.

The group meets periodically to share experiences and lessons learned during their own experiments with ePortfolio technology. Once you subscribe to the listserv, you’ll be notified of future meetings and have access to earlier presentations and discussions. Contact Andre Chinn (achinn@uoregon.edu) for more information.

Blackboard Users Group Conference October 19

The second annual Pacific Northwest Blackboard Users Group conference for instructional faculty will be held at the University of Oregon in the EMU on October 19, 2007 from 8:00 A.M. until 4:30 P.M. PNWBUG is made up of institutions in Oregon, Washington, Idaho, Alaska, and British Columbia.

Registration for the conference is \$30 per person and includes breakfast and lunch. We are currently accepting proposals for presentations, and registration will be opening soon. For more details, see <http://www.wabug.org>.

CORNER

STAT

Statistical Computing at the University of Oregon

Robin High
Statistical Programmer and Consultant
robinh@uoregon.edu

Installation and Renewal Instructions for SAS

All University of Oregon faculty, staff, and students who have either SAS Version 8.2 or Version 9.1.3 installed on their personal computers will need to renew their license for the new academic year 2007-08 with a file obtained through the license request form at <http://ssil.uoregon.edu/sas/>.

You will receive this file as an text attachment through the email address you specify.

If you would like to install SAS, you may check out the disks from the Information Services Collaboration Center (175 McKenzie Hall). As a new user, you will also need to request the license file described above.

For instructions for both installing SAS and for renewing your license, see <http://www.uoregon.edu/~robinh/012load.html>.

Stat Tutorials

If you are seeking more information on statistical packages such as SAS and SPSS along with in-depth tips on data analysis, see <http://www.uoregon.edu/~robinh/statistics.html>. The site is periodically updated with new articles and tips. For more information about using statistical packages at the UO, or for help with data analysis, please email Robin High at robinh@uoregon.edu.

don't forget: renew your sas license before october 12!!

For instructions on renewing your license, see <http://www.uoregon.edu/~robinh/012load.html>

UO Site-Licensed Software

Considering a software purchase? Before you buy, you may want to find out what software is already freely available to you on campus.

A number of software packages are licensed for use by all University of Oregon students, faculty, and staff. Some of these packages are licensed for home use, such as SAS and McAfee AntiVirus.

For a full list of UO site-licensed software and more details about each package, see <http://it.uoregon.edu/help/sitelicense.shtml>.

If you have questions about site-licensing software at the UO, please email your query to sitelisn@uoregon.edu.

Information Services Guide

UO Website

<http://www.uoregon.edu/>

IT Website

<http://it.uoregon.edu/>

Campus Modem Number

(541) 225-2200

Microcomputer Services

(151 McKenzie Hall)

<http://micro.uoregon.edu/>

(541) 346-4412

microhelp@lists.uoregon.edu

- Mac OS & Windows help
- Help with damaged disks, files
- Help with Duck ID
- Help with Internet connections, file transfers
- Antivirus & antispyware

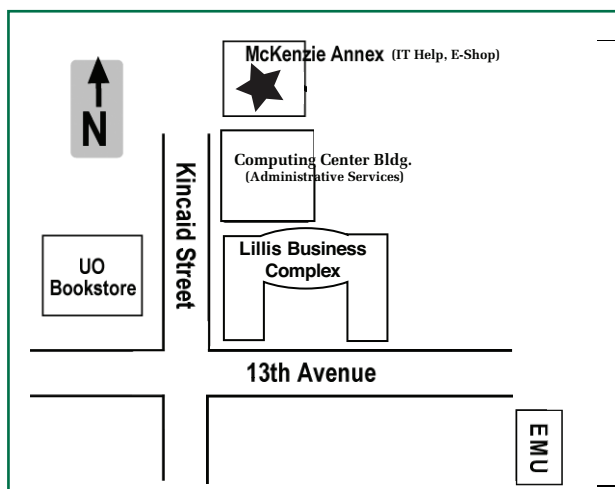
Information Services

Collaboration Center

(175 McKenzie Hall)

(541) 346-4406

White board and other interactive technologies, computing-related books, CDs, and training videos



Help Desk Hours (151 McKenzie)

Mon - Fri 9:00 A.M. - 5:00 P.M.

McKenzie Building Hours

Mon - Thu 7:30 A.M. - 11:30 P.M.

Friday 7:30 A.M. - 7:30 P.M.

Saturday 9 A.M. - 9:30 P.M.

Sunday 9 A.M. - 9:30 P.M.

Computing Center Building Hours

Mon - Fri 8:00 A.M. - 5:00 P.M.

Electronics Shop

(151 McKenzie Hall)

http://is.uoregon.edu/e_shop/

(541) 346-3548

hardwarehelp@uoregon.edu

Computer hardware repair, upgrades

Network Services

<http://ns.uoregon.edu/>

(541) 346-4395

nethelp@ns.uoregon.edu

Central data communication and network services

Telecommunications Services

<http://telcom.uoregon.edu/>

(541) 346-3198

Local and long distance phone service for UO campus

Administrative Services

<http://ccadmin.uoregon.edu/>

(541) 346-1725

Programming support for campus administrative computing

Note: These are *building* access hours; hours for individual facilities may vary.



UNIVERSITY OF OREGON

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