

City of Medford, Oregon



July 1, 2006—June 30, 2007

ACTION PLAN

COMMUNITY DEVELOPMENT BLOCK GRANT

City of Medford
Neighborhood Resource Division
City Manager's Office
May 5, 2006
Revised August 2006

**City of Medford
2006-2007 One Year Action Plan
Community Development Block Grant Program**

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Summary of the One-Year Action Plan Process Fiscal Year 2006/07

The Consolidated Plan for Housing and Community Development is a requirement of the 1990 National Affordable Housing Act and the Community Development Plan for the U.S. Department of Housing and Urban Development. Such a plan is required of entitlement communities, which receive Community Development Block Grant (CDBG) funds under HUD's housing and service programs related to the needs of low and moderate-income persons.

The One Year Action Plan, an annual requirement, must be submitted to HUD 45 days prior to the beginning of the entitlement fiscal year. A citizen participation plan element requires that interested parties have a 30-day period in which to review and comment upon the funding proposals. It also requires that at least one public hearing be held. Any information received during the public comment period or at the public hearing is to be attached to the Action Plan.

The 30-day comment period for the use of the City of Medford's CDBG funds began on April 2, 2006 and ended on May 2, 2006. A public hearing was held on May 4, 2006 at 7:00 p.m. in Council Chambers. There were no comments received.

The plan was revised in August 2006 to incorporate the new provisions as per the "Consolidated Plan Revisions and Updates: Final Rule" which was published in the Federal Register on February 9, 2006. This does not constitute a substantial amendment per the City or federal CDBG regulations.

Copies of the City of Medford Consolidated Plan plus the One-Year Action Plan for fiscal year 2006/07 are available at the following location:

City of Medford
City Manager's Office
City Hall, 3rd Floor
411 W. 8th Street
Medford, OR 97501

The Action Plan is available online at www.ci.medford.or.us on the Neighborhood Resource Division website.

Executive Summary

The City of Medford is an entitlement jurisdiction, receiving an annual allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). The City of Medford's Fiscal Year 2006-2007 CDBG funding allocation is \$634,490 plus an additional \$165,000 in program income.

The one-year *Action Plan* is an annual document that describes the City of Medford's HUD-funded projects and community development related activities that will be conducted within the community to implement the five-year *2005-2009 Consolidated Plan for Housing and Community Development* in the upcoming fiscal year.

Funding will be used for homeowner rehabilitation, homebuyer assistance, and infrastructure development for transitional housing, public service operations and rehabilitation of a nonprofit to provide improved accessibility. Performance measurements include enhanced affordability and accessibility for the purpose of providing decent housing and enhanced and improved accessibility for the purpose of providing suitable living environments.

During the past year, CDBG funds were used to assist more than 4500 people with improved availability of social services to provide suitable living environments.

Citizen Participation and Consultation

The City of Medford allocated its CDBG funds through a competitive process. The Housing and Community Development Commission, a nine-person citizen advisory group, reviewed all applications and forwarded its funding recommendations to the Medford City Council. The public comment period for the draft 2006/2007 Action Plan began on April 3rd and ran through May 2nd, 2006. The draft plan was posted on the City's website and was available to the public at the Medford Public Library and the Santo Community Center. A public hearing was held on May 4, 2006. No comments were received.

The public comment period and the public hearing were noticed in the Legal Notices of *The Mail Tribune*.

Consultations occurred with the Hispanic Interagency Network, the Jackson County Continuum of Care/Homeless Task Force, the Jackson County Community Services Consortium, the Housing Authority of Jackson County, ACCESS, Inc. and the West Medford Community Coalition.

SOURCES OF FUNDS/RESOURCES

There are many potential resources available to provide affordable housing and related services in Medford. This section provides an overview of the potential resources. Only the programs that are most suitable and likely to be available have been included. The City of Medford is an Entitlement city for Community Development Block Grant funds. Most other resources, however, are provided on a competitive basis and require grant writing skills and well organized local organizations that demonstrate competence and effectiveness. Fortunately, there are several such organizations in Medford which have been successful in obtaining federal, state and local grants and public contributions for their housing and related service programs, including the Housing Authority of Jackson County, ACCESS, On Track, and Community Works.

a. Federal Programs

1) Community Development Block Grant (CDBG)

CDBG funds are an entitlement received by the City of Medford based on a formula related to population and other parameters. The eligible uses of these funds permit the City to provide direct funding for such programs as streets, sidewalks and other infrastructure in low-income neighborhoods. The City of Medford also encourages agencies and organizations to provide housing and related services by awarding CDBG funds for housing related projects or as leverage to generate additional funding, thereby maximizing the benefits from this federal funding.

2) HOME Program

The City of Medford is not currently an entitlement city for HUD's HOME funds. Consideration is currently being given to forming a consortium of Jackson County, Ashland, and other cities in order to receive a HOME grant. Affordable housing organizations in Medford currently need to apply to the Oregon Housing and Community Services Department, which allocates funds based on a statewide Consolidated Plan.

3) Low-income Energy Assistance and Weatherization

ACCESS, the local community action agency, receives U.S. Department of Energy Funds, which are distributed through the Oregon Housing and Community Services Department. These funds are used to provide low-income households with help in paying their energy bills and weatherizing their homes.

4) Mortgage Credit Certificate Program

This federal program enables a purchaser of a home to qualify for a higher loan amount than would otherwise be possible.

5) Low-income Housing Tax Credit

The Federal Low-Income Housing Tax Credit Program assists both for-profit and non-profit housing developers in financing affordable housing projects for low-income families and individuals whose incomes are 60% or below of median family income. Local nonprofit developers have been successful at pulling in tax credit dollars.

A recent example of a successful project that was developed using Low-income Housing Tax Credits is Sky Vista, a Living On Track scattered site housing project providing 63 units of low and special needs housing, which was funded through a combination of Low-Income Housing Tax Credits and other State and Federal funding sources.

6) Exemptions from Local Property Taxes

Non-profits that provide services for low and moderate-income persons are often eligible for exemptions from local property taxes.

7) Resources for Homeless Populations

The Oregon Housing and Community Services Department receives federal and state resources to be used in the state for homeless persons. These include: Emergency Housing Account, Emergency Shelter Grants, State Homeless Assistance Program, Shelter Plus Care, and Supplemental Assistance for Facilities to Assist Homeless. Additionally, under the Federal Continuum of Care program administered by HUD, local governments and agencies can apply for federal funding for programs and services to prevent and combat homelessness. The Continuum of Care has been successful at acquiring McKinney Vento funds. This year, they received \$429,226 to fund three programs/projects: The Hope House Transitional Shelter Expansion, the Home At Last Program and Living On Track's Sky Vista Housing Project.

ACCESS, Inc., as the Community Action Agency for Jackson County, is also the designated lead agency by Oregon Housing and Community Services Department for administering many of these funds.

8) Public Housing Assistance

The Housing Authority of Jackson County can receive funds from HUD for a variety of purposes. Principal funds include Housing Choice Vouchers, of which HAJC has 1390 for all of Jackson County. They also offer special programs such as the Family Self Sufficiency and are able to offer housing choice vouchers for mortgage payments for qualified families. The Housing Authority of Jackson County is a member of Valley Individual Development Account (VIDA) and will be administering up to 10 IDAs.

9) Direct Loans for Housing the Elderly (Section 202)

This program provides low interest loans to private, non-profit organizations to develop housing for the elderly. Medford has two Section 202 facilities developed and managed by Pacific Retirement Systems.

10) Cash Advances for Housing the Handicapped (Section 811)

This program provides assistance to private non-profits to develop rental housing with supportive services for persons with disabilities. ASI Jackson County accessed Section 811 dollars for its Catalpa Shade project for persons with brain injuries.

b. State Programs

1) State of Oregon Affordable Housing Resources

The Oregon Department of Housing and Community Services administers a number of programs to provide affordable housing. These include the Single Family Mortgage Program, the Multifamily Housing Revenue Bonds program, the Elderly and Disabled Loan Program, Risk Sharing Loans, Predevelopment Loans, Seed money advance, Oregon Rural Rehab Loans, and Multi family Accelerated Loan Processing, the Oregon Housing Development Grant Program, the Oregon Affordable Housing Tax Credit for Lenders, the Low-Income Rental Housing Fund, HELP and other programs as determined by local community need.

c. City General Fund Resources

1) Neighborhood Matching Grant Funds

Through its Neighborhood Resource Division, the City has implemented a neighborhood small matching grant program to assist in funding worthwhile projects citywide, as well as in low and moderate-income neighborhoods. In the past year, two Neighborhood Street Tree Partnerships received funding for the removal of hazardous trees, pruning of existing trees and planting of new trees.

2) City General Fund Grants

The City of Medford offers approximately \$275,000 annually in general fund dollars to help fund the day –to-day operations of public service agencies and organizations providing essential safety net services and those programs working towards improving the overall livability of the City. Funding in FY 2006/07 will help support the domestic violence shelter and rape crisis programs, Hope Transitional homeless shelter, Food Share and Food Rescue programs, senior and disabled services, legal services, alcohol and drug treatment services, victim offender and peer mediation services, and health and dental services. Forty-three programs received funding from this grant program. The City also floated a success \$4.5 million bond measure to build sidewalks within a mile radius of elementary schools throughout the City. The first sidewalks were constructed in Census Tract 2.02.

SUMMARY OF SPECIFIC ANNUAL OBJECTIVES: FY 2006/07 ACTIVITIES

The Action Plan allocates \$634,490 in new 2006-2007 CDBG funds, \$165,000 in estimated program income with \$2, 238 in carryover dollars to support the following program areas:

- **Housing Rehabilitation-** The Housing Authority of Jackson County was granted \$100,000 in new grant funds and an estimated \$150,000 in program income to provide low interest loans for improvements to residents occupied by low-income homeowners. Examples of eligible repairs include roof replacement and emergency repairs to plumbing, heating and electrical systems.
Outcome Statement: *Affordability for the purpose of providing decent housing.*
- **Transitional Housing-** The Salvation Army was granted \$193,500 in new CDBG funds to develop public infrastructure and access into the Hope House shelter including streets, sidewalks, streetlights, water and sewer.
Outcome Statement: *Availability for the purpose of providing decent housing.*
- **Homeowner Assistance-** The City of Medford has allocated an additional \$50,000 in new CDBG funds towards the First Time Homebuyer Assistance Program to provide no interest loans for income qualified homebuyers in Medford offering up to \$15,000 for down payment assistance and/or closing costs.
Outcome Statement: *Affordability for the purpose of providing decent housing.*

- **Public Services Operations-** The City of Medford has granted \$80,990, which falls within the 15% limitation established in the CDBG regulations, to fund operations for public services agencies serving low-income families, homeless and persons with special needs.
Outcome Statement: *Accessibility for the purpose of creating suitable living environments.*
- **Rehabilitation:** The Center for Nonprofit Legal Services will receive \$33,500 in new CDBG funds to purchase and install a fully enclosed wheel chair lift to provide ADA accessibility to its building where legal services are provided to low and moderate income persons.
Outcome Statement: *Accessibility for the purpose of creating suitable living environments.*
- **Code Enforcement-** The City has allocated \$49,600 in new funds in funding for enforcement of municipal codes in CDBG eligible areas where at least 51% of the residents of the area are low/moderate income persons.
Outcome Statement: *Sustainability for the purpose of creating suitable living environments.*
- **Administration-** \$126,900 in new funds and \$15,000 in estimated program income will be used for general program administration, fair housing activities, project implementation, and other planning activities.

Table 3A Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Projects (CDBG)	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
DH-2 Affordability of Decent Housing							
DH-2.1	Address the need for affordable housing by rehabilitating existing homes for low-mod homeowners	Homeowner Rehabilitation Program	<ul style="list-style-type: none"> • # occupied by elderly • # of units brought from substandard to standard condition • # of units brought into compliance with lead safe housing • # qualified as Energy Star • # of units made accessible for disabled 	2006	20		
DH-2.2	Assist low-mod homebuyers to obtain housing through down payment and closing cost assistance.	First Time Homebuyer Program	<ul style="list-style-type: none"> • # of first time homebuyers • # of homebuyers receiving housing counseling • # of first time homebuyers receiving down payment and/or closing cost assistance 	2006	5		

Table 3A Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Projects (CDBG)	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
SL-1 Availability/Accessibility of Suitable Living Environment							
SL-1.1	Improve the accessibility of a public service agency providing safety net services by funding the purchase and installation of a wheel chair lift.	Center for Nonprofit Legal Services	<ul style="list-style-type: none"> # of persons assisted with improved access to a facility 	2006	120		
SL-1.2	Address the need for infrastructure to provide accessibility to the expansion of The Salvation Army's Hope House Transitional Shelter	Hope House Transitional Shelter Expansion-Phase II	<ul style="list-style-type: none"> # of persons assisted with new access to a facility or infrastructure benefit 	2006	36		
SL-1.3	Improve the availability of health care services to elementary school children at two elementary schools	Kids Health Connection	<ul style="list-style-type: none"> # of persons assisted with new access to a service # of persons assisted with improved access to a service 	2006	400		
SL-1.4	Improve the accessibility of support/legal services for abused children	Children's Advocacy Center	<ul style="list-style-type: none"> # of persons assisted with new access to a service # of persons assisted with improved access to a service 	2006	325		
SL-1.5	Improve the availability of medical services to low/mod persons in Medford	Community Health Center	<ul style="list-style-type: none"> # of persons assisted with new access to a service # of persons assisted with improved access to a service 	2006	3000		
SL-1.6	Improve the availability of case management family assistance to low-mod persons living at Stevens Place Apartments	OnTrack, Inc	<ul style="list-style-type: none"> # of persons assisted with new access to a service # of persons assisted with improved access to a service 	2006	70		

Table 3A Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Projects (CDBG)	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
NR-1	Neighborhood Revitalization						
NR-1.1	Sustainability for the purpose of creating suitable living environments through code enforcement activities	Code Enforcement	<ul style="list-style-type: none"> # of LMI persons served # of housing code violations 	2006	20,683		
NR-1.2	Sustainability for the purpose of creating suitable living environments through education regarding code enforcement	Neighborhood Development Project	<ul style="list-style-type: none"> # of LMI persons served # of housing code violations 	2006	200		

GEOGRAPHIC DISTRIBUTION

For the purpose of the Consolidated Plan, the City of Medford defines areas of minority concentration as *a Census Tract where the total percentage of minority population is 20 percent or more of the total population in the Census Tract.* 2000 Census data shows that the City of Medford has three such Census Tracts where there exists more than a 20% concentration of minorities. In specific, Census Tract 1 supports 30.1% of Hispanic population, Census Tract 2.01, a 22.4% concentration of Hispanics and Census Tract 2.02, a 22% concentration of Hispanics. The City has consistently targeted funds to these areas in West Medford throughout the years due to the low-moderate income base and to the higher than average minority populations. In fact, since 2000, 6,170 Hispanic individuals out of 56,795 persons or a total of 11% of all persons served have received assistance through a CDBG- funded Public Service activity.

Targeted 2006/07 CDBG funds include \$31,600 for Kids Health Connection to provide health and dental care to children in Census Tracts 2.01 and 2.02. There is also funding priority for code enforcement in West Medford. Funding for neighborhood development will be targeted in these neighborhoods to increase awareness about livability issues. Educational materials will be developed in both English and Spanish.

This past year, \$55,500 funding was targeted for the Home Repair Program in the local target areas of Liberty Park and McLoughlin neighborhoods. These neighborhoods are the most diverse in the City with high concentrations of Hispanic populations in particular.

ALLOCATION PRIORITIES

Approximately 37% of the CDBG funding will be used in local target areas in 2006/2007. Primarily this will be in the form of homeowner repair funding. Approximately 25% of this funding will be used in the targeted neighborhoods of McLoughlin, Liberty Park and Washington. Other targeted neighborhood programs include Kids Health Connection which provides health services for children in the McLoughlin and Washington neighborhoods and the code enforcement neighborhood development project.

**TABLE 3B
AFFORDABLE HOUSING**

	Annual Number Expected Units To Be Completed	Resources used during the period			
		CDBG	HOM E	ESG	HOPW A
ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)					
Homeless households	12	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215)					
Acquisition of existing units		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Rental		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)					
Acquisition of existing units		<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units		<input type="checkbox"/>	<input type="checkbox"/>		

Rehabilitation of existing units	20	X	<input type="checkbox"/>		
Homebuyer Assistance	5	X	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)					
Acquisition of existing units		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	12	X	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	20	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Homebuyer Assistance	5	X	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Housing	37	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL HOUSING GOALS					
Annual Rental Housing Goal	12	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	25	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Annual Housing Goal	37	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name **City of Medford**

Priority Need
Affordable Housing

Project Title
Homeowner Rehabilitation/Repair Program

Description
A no interest homeowner loan program designed to correct recognized hazards to the health and safety of the low-mod homeowner with the intention of keeping low-mod homeowners in their homes.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area
Citywide with 25% targeted to the McLoughlin, Liberty Park and Washington Neighborhoods.

Objective Number DH-2.1	Project ID
HUD Matrix Code 14A	CDBG Citation 570.202(a)(1)
Type of Recipient LMH	CDBG National Objective 570.208(a)(3)
Start Date (mm/dd/yyyy) 07/01/06	Completion Date (mm/dd/yyyy) 06/30/07
Performance Indicator # of units occupied by elderly,# of units brought from substandard to standard,# qualified as Energy Star,# of units made accessible, # of units brought into compliance with lead safe housing	Annual Units 20
Local ID PH001	Units Upon Completion 20

Funding Sources:	
CDBG	\$147,746
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$102,254
Total	\$250,000

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name **City of Medford**

Priority Need
Affordable Housing

Project Title
First Time Homebuyer Assistance Program

Description
This program provides no interest loans to assist with closing costs and down payments for eligible low-mod persons interested in becoming homeowners within the City of Medford.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area
Citywide

Objective Number DH-2.2	Project ID
HUD Matrix Code 13	CDBG Citation 570.201(n)
Type of Recipient LMH	CDBG National Objective 570.208(a)(3)
Start Date (mm/dd/yyyy) 07/01/06	Completion Date (mm/dd/yyyy) 06/30/06
Performance Indicator # of first time homebuyers;# of homebuyers receiving counseling;# of homebuyers receiving assistance	Annual Units 5
Local ID PH0107	Units Upon Completion 5

Funding Sources:

CDBG	\$50,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	\$11,990
Assisted Housing	
PHA	
Other Funding	
Total	\$61,990

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name **City of Medford**

Priority Need

To improve the accessibility of legal services for disabled persons.

Project Title

Rehabilitation of Center for Nonprofit Legal Services Building

Description

This project provides funds to purchase and install an enclosed wheelchair lift to make the second floor offices of the Center for Nonprofit Legal Service accessible to persons with physical disabilities.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area
Citywide

Objective Number SL-1.1	Project ID
HUD Matrix Code 14E	CDBG Citation 570.202(a)(4)(b)(11)
Type of Recipient nonprofit	CDBG National Objective 570.208(a)(2)(A)
Start Date (mm/dd/yyyy) 07/01/06	Completion Date (mm/dd/yyyy) 06/30/07
Performance Indicator #of persons assisted with new or improved access to a facility	Annual Units 1
Local ID PH0065	Units Upon Completion 1

Funding Sources:

CDBG	\$33,500
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$15,260
Total	\$48,760

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name **City of Medford**

Priority Need

Transitional Housing for Families/ Homelessness Prevention

Project Title

The Salvation Army's Hope House Expansion Project- Phase II

Description

This project provides funds to develop the public infrastructure and access into the Hope House transitional shelter including streets, sidewalks, street lights, water and sewer, curb and gutters. This is Phase II of the expansion project for the shelter which will provide 12 new family units.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

1059 Crews Road, Medford

Objective Number SL-1.2	Project ID
HUD Matrix Code 03C	CDBG Citation 570.201(c)
Type of Recipient nonprofit	CDBG National Objective 570.208(a)(3)
Start Date (mm/dd/yyyy) 07/01/06	Completion Date (mm/dd/yyyy) 06/30/07
Performance Indicator #of persons assisted with improved access to a facility	Annual Units 12
Local ID PH0061	Units Upon Completion 12

Funding Sources:

CDBG	\$193,500
ESG	
HOME	
HOPWA	
Total Formula	\$193,500
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$293,800
Total	\$487,300

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name **City of Medford**

Priority Need

Improve accessibility of health services to low-mod elementary school children

Project Title

Kids Health Connection

Description

A collaborative partnership which provides funding for preventive health care and primary health care for elementary school children

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Jackson and Washington Elementary Schools

Objective Number SL-1.3	Project ID
HUD Matrix Code 05M	CDBG Citation 570.201(e)
Type of Recipient nonprofit	CDBG National Objective 570.208(a)(1)(i)
Start Date (mm/dd/yyyy) 09/01/06	Completion Date (mm/dd/yyyy) 06/30/07
Performance Indicator # of persons assisted with new or improved access to a service	Annual Units 400 persons served
Local ID PH0040	Units Upon Completion 400 persons served

Funding Sources:

CDBG	\$31,600
ESG	
HOME	
HOPWA	
Total Formula	\$31,600
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$572,070
Total	\$603,670

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Medford

Priority Need

Support service to victims of child abuse

Project Title

Children's Advocacy Center, Jackson County Child Abuse Task Force

Description

Coordinated legal and social services to victims of child abuse, mostly as a result of methamphetamine addiction

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area
Citywide

Objective Number SL-1.4	Project ID
HUD Matrix Code 05N	CDBG Citation 570.201(e)
Type of Recipient nonprofit	CDBG National Objective 570.208(a)(2)(i)(A)
Start Date (mm/dd/yyyy) 07/01/06	Completion Date (mm/dd/yyyy) 06/30/07
Performance Indicator # of persons assisted with improved or new access to a service	Annual Units 325 persons served
Local ID PH0032	Units Upon Completion 325 persons served

Funding Sources:

CDBG	\$14,800
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$571,130
Total	\$585,830

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name **City of Medford**

Priority Need

Health care services for low-mod persons

Project Title

Community Health Center

Description

Provides operational funding to provide low cost medical services to low-mod individuals within the City of Medford.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Citywide

Objective Number SL-1.5	Project ID
HUD Matrix Code 05M	CDBG Citation 570.201(e)
Type of Recipient nonprofit	CDBG National Objective 570.208(a)(2)(i)(c)
Start Date (mm/dd/yyyy) 07/01/06	Completion Date (mm/dd/yyyy) 06/30/07
Performance Indicator # of persons assisted with new or improved access to a service	Annual Units 3000 persons served
Local ID PH0017	Units Upon Completion 3000 persons served

Funding Sources:

CDBG	\$9,100
ESG	
HOME	
HOPWA	
Total Formula	\$9,100
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$1,668,900
Total	\$1,678,000

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name **City of Medford**

Priority Need

Case management for low-mod families in recovery from substance abuse

Project Title

OnTrack's Steven's Place Family Advocate

Description

Provides funding for a family advocate at the Stevens Place Apartments serving low income families and families in recovery with case management.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Stevens Place Apartments, Stevens Street in Medford

Objective Number SL-1.6	Project ID
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient nonprofit	CDBG National Objective 570.208(a)(2)(i)(c)
Start Date (mm/dd/yyyy) 07/01/06	Completion Date (mm/dd/yyyy) 06/30/07
Performance Indicator # of persons served with new or improved access to a service	Annual Units 70 persons served
Local ID PH0024	Units Upon Completion 70 persons served

Funding Sources:

CDBG	\$13,100
ESG	
HOME	
HOPWA	
Total Formula	\$13,100
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name **City of Medford**

Priority Need

Elimination of slum and blight through code enforcement efforts

Project Title

City Code Enforcement

Description

Enforcement of municipal codes in targeted neighborhoods throughout the City

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Targeted Census tracts throughout Medford

Objective Number NR-1.1	Project ID
HUD Matrix Code 15	CDBG Citation 570.202(c)
Type of Recipient City	CDBG National Objective 570.208(a)(1)(i)
Start Date (mm/dd/yyyy) 07/01/06	Completion Date (mm/dd/yyyy) 06/30/07
Performance Indicator # of LMI persons served	Annual Units 25,871 persons served
Local ID PH0035	Units Upon Completion 25,871 persons served

Funding Sources:

CDBG	\$49,600
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$49,600

**Table 3C
Consolidated Listing of Projects**

Jurisdiction's Name **City of Medford**

Priority Need

Sustainability of neighborhoods

Project Title

Neighborhood Development Project

Description

Reduce slum and blight through education regarding code enforcement.

Objective category: Suitable Living Environment

Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility

Affordability Sustainability

Location/Target Area

**Targeted neighborhoods in Medford/CDBG eligible
Census tracts**

Objective Number NR-1.2	Project ID
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient City	CDBG National Objective 570.208(a)(1)(i)
Start Date (mm/dd/yyyy) 07/01/06	Completion Date (mm/dd/yyyy) 06/30/07
Performance Indicator # of LMI persons served	Annual Units 200 persons served
Local ID PH0046	Units Upon Completion 200 persons served

Funding Sources:

CDBG	\$12,390
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$12,390

PUBLIC HOUSING

The City of Medford does not own or operate any public housing within the City. The Housing Authority of Jackson County serves Medford and Jackson County and has no proposed projects within the City limits for the 2006/2007 CDBG Program Year.

CHRONIC HOMELESSNESS

In the 2006/2007 Program Year, the City awarded \$ 193,500 to The Salvation Army to provide for the development of public infrastructure for the expansion project of the organization's Hope House Transitional Shelter. The Salvation Army will develop 12 family units over the next three years. The City also provided \$8,800 of city general funds to Interfaith Care Community to provide staffing to assist homeless individuals in finding housing, and referring these individuals to agencies for job training, drug treatment and credit counseling. The goal is to increase the likelihood that these homeless individuals will be able to develop the life skills necessary to leave chronic homelessness and success in transitional housing on the continuum of care.

LOW/MOD BENEFIT

One hundred percent (100%) of 2006/2007 CDBG funds will be used for activities that benefit LMI persons.

MONITORING STANDARDS AND PROCEDURES

The City of Medford is responsible for monitoring only those funds that it receives from HUD, which are limited to the Community Development Block Grant. The City has both a Neighborhood Resource Coordinator and a Grants Specialist who are responsible for overseeing the use of CDBG funds. They maintain a close working relationship with grant recipients. Quarterly financial and beneficiary reports are required of all public service agencies receiving CDBG funds. Annual beneficiary reports are required of all subrecipients of capital grants. All capital projects are administered under federal procurement standards and labor standards. The programs are closely monitored and an annual report prepared.

In 2005/2006, all subrecipients were monitored. The City will monitor the progress of all new 2006/07 Action Plan programs and prepare an annual report (CAPER) which will cover progress made for each activity, as well as number of beneficiaries, number of units and number of dollars spent through the annual Grantee Performance Report. The City has expanded its role as a supportive partner and coordinator of affordable housing through its nine-person Housing and Community Development Commission. This Commission helps provides a stronger citizen participation component for the CDBG program. Housing Commissioners monitor the progress of all CDBG- funded capital improvement projects, review funding decisions and make recommendations to City Council on programs and funding.

In addition to reviewing all subrecipient draw down requests, program and financial reports, the City will complete a risk assessment of 2006/07 CDBG subrecipients. The purpose of this risk assessment is

to identify which subrecipients will require comprehensive monitoring during the program year. The risk assessment uses the following criteria **to identify high-risk** subrecipients that will require comprehensive monitoring:

- subrecipients new to CDBG program;
- subrecipients that have experienced turnover in key staff positions;
- subrecipients with previous compliance or performance problems;
- subrecipients carrying out high-risk activities; and
- subrecipients undertaking multiple CDBG activities for the first time.

Comprehensive monitoring of high-risk subrecipients will include a minimum of one on-site project monitoring visit during the 2006/07 program year. If a subrecipient is determined to be high-risk, they may also be required to submit monthly financial and program outcome reports (vs. quarterly). The schedule of each on-site monitoring visit will be determined by the subrecipient project schedule and a standardized monitoring checklist will be used when evaluating each subrecipient CDBG- funded project.

HOMELESS AND OTHER SPECIAL NEEDS ACTIVITIES

The City of Medford partners with other governmental jurisdictions, agencies and organizations, in a collaborative effort to address homelessness and other special needs. The Jackson County Homeless Task Force uses a Continuum of Care approach to provide for services and linkages for low income and homeless citizens. City staff serves on the Homeless Task Force, which meets on a monthly basis. Subcommittees include the following:

- Annual Homeless Survey
- Accessible Affordable Housing
- Homeless Youth

Through the support and coordinated efforts of this Task Force, the Rogue Valley Council of Government's Senior and Disability Services program in partnership with DASIL is sponsoring the Home at Last supportive housing program designed to give mentally and physically disabled adults the assistance they need to find a home and keep it. Clients receive a range of services from assistance in obtaining permanent housing to medical treatment. The program was a three-year \$496,000 program funded by a HUD McKinney grant. They received an additional \$133,665 for 2005.

Also through the coordinated efforts of the Homeless Task Force, there are other McKinney Vento recipients for 2005 including the Living On Track Project and the Salvation Army for its Hope House project.

The Homeless Task Force conducts an annual homeless survey, one night shelter count and gaps analysis. The annual homeless survey reveals a steady climb in the number of homeless persons in Jackson County. Survey results for 2006 noted that more than 67% of the homeless counted in the survey are children between the ages of birth and 19 years. This is up from 43% in 2005.

Nonprofit housing providers and social service agencies continue to address the needs of special needs populations. The Catalpa Shade project, administered by ACCESS, Inc., provides 22 units of supportive housing for persons with brain related injuries. ACCESS completed 10 units of housing for

mental health patients in partnership with Jackson County Mental Health this past year and all are occupied.

Another project designed to meet special needs is a scattered site housing partnership project between Living Opportunities, Inc., a nonprofit working with developmentally disabled persons and On Track, Inc., a nonprofit working with persons with alcohol and other drug addictions and persons with HIV and AIDS- related diseases. The Living On Track project will provide 63 units of housing. This project is modeled after the very successful Stevens Place project, which houses very low income families who are unable to meet tenancy eligibility requirements elsewhere. Stevens Place has both a property manager and case manager on site. CDBG funding is going to help support a case manager at Stevens Place in this program year.

COORDINATION

Coordination between public and assisted housing providers, health providers and service agencies along with municipal and county governments continues to occur through a variety of venues. A number of housing providers include service components for the residents of their housing projects. Along with the Homeless Task Force, there is a Jackson County Community Services Consortium, which advocates for the delivery of affordable, accessible and quality community services in Jackson County and provides a networking structure for agencies.

There is also a Hispanic Interagency Committee which serves as a networking vehicle and advocate for the provision of services to the expanding Spanish speaking community. The Neighborhood Resource Coordinator currently chairs these monthly meetings and promotes City services through outreach and awareness. Also, the West Medford Family Resource Service Center, which is one of three county integrated service sites, serves approximately 4350 families with a variety of coordinated services including adult and family services, employment, child care, housing, health and substance abuse services. They have created a Service Integration Team that meets monthly and addresses housing stabilization as a priority. The Neighborhood Resource Coordinator serves on this committee and has been working to promote various housing services to renters and homeowners through this venue.

The Southern Oregon Housing Resource Center provides a clearing house for housing related resources within Jackson and Josephine Counties. It is a collaborative effort between both county governments, ACCESS, Inc., the Housing Authority of Jackson County and several municipalities including the City of Medford. Program income derived from State- funded CDBG projects in Jackson and Josephine Counties will be funneled through this organization as well. The Neighborhood Resource Coordinator serves on its advisory board.

The Jackson County Regional Housing Coalition has been established to attempt to address the issue of affordability through political channels. A grant received by the Neighborhood Partnership Trust out of Portland helped fund a series of workshops in the Medford area on housing advocacy. Workshop topics have included building a base of support for housing issues, building coalitions around affordable housing issues and housing tools.

The City of Medford has established a Housing and Community Development Commission to address issues relating to housing accessibility and affordability within the City. Serving in an advisory capacity to City Council on housing issues, they act as a focal point for all housing related issues for the City. In 2003, they were approved by City Council serve in an advisory capacity on issues related to Community Development Block Grant including recommendations regarding CDBG funding.

REDUCTION OF LEAD-BASED PAINT HAZARDS

Childhood lead based paint poisoning is a significant problem nationally. In an effort to address this problem, HUD published its Final Rule to Title X of the 1992 Housing and Community Development Act on September 15, 1999. This rule requires certain prescribed action by HUD grantees to identify, stabilize or remove lead-based paint hazards in any housing receiving HUD assistance. The scope of activities required by HUD is dependent upon the type of housing impacted and the amount of federal assistance being provided with rehabilitation activities using in excess of \$25,000 of HUD funds requiring the highest level of treatment. The rule only affects residential structures built before 1978.

Non-Profit Housing Rehabilitation Projects

Acquisition and rehabilitation activities of older structures undertaken by area nonprofit housing providers receiving HUD funds will be affected. Many of these projects often require HUD subsidies exceeding \$25,000 per unit and the cost of treating lead-based paint may add greatly to the overall cost of the project. Additional funds may be required to offset this increase, which may result in fewer units being rehabilitated.

It is estimated that 9,063 rental units in Medford occupied by low-income households have lead-based paint and 2,407 owner-occupied homes have lead-based paint. Since the vast majority of homes assisted through the Housing Authority's homeowner rehabilitation programs fall into this age category, it seems apparent that this will have a significant impact. The Housing Authority has on staff one Certified Lead Paint Risk Assessor. He is also trained as a Lead Paint Inspector. His certification comes from the State of Oregon Department of Human Services. Oregon certification currently exceeds federal rules. The Housing Authority of Jackson County continues to annually offer a series of *Work Safe with Lead* classes for local contractors.

INSTITUTIONAL STRUCTURE

The City of Medford's Neighborhood Resource Division, within the City Manager's Office, was established in 2002 to more effectively address the City's housing concerns as well as issues around community development and neighborhood revitalization.

The City of Medford has on staff an Economic Development Coordinator whose mission is to increase the number of family wage jobs within the City by assisting with business expansion, retention and relocation efforts.

In 2002, the City developed the Neighborhood Resource Coordinator position to manage the Community Development Block Grant program, address housing issues and address all issues relating to neighborhoods including capacity building and leadership development, code enforcement and

revitalization of challenged neighborhoods. In May of 2002, the City hired an additional position, a CDBG Coordinator, to address specific issues related to the administration and monitoring of community development block grant funds. This position includes city grants management and is known as the Grants Specialist. This team approach to community and economic development has helped improve the capacity of the community to help its citizens meet their needs.

UNDERSERVED NEEDS

There are far more needs than there exists resources to meet them within the City of Medford. The team approach to community and economic development recently put into place by the City seeks to overcome some of these limitations by more effectively targeting assistance to those who need it the most. In addition to targeting those resources through its grant and neighborhood resources programs, the City is continuing to seek better ways to communicate with its citizenry about financial and informational resources, which the City and other community providers can make available.

Underserved needs are also met through the City's general fund in its effort to fund essential safety net services. Annually, \$275,000 is allocated to eligible social service providers. Many of these providers address strategies of high priority identified in the City's Consolidated Plan such as services for the homeless and senior citizens.

In 2005, the City of Medford, in partnership with the Rogue Valley Council of Governments, the United Way of Jackson County, City of Ashland, and ACCESS, Inc. conducted a Community Needs Assessment. Survey forms were distributed to all organizations in Jackson County providing services to low-income individuals, families, seniors and disabled person to gather information about their needs. The consumer survey was completed by 541 clients, of whom 75% were low-income, 35% were disabled and 30% were seniors. The five most critical needs in priority order include:

1. Housing assistance
2. Medical assistance
3. Food and Nutrition
4. Living Wage Jobs and Employment
5. Transportation

The City of Medford's Housing and Community Development Commission took these critical needs into account when making its funding decisions. This year, 50% of the CDBG Public Service dollars allocated went to direct medical benefits with 78% of those dollars going to benefit children.

Many nonprofit organizations in the area are developing housing to provide for the needs of the underserved. Lilac Meadows, a project recently completed and managed by the Housing Authority of Jackson County serves the needs of 82 families. An additional 42 units are for low-income persons with a preference for those persons transitioning out of farm labor.

Catalpa Shade provides housing for 21 persons with mobility and/or traumatic brain injuries. Woodrow Pines, an 11-unit development housing those with serious mental health problems managed by ACCESS in partnership with Jackson County Mental Health, is fully occupied.

FAIR HOUSING

ACCESS, Inc. and the Fair Housing Council of Oregon plans to conduct a training workshop for social service agencies on fair housing issues in June 2006. Another such training will be offered . A half hour television show on the community access channel taped in February 2005, focusing on Fair Housing issues, has been shown on public access television many times during the past year.

The City's *Analysis of Impediments to Fair Housing* has been completely updated. The City partnered with the Consumer Credit Counseling Service of Southern Oregon to offer a predatory lending roundtable in April 2004. Lenders providing conventional and sub-prime loans, realtors, and representatives from the Housing Authority, Non-Profit Legal Service, AARP, Senior Protective Services, West Medford Community Coalition, and ACCESS all participated. The City plans to continue partnering with the Consumer Credit Counseling Service to develop an education and awareness program around predatory lending issues.

The Consumer Credit Counseling Service of Southern Oregon also offers counseling to its clientele on fair housing issues. Counselors review with clients the protections various laws and regulations provide the consumer. This includes Fair Debt Collections Practices Act, Fair Credit billing, Fair Credit Reporting, and Fair Lending.

The City provides funding through its General Fund to the Center for Nonprofit Legal Services to enable it to continue to provide assistance on landlord-tenant law and on Fair Housing issues. They have an attorney on staff focusing on fair housing and other housing related issues.

In the City's current Analysis of Impediments, the following actions were listed for the City to address:

1. **Continue to support fair housing education for consumers, lenders, realtors, landlords, advocacy groups and service providers.** The City of Medford has Fair Housing posters posted throughout City Hall and has Fair Housing brochures in all of the City's brochure racks as well as in the Jackson County Library's racks. Staff has put together an ad on fair housing in Spanish and English that was published in the July 2005 citywide newsletter that is distributed to 22,000 households. The City sponsored a booth featuring fair housing materials at the annual Homebuyer Fair in April 2006 and plans to do the same in the coming year.
2. **Continue to support actions to increase the availability of affordable housing.** The City of Medford has established a City Housing and Community Development Commission to determine ways that the City can increase affordable housing. The City also continues to fund nonprofit housing agencies in their efforts to develop more affordable housing for low-income persons and for persons with special needs.
3. **Support the activities of the Fair Housing Council of Oregon (FHCO).** The City has been working closely with the FHCO to offer educational workshops and to provide information to the public about housing discrimination and fairness issues. In 2006/2007, the City's hopes to partner with the Fair Housing Council and the City of Ashland to offer quarterly live web casts on fair housing issues targeted at different audiences including real estate industry, social service providers, housing development industry, and housing consumers.
4. **Continue to monitor activities of lending institutions.** The City of Medford has contracted with a consultant to obtain data from lending institutions according to the Home Mortgage Disclosure Act (HMDA) and to analyze the differences in loan approval rates. This study was

completed in June 2003 and no major problems were noted. A new study will be conducted in 2006/2007.

5. **Support a cooperative effort to investigate the extent of predatory lending in Medford and consider strategies to eliminate this practice.** The City of Medford in partnership with Southern Oregon Consumer Credit Counseling Service sponsored a Predatory Lending Roundtable discussion with representatives from the mortgage lending industry, financial institutions, and social service agencies and from the State of Oregon on the situation surrounding predatory lending in Medford and Jackson County. The group is planning a follow-up meeting in the coming year to develop strategies for dealing with the problem.

STRATEGY IMPLEMENTATION

The following is a listing of the goals and strategies that will be implemented in the 2006-2007 Program Year. Each strategy is followed by the activity that will implement the goal and strategy. Where appropriate the activity is followed by proposed accomplishments of the activity for the year.

AFFORDABLE AND WORKFORCE HOUSING

Goal 1: Increase the affordability of housing for the City's lower-income workforce and special needs households.

Strategy 1-1 Improve the quality and long-term affordability of existing rental and/or homeowner housing occupied by lower-income households.

Objective: Improve the ability of homeowners to maintain their properties.

Activity 1: Provide emergency rehabilitation loans to low-income homeowners for provision of emergency repairs for roofs, electrical, plumbing or heating systems, or other health or safety-related problems.

Location: Citywide

Subrecipient: Housing Authority of Jackson County

Funding: \$100,000 CDBG and \$150,000 in estimated program income

Outcome: Approximately 20 homes rehabilitated.

Affordability

Create decent housing with improved affordability.

Housing Rehabilitation

Outcome statement: Improve housing through rehabilitation to provide decent housing for 20 households.

Strategy 1-2 Increase the supply of affordable, safe and decent rental and/or homeowner housing for lower-income households.

Objective: Support the creation of higher density, mixed –income and mixed-use housing in the redevelopment of the downtown.

The City of Medford offers a Vertical Housing Development Zone within its Central Business District. This zone, through the State of Oregon, offers property tax exemptions for mixed use projects. The City of Medford and the Medford Urban Renewal Agency will continue to promote this program.

Outcome: More units of residential development in the Central Business District, including affordable housing, as part of mixed-use development in the downtown.

Strategy 1-3 Reduce barriers to affordable housing by developing a Housing Affordability Plan for Medford, which will include planning for alternative modes of transportation and connectivity with public transportation.

Objective: Revise City policies and procedures to encourage long-term affordability of housing in Medford.

The Housing Commission's Regulatory Barriers Committee is exploring ways to encourage affordable housing development in Medford. They have researched what other cities are doing relative to this issue and have been trying to determine which policy would make the most difference.

Objective: Support efforts to make more land available for affordable housing such as land set-asides, land trusts, land aggregation for housing purposes and the development of an urban reserve.

The Housing and Community Development Commission will explore the development of land trusts within the City limits over the coming year working in support with the nonprofit housing community.

Strategy 1-4. Expand homeownership opportunities for lower-income households.

Objective: Assist prospective lower-income homebuyers to obtain housing through program such as down payment assistance and other forms of assistance. Target minority populations through outreach efforts.

Activity 2: The City of Medford, in partnership with the West Medford Community Coalition sponsored the 4th annual Homebuyer Fair in April 2006 and will be offering another such fair in the coming year. Promotional materials are always bilingual and nearly half of the booths involved target the Hispanic population. The fair brings together resources for the first time homebuyer from credit counseling to mortgage lenders to realtors.

Outcome: 50 persons, including 30 Latinos, will attend the fair and gather housing information and be exposed to homeowner resources.

Activity 3: First Time Homebuyers Assistance Program: Provide no interest loans for up to 50% of the down payment and/or closing costs for income eligible families interested in becoming homeowners within the City of Medford.

Location: Citywide

Subrecipient: ACCESS, Inc. is administering the program as part of the Southern Oregon Housing Resource Center.

Funding: \$50,000 new CDBG funding

Outcome: Approximately 5 income eligible families will become homeowners within the City of Medford.

Affordability

Create decent housing with new affordability.

Homeownership Assistance

Outcome statement: Five households will receive assistance to become homeowners.

Strategy 1-5. Affirmatively further Fair Housing choices.

Objective: Assist residents, particularly minority and other households who are traditional underserved, to remain in affordable housing by improving their budgeting and life skills.

The City of Medford will be allocating General Fund dollars to the Southern Oregon Goodwill to assist them in offering their Steps to Success Family Strengthening program helping families to transition off of welfare by providing life skills training including budgeting and financial education.

Outcome: 11 families will participate in financial literacy classes.

The City of Medford will also be allocating General Fund dollars to Consumer Credit Counseling Service of Southern Oregon for its Money Management Program providing volunteers to assist low income senior citizens and persons with disabilities who are having difficulty managing their money.

Outcome: 16 seniors/disabled persons will receive assistance with budgeting, check writing and money management.

Objective: Support programs that provide assistance to prevent discrimination in housing and lending practices and provide educational opportunities for improving household credit ratings.

City staff will continue to distribute brochures and display posters in City Hall indicating who should be contacted if housing discrimination occurs. The City will continue to provide fair housing information to citizens and to place advertisements in the local newspaper and in the citywide newsletter using multicultural approaches. Brochures will be distributed at the annual Homebuyer Fair.

Outcome: 200 brochures to be distributed. 22,000 households to receive newsletter.

The Fair Housing Council of Oregon and the Center for Nonprofit Legal Services will continue to monitor the City for fair housing law violations. The Center for Nonprofit Legal Services is receiving City general fund monies to continue their landlord tenant program and to handle legal issues relating to Fair Housing.

The City will continue to partner with the Consumer Credit Counseling Service of Southern Oregon to offer multicultural, educational materials to consumers on predatory lending practices.

NEIGHBORHOOD REVITALIZATION

GOAL 2: IMPROVE THE QUALITY OF LIFE OF LOWER-INCOME RESIDENTS THOROUGH NEIGHBORHOOD REVITALIZATION.

Strategy: Preserve and restore existing housing resources in key neighborhoods

Objective: Actively enforce City codes to improve the habitability and safety of housing and eliminate blighting influences in neighborhoods.

Activity 1: Code Enforcement
Location: Citywide in CDBG eligible census tracts
Organization: City of Medford Code Enforcement Division
Funding: \$49,600 CDBG funds
Outcome: 25,871 persons served; Improved neighborhood areas in income eligible neighborhoods throughout the City.

Many of the City of Medford’s older neighborhoods are experiencing problems with accumulation of trash and junk, abandoned vehicles and substandard housing. A Code Compliance Officer has been hired by the City of Medford to work in CDBG eligible neighborhoods that are experiencing deterioration. Such education and enforcement efforts along with both public and private Improvements, rehabilitation and services will serve to arrest further deterioration of those neighborhoods.

Sustainability
 Enhance suitable living environment through improved sustainability
 Code Enforcement
 20, 683 persons will be targeted in revitalizing neighborhoods

Strategy 2-2 Build community through strengthened Neighborhood Councils

Objective: Encourage volunteerism to build neighborhood capacity.

Activity 2: Neighborhood Leadership Academy
 The City of Medford in partnership with the West Medford Community Coalition and Rogue Community College is sponsoring a Neighborhood Leadership Academy twice a year to increase neighborhood and community involvement and develop citizen leaders. The goal is to attract a diversity of interested citizens and create alternate leaders in the community. Each participant will learn about leadership styles, communications, conflict resolution, public speaking, community asset mapping and City Hall 101. The final project will be a citizen sponsored neighborhood and/or community wide project such as a Neighborhood Resource Fair, Cleanup event or beautification effort.

Strategy 2-3 Improve the community infrastructure/facilities and reduce blighting influences in predominately lower-income neighborhoods.

Activity 3: Neighborhood Development Project
Location: Citywide in eligible census tracts
Organization: City of Medford Neighborhood Resources Division
Funding: \$12,390 CDBG
Outcome: 15,000 persons will be made aware of City codes regarding neighborhood livability and habitability standards through the distribution of educational materials

Sustainability
 Enhance suitable living environment through improved sustainability
 Public Services
 15,000 persons assisted with livability and sustainability issues through increased education and awareness.

INDEPENDENCE AND ECONOMIC OPPORTUNITY

GOAL 3: IMPROVE THE ABILITY OF LOWER INCOME HOUSEHOLDS TO BECOME SELF-SUSTAINING

Strategy 3-2. Assist public services to provide safety net services to persons in need.

Activity 1: Provision of ADA accessibility to those persons needing legal services through the purchase and installation of an elevator

Location: Downtown Medford

Subrecipient: Center for Nonprofit Legal Services

Funding: \$33,500 in CDBG CIP funding

Outcome: 120 income eligible people will be able to better access legal services

Availability/Accessibility

Enhance suitable living environment through improved accessibility

Community Facility

Improve the accessibility of 1 community facility providing legal counseling to 120 low income clients.

Objective: Support programs that provide basic health care services to people in need, such as female head of household with children and seniors.

Activity 2: Kids Health Connection- Providing school-based health services

Location: West Medford – Jackson and Washington Elementary Schools

Subrecipient: Providence Medical Center

Funding: \$31,600

Outcome: 400 children will receive health care through the elementary schools

Sustainability

Enhance suitable living environment through improved sustainability

Public Services

Stabilize 400 school- aged children through provision of health and dental care services

Activity 3: Provision of health care services to low and moderate income persons

Location: Citywide

Subrecipient: Community Health Center

Funding: \$9,100 CDBG

Outcome: Health care provided for 3000 persons.

Sustainability

Enhance suitable living environment through improved sustainability

Public Services

Stabilize 3000 L/M persons through the provision of health care services.

Objective: Support programs to reduce dependency on drugs and alcohol, including the activities of the Commission on Children and Families.

Activity 4: Family Advocate services for Stevens Place
Location: Stevens Place, Stevens Street
Subrecipient: On Track, Inc.
Funding: \$13,100 CDBG
Outcome: 70 persons

Sustainability
Enhance suitable living environment through improved sustainability
Public Services
Stabilize 70 L/M persons through the providing of public services

Activity 5: Services to victims of child abuse, mostly as a result of methamphetamine addiction
Location: Citywide
Subrecipient: Jackson County Child Abuse Task Force
Funding: \$14,800 CDBG
Outcome: Services provided to 325 persons

Sustainability
Enhance suitable living environment through improved sustainability
Public Services
Stabilize 325 abused/neglected children with public services

Strategy 3-3 Provide opportunities for homeless persons and those at risk of becoming homeless to achieve self sufficiency.

Objective: Support activities that expand service-enriched housing for the homeless and other special needs populations, including increased shelter, transitional and permanent supportive housing resources.

Activity 6: Hope House Transitional Shelter Expansion project, Phase II
Location: 1059 Crews Road, Medford
Subrecipient: The Salvation Army
Funding: \$193,500 CDBG
Outcome: When completed, there will be 12 family housing units.

Funding will go towards the development of public infrastructure on Virginia Street and access into the Hope House Emergency Shelter including the development of streets, sidewalks, streetlights, water and sewer, curbs and gutters. Project work will also include an access road and parking lot at the shelter.

Sustainability
Enhance suitable living environment through new sustainability
Housing for Homeless
Expand services of Emergency Shelter to provide 12 additional family housing units to house 36 persons.

PROPOSED PROJECTS

The City of Medford is a CDBG Entitlement City. It receives no funds from HOME, ESG, or HOPWA. Revenue for the 2006/07-Program Year is anticipated to be:

<i>2006/07 Grant</i>	<i>\$ 634,490</i>
<i>Carryover from previous year</i>	<i>\$ 2,238</i>

<i>Subtotal</i>	<i>\$ 636,728</i>
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<i>Estimated Program Income</i>	<i>\$165,000</i>
<i>HAJC</i>	

Total Funds Available	\$ 801,728
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The tables on the following pages list the proposed projects for which the City’s 2006/07 CDBG funds will be used, including a description of each project in accordance with the requirements of 91.220(C).

		City of Medford							
		ACTION PLAN - CDBG Funds - 2006 Program Year							
		All projects will begin after July 1, 2006 and scheduled for completion by June 30, 2007.							
PRO JEC T ID	LOC AL PRO JEC T COD E	PROJECT TITLE AND DESCRIPTION	SUBRECIPIENT / 2005-2009 CONSOLIDATED PLAN GOAL AND STRATEGY	LOCATION/ ACCOMPLISHMEN TS: TYPE AND NUMBER	CDBG FUNDING AND SOURCE	ELIGIBILITY/ NATIONAL OBJECTIVE CITATIONS 24 CFR	HOMELESS / AIDS / PERFORMANCE MEASUREMENT		
		Housing Rehabilitation							
1	PH0001	Homeowner Rehabilitation-- City of Medford Homeowner Repair Program	Housing Authority	City-wide	\$100,000	570.202(a)(1)	Help the homeless?	No	
		The program is designed to correct recognized hazards to health and safety of the homeowner, such as: leaking roofs, failed heating systems, unsafe wiring, failed plumbing and other repairs as identified in a policies and procedures guide.	of Jackson County	Housing rehabilitation Income-based	CDBG Grant \$150,000	570.208(a)(3)	Help those with HIV or AIDS?	No	
		A no interest loan will be secured by a lien on the property, with repayment due upon sale or transfer of property by owner. Costs include program delivery including materials and services, and administrative expenses including salaries and benefits.	Goal 1	20 Homes rehabilitated 20 low-mod. Income households	<i>estimated</i> Program Income				
		Project addresses City of Medford 2005-2009 Consolidated Plan	Strategy 1-1						
		<i>Goal 1: Increase the affordability of housing for the City's lower-income workforce and special needs households.</i>					Objective:	Decent Housing	
		<i>Strategy 1-1: Improve the quality and long-term affordability of existing rental and/or homeowner housing occupied by lower-income households .</i>					Outcome:	Affordability	
		<i>Objectives: Maintain housing currently owned or rented by lower-income households through rehabilitation and/or weatherization assistance. Improve the ability of homeowners to maintain their properties.</i>					Activity:	Rehabilitation: Single-Unit Residential 14A	
		<i>Date of Completion: June 30, 2007</i>					Indicator:	Owner occupied units rehabilitated or improved.	
		NonProfit Building - Rehabilitation	Center for NonProfit		\$33,500	570.202(a)(4) /(b)(11)	Help the homeless?	No	
2	PH0065	Provides funds to help purchase and install a fully enclosed wheel chair lift to provide access to the 2nd floor of the Center for NonProfit Legal	Legal Services, Inc.	Income-based	CDBG Grant	570.208(a)(2)	Help those with HIV	No	

		Services, Inc.				(A)	or AIDS?		
				low-mod income / seniors					
		<i>Goal 3 : Improve the ability of lower income households to become self-sustaining.</i>	Goal 3	120 people served					
		<i>Strategy 3-2: Assist public services agencies to provide safety net services to persons in need.</i>	Strategy 3-2				Objective:	Suitable Living Environment	
							Outcome:	Availability / Accessibility	
							Activity:	Rehabilitation: Publicly or Privately-Owned	
							Indicator:	14E	
								Public facility or infrastructure activities	
		Date of Completion: June 30, 2007							
		City of Medford First Time Homebuyer Assistance Program	City of Medford / Access, Inc.						
3	PH0 107	Provide no interest loans for up to 50% of the down payment and closing costs for income eligible households interested in becoming homeowners within the City of Medford.		City Wide	\$50,000	570.201 (n)	Help the homeless?	No	
		Project addresses			CDBG Grant				
		<i>Goal 1: Increase the affordability of housing for the City's lower-income workforce and special needs households.</i>	Goal 1	Homeownership Assistance		570.208(a)(3)	Help those with HIV or AIDS?	No	
		<i>Strategy 1-4: Expand homeownership opportunities for lower-income households.</i>	Strategy 1-4	Income based					
		<i>Objective: Assist prospective lower-income homebuyers to obtain affordable housing through programs such as down payment assistance and other forms of assistance.</i>		5 low-income households			Objective:	Decent Housing	
		<i>Target minority populations through outreach efforts.</i>					Outcome:	Affordability	
							Activity:	Direct Homeowner Assistance	
							Indicator:	13	
								Direct Financial Assistance to Homebuyers.	
		Date of Completion: June 30, 2007							
		Infrastructure for Transitional Housing							
4	PH0 061	Hope House Transition Shelter Expansion Project - Phase II - The Salvation Army	The Salvation Army	Hope House Transition Shelter	\$193,500	570.201(c)	Help the homeless?	Yes	
		Provides funds for public infrastructure on Virginia Street and access into the Hope House homeless shelter including streets, sidewalks, street lights, water and sewer, curbs and gutters. Project work will also include access road and parking lot for the shelter.		Street paving, curbs, gutters, street lights, water, sewer, access road, sidewalks, parking lot.		570.208(a)(3)	Help those with HIV or AIDS?	No	
			Goal 3				Objective:	Suitable Living Environment	
		<i>Goal 3: Improve the ability of lower income households to</i>	Strategy 3-3				Outcome:	Sustainability: Promoting	

		<i>become self-sustaining. Strategy 3-3: Provide opportunities for homeless persons and those at risk of becoming homeless to achieve self-sufficiency.</i>		Complete 12 Family					Livable or Viable Communities
		<i>Objective support activities that expand service-enriched housing for the homeless and other special need populations, including increased shelter, transitional and permanent supportive housing resources.</i>		Housing Units at project completion.			Activity:		Homeless Facilities
		Date of Completion : June 30, 2007						Indicator:	03C Homelessness Prevention
Code Enforcement									
5	PH0 035	Code Enforcement of municipal codes in CDBG eligible census tracts where at least 51% of the residents of the area are low/moderate income persons.	City Manager's Office	Eligible Census Tracts	\$49,600	570.202(c)	Help the homeless?	No	
		<i>Goal 2: Improve the quality of life of lower-income residents through neighborhood revitalization.</i>	Goal 2	Code Enforcement CT1 / BG 1,2	CDBG Grant	570.208 (a)(1)(i)	Help those with HIV or AIDS?	No	
		<i>Strategy 2-1: Preserve and restore existing housing resources in key neighborhoods.</i>	Strategy 2-1	CT2.01 / BG 1,2,3					
		<i>Objective: Actively enforce City codes to improve the habitability and safety of housing and eliminate blighting influences in neighborhoods.</i>		CT 2.02 / BG 1,2,3			Objective:		Suitable Living Environment
		Census Tracts 1, 2.01, 2.02, and portions of 2.03, 3, 5 and 8 defined as deteriorating neighborhoods.		CT 2.03 / BG 1, 3			Outcome:		Sustainability: Promoting Livable or Viable Communities
		Date of Completion: June 30, 2007		CT 3 / BG2			Activity:		Code Enforcement
				CT 5 / BG1,2			Indicator:	15	Activities are part of a geographical targeted revitalization effort.
				CT 8 / BG 1,2					
Public Services									
6	PH0 046	Neighborhood Development Project--	City Manager's Office / Neighborhood	City Wide	\$12,390	570.201(e)	Help the homeless?	No	
		Project will develop educational materials to be distributed in targeted neighborhoods.	Resource Division	Eligible Census Tracts	CDBG Grant				
		Educational materials will advise renters and homeowners on the successful compliance of City codes in deteriorating neighborhoods.		CT1 / BG 1,2		570.208(a)(1)(i)	Help those with HIV or AIDS?	No	
		<i>Goal 2 : Improve the quality of life of lower-income residents through neighborhood</i>	Goal 2	CT2.01 / BG 1,2,3			Objective:		Suitable Living Environment
				CT 2.02 / BG 1,2,3					
				CT 2.03 / BG 1, 3					

		<i>revitalization.</i>	Strategy 2-3	CT 3 / BG2			Outcome:	Availability / Accessibility	
		<i>Strategy 2-3: Improve the community infrastructure/facilities and reduce blighting influences in predominately lower-income neighborhoods.</i>		CT 5 / BG1,2			Activity:	Public Service	
				CT 8 / BG 1,2			Indicator:	05	Public Service Activities
				15,000 persons					
		Date of Completion: June 30, 2007							
7	PH0 040	Kids Health Connection-	Providence Hospital/	Washington and	\$31,600	570.201(e)	Help the homeless?	No	
		Provide public service funding for primary and preventive health care	Kids Health Connection	Jackson Elementary Schools	CDBG Grant				
		services onsite for two West Medford elementary schools- Jackson Elementary and Washington Elementary School's.		Eligible Census tracts		570.208(a)(1)(i)	Help those with HIV or AIDS?	No	
		<i>Goal 3 : Improve the ability of lower income households to become self-sustaining.</i>	Goal 3	400 persons					
		<i>Strategy 3-2: Assist public services agencies to provide safety net services to persons in need.</i>	Strategy 3-2				Objective:	Suitable Living Environment	
		<i>Objective: Support programs that provide basic health care services to people in need, such as female head of households with children and seniors.</i>		CT 1, BG 1,2			Outcome:	Availability / Accessibility	
				CT 2.01, BG1,2,3			Activity:	Health Services	
				CT 2.02, BG 1,2,3				05M	
				CT 2.03, BG 2,3			Indicator:	Public Service Activities	
				CT 8, BG 1					
		Date of Completion: June 30, 2007							
8	PH 0032	Children's Advocacy Center--	Jackson County	816 W. 10th St	\$14,800	570.201(e)	Help the homeless?	No	
		This public service acts as the coordinating center for all child abuse programs in the City of Medford. The 2006 Program Year CDBG grant funds will be utilized for Personal Services including salaries.	Child Abuse Task Force- Children's Advocacy Center	On-going public service	CDBG Grant				
				Limited Clientele / 325 children		570.208(a)(2)(i)(A)	Help those with HIV or AIDS?	No	
		<i>Goal 3: Improve the ability of lower income households to become self-sustaining.</i>	Goal 3				Objective:	Suitable Living Environment	
		<i>Strategy 3-2: Assist public services agencies to provide safety net services to persons in need.</i>	Strategy 3-2				Outcome:	Availability / Accessibility	
							Activity:	Abused and Neglected Children	
								05N	
							Indicator:	Public Service Activities	
		Date of Completion: June 30, 2007							
9	PH0 017	Community Health Center--	Community Health Center	19 Myrtle Street	\$9,100	570.201(e)			
		This public service provides low-cost medical services to		On-going public	CDBG Grant				

		low/moderate income persons in the City of Medford. The 2006 program CDBG grant funds will be utilized for salaries of medical staff to provide primary health care services to serve City of Medford low/moderate persons.		service-- Income-based / 3000 persons		570.208(a)(2) (i)(c)			
		Project address City of Medford 2005-2009 Consolidated Plan					Objective:	Suitable Living Environment	
		<i>Goal 3: Improve the ability of lower income households to become self-sustaining.</i>	Goal 3				Outcome:	Availability / Accessibility	
		<i>Strategy 3-2: Assist public services agencies to provide safety net services to persons in need.</i>	Strategy 3-2				Activity:	Health Services	
		<i>Objective: Support programs that provide basic health care services to people in need, such as female head of households with children and seniors.</i>					Indicator:	05M	Public Service Activities
		Date of Completion: June 30, 2007							
10	PH0024	OnTrack, Inc. -Stevens Place Apartments	OnTrack, Inc.	Stevens Place	\$13,100	570.201(e)	Help the homeless?	No	
		This public service program funds a Family Advocate who provides case management and assistance to all low/moderate residents of the Stevens Place Apartments. The Family Advocate assists residents with their needs including clothing, healthcare, and assistance in the "second chance" program.		Stevens Street, Medford	CDBG Grant				
		Funds will be used for a portion of the wages for the Family Advocate position.		On-going public service-- Income-based/ 70 persons		570.208(a)(2) (i)(c)	Help those with HIV or AIDS?	No	
		<i>Goal 3: Improve the ability of lower income households to become self-sustaining.</i>	Goal 3				Objective:	Suitable Living Environment	
		<i>Strategy 3-2: Assist public services agencies to provide safety net services to persons in need.</i>	Strategy 3-2				Outcome:	Availability / Accessibility	
							Activity:	Public Services	
							Indicator:	05	Public Service Activities
		Date of Completion: June 30, 2007							
		Program Administration							
11	PA0001	Funds will be used to pay administrative costs including staff salaries and benefits, and other charges related to the planning and execution of the CDBG program as allowed under 24 CFR 570.206.	City Manager's Office / Neighborhood Resource Division	City Hall	\$126,900	570.206			
					CDBG Grant				
					\$15,000		Activity:	Administra tion	

					est. program income		21A	
		Carry forward			\$2,238			
			Total	2006 Entitlement	\$			
				Est. Program Income	634,490			
				Carry forward	\$			
				TOTAL	165,000			
					\$			
					2,238			
					\$			
					801,728			

**U.S. Department of Housing and Urban Development
City of Medford, Oregon
Funding Sources
FY 2006-2007**

Entitlement Grant	\$634,490
Unprogrammed Funds from previous years (carryover)	\$2,238
Total Estimated Program Income	\$165,000
Total Funding Sources	\$801,728

Estimated Program Income	
Program Administration	\$15,000
Housing Authority of Jackson County	\$150,000
Total Estimated Program Income	\$165,000

NOTICE OF OPENING OF PUBLIC COMMENT PERIOD

Notice is hereby given that a 30-day public comment period for the City of Medford's draft **Action Plan for Housing and Community Development for FY 2007** will commence on Monday, April 3, 2006 and close on Tuesday, May 2, 2006 to solicit citizen input regarding the **Action Plan**.

The City of Medford's 2005-2009 Consolidated Plan for Housing and Community Development is a comprehensive planning document that identifies a city's overall needs for housing and community development, and outlines a 5-year strategy to address those needs adopted by the Medford City Council in December 2004. The **Action Plan** is an annual update of the **Consolidated Plan**, which outlines and establishes priorities for the upcoming fiscal year that strive to meet the needs identified in the **Consolidated Plan**.

Copies of the City's draft **Action Plan** are available for public review in the City Manager's Office, City Hall, Third Floor, 411 W. 8th St., Medford. Contact Louise Dix, Neighborhood Resource Coordinator, at 774-2090 to obtain a copy or to submit comments.

A summary of public comments will be incorporated into the final document prior to submission to HUD.

Louise Dix
Neighborhood Resource Coordinator
City of Medford

Contact: Louise Dix, 774-2090
City Managers Office
City of Medford

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council, City of Medford, will hold a public hearing on Thursday, May 4, 2005 at 7:00 p.m. in the City Council Chambers of the Medford City Hall, for the purpose of soliciting citizen input regarding the proposed expenditures of the City's 2006/07 Community Development Block Grant (CDBG) funds.

The City of Medford is an Entitlement City for Community Development Block Grant (CDBG) funds and has been allocated \$634, 490 for the 2006/07 Program Year with \$2,238 in carryover funding. In addition, it is estimated that \$165,000 will be received in program income from projects previously funded with CDBG funds. Total allocation is \$801,728.

The City proposes to use these CDBG funds for the following projects and programs in FY 2006/07:

HOUSING

Homeowner Rehabilitation- Phase 13 \$100,000 Estimated Program Income of \$150,000

Grant to the Housing Authority of Jackson County to provide loans to low-income homeowners for roof replacement and repairs to plumbing, heating, and electrical systems.

Transitional Housing- \$193,500

Grant to The Salvation Army for Phase II, Hope House Expansion Project, for the development of public infrastructure including streets and sidewalks.

Homeowner Assistance- \$ 50,000

Funding for the First Time Homebuyer Assistance Program to provide no interest loans for down payment and/or closing costs for income eligible families.

COMMUNITY DEVELOPMENT

Neighborhood Development Project- \$12,390

Funds for neighborhood based bilingual education project targeting code enforcement and substandard housing issues in CDBG eligible neighborhoods.

Code Enforcement- \$49,600

Funds will be provided to pay the program costs related the enforcement of municipal codes, including substandard housing, in deteriorating neighborhoods in Medford.

PUBLIC SERVICES

The following public service agencies will be receiving grants for operating expenses for the 2006-2007 Program Year:

Kids Health Connection	\$ 31,600
Children's Advocacy Center	\$ 14,800
Community Health Center	\$ 9,100
On Track's Stevens Place	\$ 13,100

A total of \$68,600 will be allocated to Public Services in FY 2006-2007.

Rehabilitation of Center for Nonprofit Legal Services Building- \$33, 500

Funds will go to purchase and install fully enclosed wheel chair lift to make the entire building more accessible to its low/mod clients.

GRANT ADMINISTRATION--\$126,900 Estimated Program Income-
\$15,000

Louise Dix
Neighborhood Resource Coordinator
City Manager's Office
City of Medford

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development (HUD) Act of 1974, as amended, in connection with any activity assisted with funding under the Community Development Block Grant (CDBG.)

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about:
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs;And
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will:
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance

or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with Plan -- The housing activities to be undertaken with CDBG, HOME, Emergency Shelter Grant, and Housing Opportunities for Persons with Aids funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR part 135.

Signature

Gary Wheeler, Mayor
City of Medford
Date

SPECIFIC CDBG CERTIFICATIONS

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See 24 CFR 570.2 and 24 CFR part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by Housing and Urban Development.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with Community Development Block Grant (CDBG) funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available;

2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2006, 2007, and 2008 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70% of the amount is expended for activities that benefit such persons during the designated period; and

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination Laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its notification, inspection, testing and abatement procedures concerning lead-based paint will comply with the requirements of 24 CFR 570.608.

Compliance with Laws -- It will comply with applicable laws.

Signature

Gary Wheeler, Mayor
City of Medford

Date

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, Housing and Urban Development, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance:
City of Medford, Oregon (City Hall)
411 West 8th Street, Medford, OR 97501

Check **X** if there are workplaces on file that are not identified here.
The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

7. Definitions of terms in the Non-procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of sub-recipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan

Signature

Gary Wheeler, Mayor
City of Medford

Date

